



**TOWN OF CRESTON
REGULAR COUNCIL MEETING AGENDA**

Tuesday, December 8, 2020, 4:00 PM

Held Electronically via Webex In Accordance with Ministerial Order No. M192

Webex Login: <https://creston.webex.com/creston/j.php?MTID=m1e41321b85b198219155bb8346486fd9>

Access Code: 177 272 3223 Meeting Password: TownCouncil

- 1. CALL TO ORDER**
- 2. ADOPTION OF AGENDA**
- 3. ADOPTION OF MINUTES**
 - a. Regular Council Meeting Minutes - November 24, 2020
 - b. Special Committee of the Whole Meeting Minutes - November 30, 2020
- 4. DELEGATIONS**
 - a. Introduction to the Creston Fire Rescue Work Experience Program Members
 - b. WildSafeBC (Rosie Wijenberg), regarding the WildSafeBC Program Annual Report
- 5. ITEMS OF BUSINESS**
 - a. Creston Fire Rescue Work Experience Program Members
 - b. WildSafeBC(Rosie Wijenberg), regarding the WildsafeBC Program Annual Report
 - c. Recommendations from the Special Committee of the Whole Meeting Held November 30, 2020

RECOMMENDATION NO. 1:

THAT the 2021 Budget presentations from the Chief Administrative Officer, Director of Finance & Corporate Services, Director of Community Services, Fire Chief and Director of Infrastructure Services, BE RECEIVED.

RECOMMENDATION NO. 2:

THAT Council AUTHORIZES staff to prepare amendments to the following bylaws for Council's consideration at the December 8, 2020 Regular Council Meeting:

- Water District Rates and Regulations Bylaw No. 1807, 2014 (water rate changes)
- Water District Reserve Fund Establishment Bylaw No. 1244, 1993 (remove requirement to collect reserve monies for Mallandaine Water Users Community)
- Fees and Charges Bylaw No. 1763, 2011 (Schedule 3: Building Permit and Inspection Services, Schedule 7D: Miscellaneous Fees, Schedule 9: Cemetery Fees; Schedule 10: Solid Waste Fees)

RECOMMENDATION NO. 3:

THAT Council AUTHORIZES Staff to proceed with public consultation on the Town of Creston's draft 2021-2025 Five Year Financial Plan pursuant to section 166 of the *Community Charter*.

RECOMMENDATION NO. 4:

THAT the verbal update from the Director of Finance and Corporate Services with respect to the reduction of business utility fees due to the COVID-19 Pandemic, BE RECEIVED; AND FURTHER, THAT Council DECLINES E. Mulder and T. Jackson's requests for reduced 2020 utility fees, due to the COVID-19 pandemic, and AUTHORIZES staff to respond to E. Mulder and T. Jackson advising of Council's decision in this regard.

RECOMMENDATION NO. 5: THAT Council DIRECTS staff to develop public communications with respect to 2020 utility fees for businesses, outlining the rationale for not decreasing 2020 utility fees due to the COVID-19 pandemic.

- d. Creston Lions Club, correspondence requesting a Licence of Occupation for their annual tree chipping event Saturday January 9, 2021
- e. City of Port Moody, correspondence requesting Council support for flood risk mitigation in British Columbia through green infrastructure and natural assets
- f. City of Vernon, correspondence regarding Provincial consideration of universal no-cost access to all prescription contraception in British Columbia
- g. BC Achievement Foundation, regarding a Call for Nominations for the Community Award (Nominations Open Nov 30, 2020 to Jan 31, 2021)
- h. Request for Decision from the Community and Corporate Services Research and Policy Coordinator regarding the Community Health Initiative Program

6. BYLAWS

- a. Business Licence Amendment Bylaw No. 1924, 2020 (Community Health Initiative Program) (1st and 2nd Readings)
- b. Business Licence Amendment Bylaw No. 1924, 2020 (Community Health Initiative Program) (3rd Reading)
- c. Water District Reserve Fund Establishment Amendment Bylaw No. 1920, 2020 (1st and 2nd Readings)
- d. Water District Reserve Fund Establishment Amendment Bylaw No. 1920, 2020 (3rd Reading)
- e. Water District Rates and Regulations Amendment Bylaw No. 1921, 2020 (1st and 2nd Readings)
- f. Water District Rates and Regulations Amendment Bylaw No. 1921, 2020 (3rd Reading)
- g. Fees and Charges Amendment Bylaw No. 1922, 2020 (1st and 2nd Readings)
- h. Fees and Charges Amendment Bylaw No. 1922, 2020 (3rd Reading)

7. NEW BUSINESS**8. REPORTS OF REPRESENTATIVES**

- Council Member Reports
- Staff Verbal Reports (first meeting of each month)

9. GIVING OF NOTICES

- Committee of the Whole Meeting - December 15, 2020
- Regular Council Meeting - December 22, 2020

10. ACTING MAYORS SCHEDULE - 2020

January: Cllr. Unruh
February: Cllr. Wilson
March: Cllr. DeBoon
April: Cllr. Tzakis
May: Cllr. Comer
June: Cllr. Elford
July: Cllr. Unruh
August: Cllr. Wilson
September: Cllr. DeBoon
October: Cllr. Tzakis
November: Cllr. Comer
December: Cllr. Elford

11. QUESTION PERIOD

12. RECESS AND MOVE TO CLOSED MEETING

Pursuant to Subsection 90(1)(c) labour relations of the *Community Charter*.

13. RECONVENE TO REGULAR MEETING

14. RESOLUTIONS FROM CLOSED MEETING

15. ADJOURNMENT

TOWN OF CRESTON

REGULAR COUNCIL MEETING MINUTES

Tuesday, November 24, 2020, 4:00 PM
Council Chambers, 238-10th Avenue North, Creston BC, with Electronic Public Attendance via Webex in Accordance with Ministerial Order No. M192

PRESENT: Mayor Ron Toyota
Councillor Arnold DeBoon
Councillor Jen Comer
Councillor Jim Elford
Councillor Ellen Tzakis
Councillor Karen Unruh
Councillor Joanna Wilson

STAFF: Mike Moore, Chief Administrative Officer
Ross Beddoes, Director of Community Services
Steffan Klassen, Director of Finance & Corporate Services
Ferd Schmidt, Director of Infrastructure Services
Colin Farynowski, Manager of Engineering
Jared Riel, Fire Chief
Bev Caldwell, Corporate Officer
Kirsten Dunbar, Community & Corp. Services Research & Policy Coord.
Marsha Neufeld, Executive Assistant

GALLERY: Simone Stanley, Valley Community Services
Staff Sergeant Ryan Currie, Creston RCMP
Laura Francis, One Day Community Partners

MEDIA: Aaron Hemens, Creston Valley Advance
Jensen Shields, JuiceFM

1. CALL TO ORDER

The Mayor called the Regular Council Meeting to order at 4:00 pm.

2. ADOPTION OF AGENDA

Resolution #: 359-20

Moved by Councillor DeBoon
Seconded by Councillor Comer

THAT the agenda for the Regular Council Meeting of November 24, 2020, BE ADOPTED, as amended with the addition of item g. Correspondence from E. Mulder, regarding a request for a reduction in utility costs due to the COVID-19 pandemic.

MOTION CARRIED

3. ADOPTION OF MINUTES

a. Regular Council Meeting Minutes - November 10, 2020

Resolution #: 360-20

Moved by Councillor Unruh
Seconded by Councillor Comer

THAT the minutes of the Regular Council Meeting held November 10, 2020, BE ADOPTED.

MOTION CARRIED

b. Regular Committee of the Whole Meeting Minutes - November 17, 2020

Resolution #: 361-20

Moved by Councillor Wilson
Seconded by Councillor DeBoon

THAT the minutes of the Regular Committee of the Whole Meeting held
November 17, 2020, BE ADOPTED. MOTION CARRIED

4. DELEGATIONS

- a. Creston RCMP (Staff Sergeant Ryan Currie) regarding the Creston RCMP Quarterly Update

Mayor Toyota welcomed Staff Sergeant Ryan Currie, Creston RCMP, to the Regular Council Meeting at 4:02 pm.

Staff Sgt. Currie provided an overview of Creston RCMP programs and initiatives from January 1, 2020 to present. His presentation included an update on Creston RCMP personnel, detachment initiatives and progress, and operations and expenditures. Staff Sgt. Currie provided an overview of calls for service and call trends. He concluded the presentation by providing a summary of the challenges faced by the Creston RCMP and outlined future direction.

Councillor Comer requested information regarding the breakdown of calls the RCMP detachment receives. Staff Sgt. Currie noted he could provide the requested information at a future meeting.

Mayor Toyota noted that Staff Sgt. Currie may wish to provide the Creston RCMP update to the Regional District Directors and/or present at the Creston Valley Services Committee Meeting.

Mayor Toyota thanked Staff Sgt. Currie for his presentation and he left the meeting at 4:25 pm.

- b. Creston Valley Early Years Committee (Simone Stanley) regarding the 2020 Annual Report on Early Years Programs

Mayor Toyota welcomed Simone Stanley, Strong Start Coordinator at Valley Community Services, to the Regular Council Meeting at 4:26 pm.

S. Stanley presented on the Creston Valley Early Years programs that are coordinated through Valley Community Services. She overviewed the core values of the program, including increasing awareness and participation in quality early childhood development, building community partnerships that can improve services for young children and families in Creston, and the work done to advocate and support quality early childhood development.

Councillor Uruh inquired about the COVID-19 safety protocols in place to support the activity "Family Night In" on December 11, 2020. S. Stanley noted the event is drive thru, with no one leaving their vehicles. Further safety precautions are planned to ensure the program is safely executed.

Councillor Comer asked if the Strong Start Program is currently running. S. Stanley confirmed that the Strong Start Program is running two days a week with outdoor programming.

Mayor Toyota thanked S. Stanley for her presentation and she left the meeting at 4:40 pm.

5. ITEMS OF BUSINESS

- a. Creston RCMP (Staff Sergeant Ryan Currie) regarding the Creston RCMP Quarterly Update

Resolution #: 362-20

Moved by Councillor DeBoon

Seconded by Councillor Unruh

THAT the delegation from the Creston RCMP Detachment, provided by Staff Sergeant Ryan Currie, regarding the Creston RCMP Quarterly Update, BE RECEIVED. MOTION CARRIED

Regular Council Meeting Minutes – November 24, 2020

- b. Creston Valley Early Years Committee (Simone Stanley) regarding the 2020 Annual Report on Early Years Programs

Resolution #: 363-20

Moved by Councillor Comer

Seconded by Councillor Wilson

THAT the delegation from the Creston Valley Early Years Committee, provided by Simone Stanley, Strong Start Coordinator with Valley Community Services, regarding the 2020 Annual Report on Early Years Programs, BE RECEIVED.

MOTION CARRIED

- c. Recommendations from the Regular Committee of the Whole Meeting Held November 17, 2020

Resolution #: 364-20

Moved by Councillor DeBoon

Seconded by Councillor Wilson

THAT Recommendation No. 1 from the Regular Committee of the Whole Meeting held, November 17, 2020, BE ADOPTED, as follows:

RECOMMENDATION NO. 1:

THAT the Revitalization Tax Exemption Bylaw No. 1918, 2020, BE LIFTED from the Table and be dealt with at this meeting; THAT Council DIRECTS Staff to investigate communication and branding options to support the Revitalization Tax Exemption Program and bring forward a recommendation for Council's consideration; AND FURTHER, THAT Staff BRING FORWARD Revitalization Tax Exemption Bylaw No. 1918, 2020 to a future Council Meeting for Council Consideration.

MOTION CARRIED

Resolution #: 365-20

Moved by Councillor Elford

Seconded by Councillor Unruh

THAT Recommendation No. 2 from the Regular Committee of the Whole Meeting held, November 17, 2020, BE ADOPTED, as follows:

RECOMMENDATION NO. 2:

THAT the correspondence from Russel and Teresa Jackson regarding a request for a reduction in utility costs due to the COVID-19 pandemic for the Silverspoon Restaurant, BE RECEIVED.

MOTION CARRIED

Resolution #: 366-20

Moved by Councillor Unruh

Seconded by Councillor Wilson

THAT Recommendation No. 3 from the Regular Committee of the Whole Meeting held, November 17, 2020, BE ADOPTED, as follows:

RECOMMENDATION NO. 3:

THAT the Council Direction Request from the Chief Administrative Officer regarding Business Support for COVID-19 Health Measures, BE RECEIVED; AND FURTHER, THAT Council DIRECTS Staff to develop and support an incentive program for Town of Creston Businesses to promote public health recommendations for physical distancing and the wearing of masks in public indoor spaces.

MOTION CARRIED

Regular Council Meeting Minutes – November 24, 2020

- d. Creston Ministerial Association requesting a Discretionary Grant in the amount of \$5000.00 to support the 2020 Christmas Hamper Program

Resolution #: 367-20

Moved by Councillor Elford

Seconded by Councillor Unruh

THAT the Discretionary Grant Application from the Creston Ministerial Association to support the 2020 Christmas Hamper Program in the Creston Valley, BE RECEIVED; AND FURTHER, THAT Council AUTHORIZES a Council Discretionary Grant in the amount of \$3250.00 to be paid to the Creston Ministerial Society to support the 2020 Christmas Hamper Program.

MOTION CARRIED

- e. Office of the Lieutenant Governor of British Columbia regarding a Call for Nominations for the British Columbia Reconciliation Award

Resolution #: 368-20

Moved by Councillor Unruh

Seconded by Councillor DeBoon

THAT the correspondence from the Office of the Lieutenant Governor of British Columbia regarding a Call for Nominations for the British Columbia Reconciliation Award, BE RECEIVED.

MOTION CARRIED

- f. Request for Decision from the Director of Community Services regarding a request from the Creston Valley Community Housing Society for a letter of support for their application to the Building BC: Community Housing Fund

Resolution #: 369-20

Moved by Councillor Unruh

Seconded by Councillor DeBoon

THAT the Request for Decision from the Director of Community Services regarding Creston Valley Community Housing Society's request for a letter to support their application to the Building BC: Community Housing Fund BE RECEIVED; AND FURTHER, THAT the Mayor is AUTHORIZED to write a letter to support the Creston Valley Community Housing Society's application for funding under the Building BC: Community Housing Fund, with respect to an affordable family housing development in the Town of Creston.

MOTION CARRIED

- g. Correspondence from E. Mulder regarding a request for a reduction in utility costs due to COVID-19

Resolution #: 370-20

Moved by Councillor Elford

Seconded by Councillor DeBoon

THAT the correspondence from E. Mulder requesting a reduction in business utility costs due to the COVID-19 pandemic, BE RECEIVED; AND FURTHER, THAT Council DIRECTS staff to bring forward options for utility (water) discounts for businesses that were mandated to close by Provincial Health Officer Order with respect to the COVID-19 Pandemic.

MOTION CARRIED

6. BYLAWS

None

7. NEW BUSINESS

None

8. REPORTS OF REPRESENTATIVES

- Mayor Toyota reported on his attendance at the November 11, 2020 Remembrance Day Ceremony, a Ministry of Transportation and Infrastructure Meeting, and a meeting with respect to recycling in the Creston Valley.
- Councillor Comer reported on her attendance at a Regional District of Central Kootenay Board Meeting and a Creston Valley Tourism Society Meeting.
- Councillor DeBoon reported on his attendance at a Regional District of Central Kootenay Joint Resource Recovery Committee Meeting.
- Councillor Elford reported on his attendance at a Kootenay Forest Sector Meeting, a Creston Community Living Meeting, and a Creston Community Forest Meeting
- Councillor Tzakis reported on her attendance at a Creston Valley Chamber of Commerce Meeting and a Community Network Meeting.

Resolution #: 371-20

Moved by Councillor Comer

Seconded by Councillor Unruh

THAT the verbal and written reports of Council, BE RECEIVED.

MOTION CARRIED

9. GIVING OF NOTICES

- Regular Council Meetings - Dec. 8 & 22, 2020
- Special Closed Council Meeting - Nov. 30, 2020
- Special Committee of the Whole (Budget) - Nov. 30, Dec. 1 & 4, 2020

10. QUESTION PERIOD

There were no questions from members of the gallery.

11. RECESS AND MOVE TO A SPECIAL COMMITTEE OF THE WHOLE MEETING**Resolution #: 372-20**

Moved by Councillor Elford

Seconded by Councillor Unruh

THAT the Regular Council Meeting of November 24, 2020, BE RECESSED at 5:16 pm and Council move to a Special Committee of the Whole Meeting. MOTION CARRIED

12. RECONVENE TO REGULAR MEETING

The Regular Council Meeting reconvened at 6:01 pm.

13. RECESS AND MOVE TO CLOSED MEETING**Resolution #: 373-20**

Moved by Councillor Unruh

Seconded by Councillor Comer

THAT the Regular Council Meeting of November 24, 2020, BE RECESSED at 6:01 pm and by the authority of the *Community Charter*, Council move to a Closed Council Meeting with this meeting being closed from the public and/or news media pursuant to subsection 90(1)(c) labour relations and (1)(e) acquisition, disposition or expropriation of land or improvements. MOTION CARRIED

14. RECONVENE TO REGULAR MEETING

The Regular Council Meeting reconvened at 6:17 pm.

15. RESOLUTIONS FROM CLOSED MEETING

Resolution #: 374-20

Moved by Councillor Elford

Seconded by Councillor DeBoon

THAT Resolution No. 117-20 from the November 24, 2020 Closed Council Meeting, BE REPORTED to the November 24, 2020, Regular Council Meeting as follows:

"THAT the acquisition of the property legally described as Lot 6, Block 2, District Lot 524, Kootenay District Plan 851, PID: 007-462-166 and located at 422-10th Avenue North, Creston, BC, BE REPORTED out at the November 24, 2020 Regular Council Meeting and staff BE DIRECTED to proceed with the process to dispose of the property."

MOTION CARRIED

16. ADJOURNMENT

Resolution #: 375-20

Moved by Councillor Unruh

THAT the Regular Council Meeting of November 24, 2020, BE ADJOURNED at 6:17 pm.

MOTION CARRIED

CERTIFIED CORRECT:

Ron Toyota

Mayor

Bev Caldwell

Corporate Officer

TOWN OF CRESTON
SPECIAL COMMITTEE OF THE WHOLE MEETING MINUTES

Monday, November 30, 2020, 9:00 AM
Council Chambers 238-10th Avenue North, Creston BC, with Electronic Public Attendance via
Webex In Accordance with Ministerial Order No. M192

PRESENT: Mayor Ron Toyota
Councillor Arnold DeBoon
Councillor Jen Comer
Councillor Jim Elford
Councillor Ellen Tzakis
Councillor Karen Unruh
Councillor Joanna Wilson

STAFF: Mike Moore, Chief Administrative Officer
Ross Beddoes, Director of Community Services
Steffan Klassen, Director of Finance & Corporate Services
Ferd Schmidt, Director of Infrastructure Services
Colin Farynowski, Manager of Engineering
Jared Riel, Fire Chief
Kirsten Dunbar, Community & Corp. Services Research & Policy
Coord.
Marsha Neufeld, Executive Assistant

GALLERY: Wayne Gustafson (Monday November 30, 2020 only)

CALL TO ORDER

The Mayor called the Special Committee of the Whole Meeting to order at 9:07 am.

ADOPTION OF AGENDA (and additional items if necessary)

Moved by Councillor Unruh
Seconded by Councillor DeBoon

THAT the agenda for the Special Committee of the Whole Meeting of November 30, 2020, BE
ADOPTED, as amended with the addition of item d) Discussion regarding a reduction in
business utility fees due to the COVID-19 pandemic. MOTION CARRIED

DELEGATIONS

None

BUSINESS - NOVEMBER 30, 2020

a. 2021 Budget Presentations

RECOMMENDATION NO. 1:

THAT the 2021 Budget presentations from the Chief Administrative Officer, Director of Finance and Corporate Services, Director of Community Services, Fire Chief and Director of Infrastructure Services, BE RECEIVED.

RECOMMENDATION NO. 2:

THAT Council AUTHORIZES staff to prepare amendments to the following bylaws for Council's consideration at the December 8, 2020 Regular Council Meeting:

- Water District Rates and Regulations Bylaw No. 1807, 2014 (water rate changes)
- Water District Reserve Fund Establishment Bylaw No. 1244, 1993 (remove requirement to collect reserve monies for Mallandaine Water Users Community)
- Fees and Charges Bylaw No. 1763, 2011 (Schedule 3: Building Permit and Inspection Services, Schedule 7D: Miscellaneous Fees, Schedule 9: Cemetery Fees; Schedule 10: Solid Waste Fees)

The Special Committee of the Whole Meeting RECESSED at 2:05 pm.

BUSINESS - DECEMBER 1, 2020

The Special Committee of the Whole Meeting RECONVENED at 9:05 am on December 1, 2020.

b. 2021 Budget Review of Capital and One-Time Projects

The Director of Finance and Corporate Services presented the Capital and One Time Projects proposed for the 2021 budget for review. No recommendation required.

The Special Committee of the Whole Meeting RECESSED at 11:45 am.

BUSINESS - DECEMBER 4, 2020

The Special Committee of the Whole Meeting RECONVENED at 9:10 am on December 4, 2020.

c. Presentation of Draft Overall Budget

The Director of Finance and Corporate Services presented a draft of the 2021 Budget for the Town of Creston for review. No recommendation required.

RECOMMENDATION NO. 3:

THAT Council AUTHORIZES Staff to proceed with public consultation on the Town of Creston's draft 2021-2025 Five Year Financial Plan pursuant to section 166 of the *Community Charter*.

d. Discussion regarding reduction in business utility fees due to the COVID-19 Pandemic

RECOMMENDATION NO. 4:

THAT the verbal update from the Director of Finance and Corporate Services with respect to the reduction of Town of Creston business utility fees due to the COVID-19 Pandemic, BE RECEIVED; AND FURTHER, THAT Council DECLINES E. Mulder and T. Jackson's requests for reduced 2020 utility fees due to the COVID-19 pandemic and AUTHORIZES staff to respond to E. Mulder and T. Jackson, advising of Council's decision in this regard.

RECOMMENDATION NO. 5:

THAT Council DIRECTS staff to develop public communications with respect to 2020 utility fees for businesses, outlining the rationale for not decreasing 2020 utility fees due to the COVID-19 pandemic.

QUESTION PERIOD

There were no questions from members of the gallery.

ADJOURNMENT

THAT the Special Committee of the Whole Meeting, BE ADJOURNED at 10:02 pm, December 4, 2020.

AS TO THE MINUTES OF THIS SPECIAL COMMITTEE OF THE WHOLE MEETING:

Ron Toyota, Mayor

Mike Moore, Chief Administrative
Officer



TOWN OF CRESTON DELEGATION REQUEST

File: Council File

I/WE REQUEST TO ATTEND THE FOLLOWING MEETING:

(NOTE: Items discussed at a PUBLIC Meeting are available to the press for publication.)

X **REGULAR OR** ☐ **CLOSED COMMITTEE OF THE WHOLE ON**, Nov 17 2019@ 4:00 p.m. Third Tuesday of each monthX **REGULAR OR** ☐ **CLOSED COUNCIL MEETING ON Nov 24**@ 4:00 p.m. Second and Fourth Tuesday of each month

NAME OF DELEGATION: WildSafeBC Annual Report	
SPOKESPERSON(S): Rosie Wijenberg	
MAILING ADDRESS [REDACTED]	
TELEPHONE NO.: [REDACTED]	EMAIL: selkirkpurcell@wildsafebc.com
DETAILS OF ISSUE TO BE DISCUSSED:	
Summary of seasonal activities done by WildSafeBC in Creston either in person or via ZOOM. Either Nov 17 or 24 is great but Nov 24 is preferable .	
Your Delegation Request is <div style="display: flex; justify-content: space-around;"> <u> </u> <u> </u> Confirmed <u> </u> Declined </div>	

PLEASE READ CAEFULLY***Council Procedures Bylaw No. 1875 states:***

- (1) The Members may hear up to two (2) delegations at each Closed, Regular, Special, Council and/or Committee meeting, with a time limit of 15 minutes per delegation, unless additional time is approved by the Mayor or the Town Manager.
- (2) Requests by delegates will be reviewed by the Town Manager or designate to determine whether
 - i. the delegation concerns an administrative issue that should be dealt with by the Mayor, in which case the Town Manager will arrange a meeting between the requestor and the Mayor, or,
 - ii. the delegation should be heard by a Council Committee or by Council at one of the regular scheduled meetings, in which case the Town Manager will arrange for the delegation to be included on the agenda for the appropriate meeting. If there are two delegations already on the agenda for the next meeting, the matter will be put on the agenda of the following available meeting.

- (a) If the issue is not resolved under clause (a)(i), the requestor may write a letter to Council requesting to appear before Council as a delegation and Council may refuse the request if Council is satisfied that the Mayor has made a reasonable effort to resolve the issue or if the issue cannot be resolved as requested.
 - (b) All delegation requests must be made in writing and submitted to the Corporate Officer or designate, clearly setting out the subject matter to be dealt with, the proposals the delegation intends to make or resolution of the issue to request, and the name of the spokesperson(s).
 - (c) All delegation requests must be submitted to the Corporate Officer or designate no later than 12 p.m. on the Wednesday preceding the next regular meeting, for review and approval by the Town Manager or designate.
- (3) Council must not permit delegations to address a meeting of the Council or its committees on the following:
- (a) A bylaw, other than a bylaw referred to in Clause (b) of this section 4.11, in respect of which a public hearing required under an enactment as a pre-requisite to the adoption of the bylaw has been held, and the bylaw has not been adopted, defeated or abandoned.
 - (b) Official Community Plan Bylaws, or Zoning & Development Bylaws, including amendments to such bylaws, which have received first reading and which have not been adopted, defeated, or abandoned, except as a delegation at the statutory public hearing.
 - (c) Matters on which the Town Manager has commenced prosecution, and on which judgement has not been rendered.
 - (d) Business Licence Hearings conducted in accordance with section 60 of the Community Charter, unless the delegation is the holder of the licence that is the subject of the hearing.
 - (e) The promotion of commercial products or services that, in the opinion of the Member presiding at the meeting, have no connection to the business of the Town.
 - (f) Publicly tendered contracts or proposal calls for the provision of goods or services for the Town, from the time a contract or proposal call has been issued and the time the contract or proposal call has been awarded, either by Council or Town staff.
 - (g) Invitations for Council to participate in events and/or special occasions.
 - (h) Promotion of a private business or group.
- (4) A petition to Council shall include the name and residential address of each petitioner and the name and mailing address of a contact person.
- (5) The provisions of clause (b) of subsection 4.11(3) do not apply to delegations requesting to be heard at a second or subsequent Public Hearing held on an Official Community Plan Bylaw or Zoning & Development bylaw, or amendments to such bylaws, whichever is the case.

Please contact the Community and Corporate Services Coordinator at (250) 428-2214, ext. 231, if you require further information



British Columbia Conservation Foundation

WildSafeBC Selkirk Purcelss 2020 Year End Report

Presented by Selkirk Purcell Community Coordinator Rosie Wijenberg



Keeping Wildlife Wild and our Communities Safe

WildSafeBC is a program designed to reduce human-wildlife conflict through education, innovation and cooperation.



What is WildSafeBC?

- ▶ WildSafeBC is a program designed, owned and delivered by the BC Conservation Foundation.
- ▶ It is delivered throughout the province and exists in communities where we have established partnerships between local funding bodies (such as municipalities and regional districts) and with our primary funder: the provincial government.

Habituation: When wild animals lose their fear of humans and tolerate them at a closer distance.

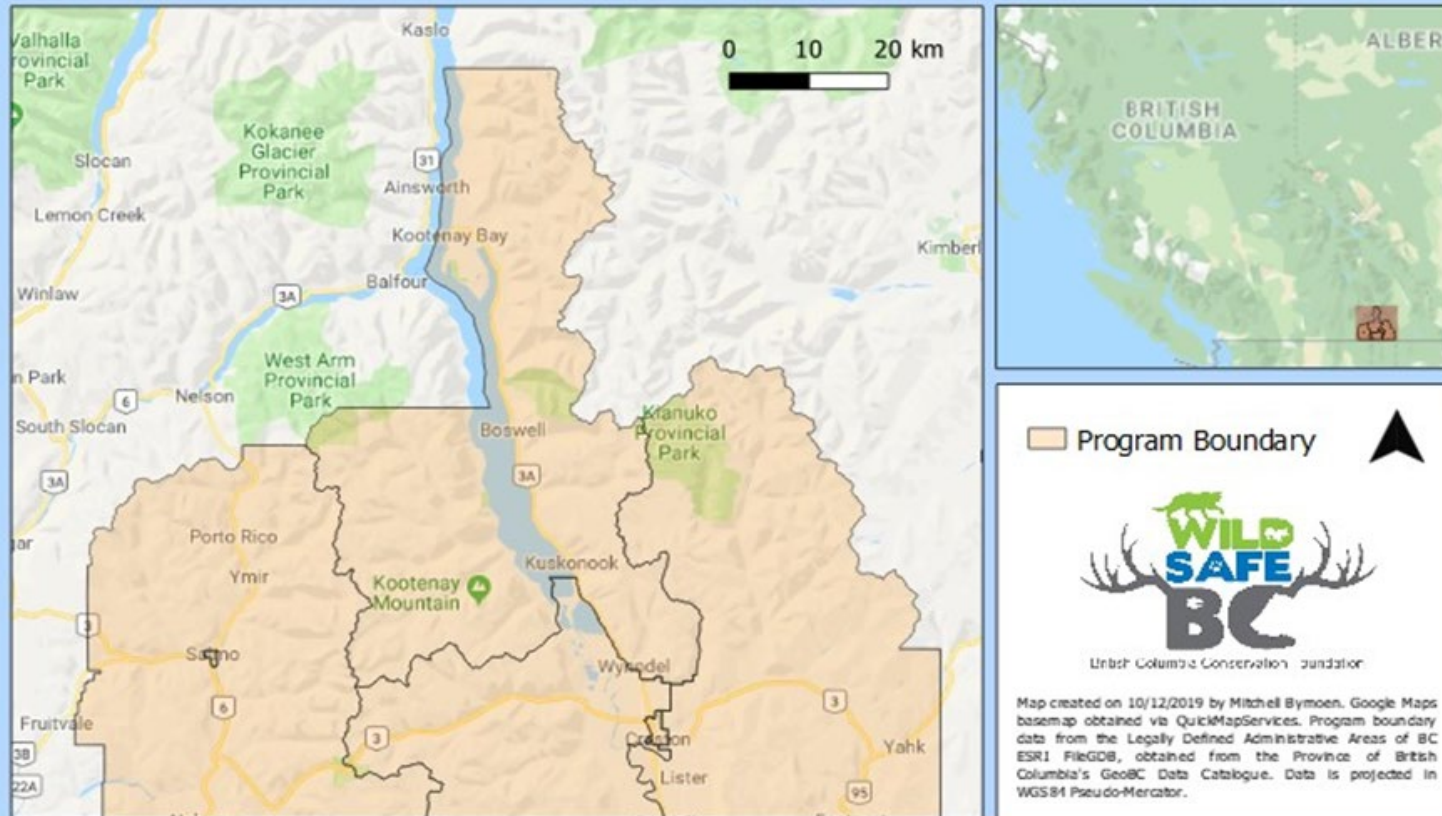


Human food conditioning: When wild animals become reliant on human sourced foods.



Human-Wildlife Conflict

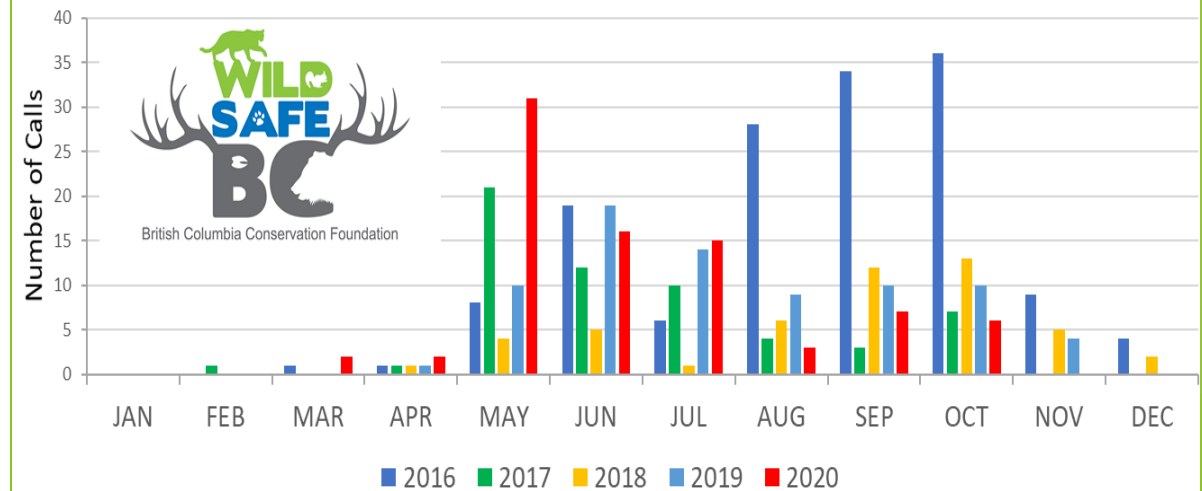
WildSafeBC Selkirk Purcells Program Coverage



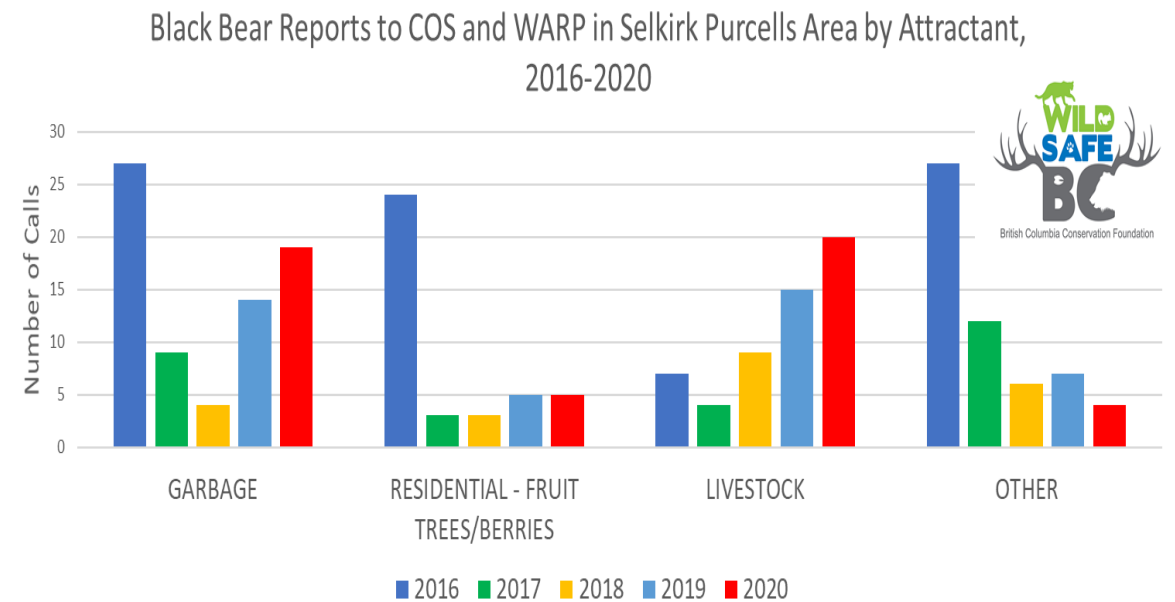
2020 Wildlife Activity in the Selkirk-Purcells



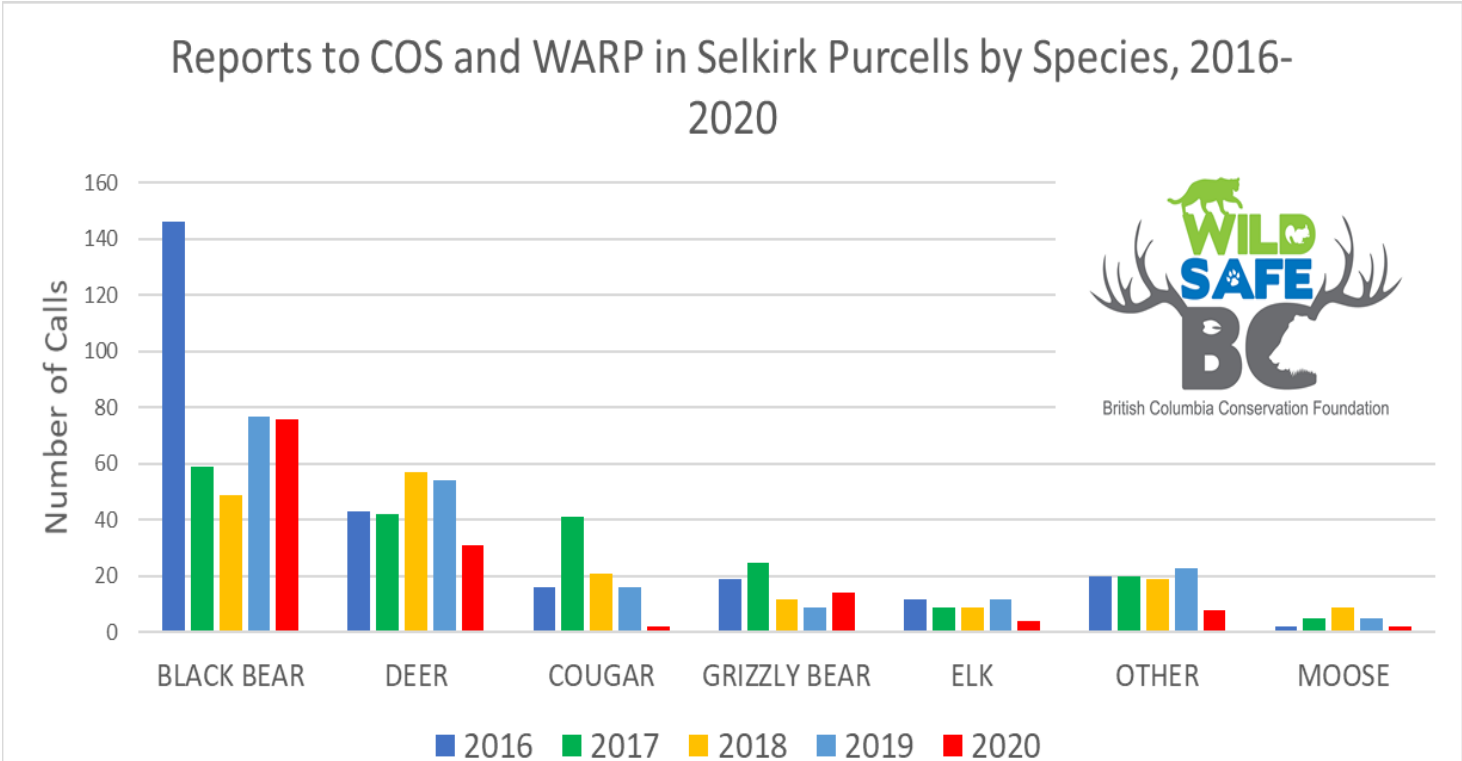
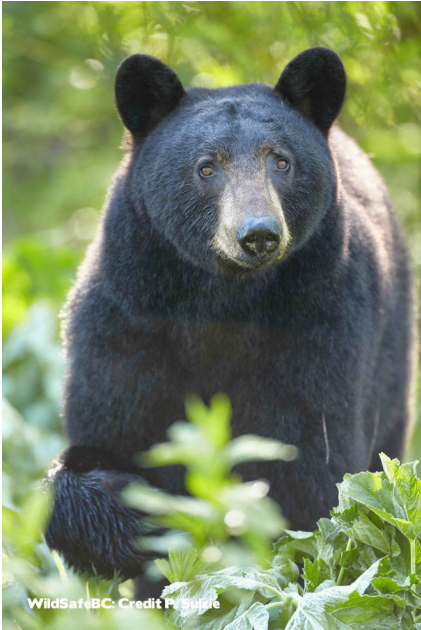
Reports to COS and WARP Regarding Black Bears in Creston Area by Month, 2016-2020



2020 Wildlife Activity in the Selkirk-Purcells



2020 Wildlife Activity in the Selkirk-Purcells



WildSafeBC 2020 Activities

Door to Door Education

Garbage Tagging

Events and Display Booths

Radio, Print and Online Media

WildSafe Rangers Youth Programming

Online and Print Resources

COVID 19 Mitigation

- ▶ Activities performed this season followed safety guidelines provided by the Province, WorkSafeBC and/or the BC Conservation Foundation's Safety Coordinator.
- ▶ Smaller groups, social distancing and video conferencing
- ▶ No contact door to door
- ▶ Safety protocols including distancing, contact tracing, masks and sanitization

Events and Display Booths

- ▶ BC Goes Wild and regular season
- ▶ Focus on safety training this year
- ▶ Attractant management
- ▶ Bear spray Training
- ▶ On demand training at booths to promote smaller groups
- ▶ Over 700 contacts
- ▶ Included information about rats at Creston Valley events



WildSafeBC

presents



here:
Creston
Centennial
Park
Amphitheater
When:
Monday
September 17,
2020

Grizzly Bear Safety Workshop with

Gillian Sanders of Grizzly Bear
Solutions



WildSafeBC Credit P. Sub

Free grizzly bear safety workshop for residents, farmers, dog
warden, hikers, mountain bikers, horse riders, or recreating in the Creston Valley. Learn how
to respond safely if/when you encounter a grizzly bear.
All include hands on practice with inert bear spray. Workshop
Sanders has 19 years field experience in grizzly bear country.

distancing Covid-19 safety protocols will be in effect, please bring
info and to pre-register email grizzlybearsolutions@gmail.com



BC Goes Wild September 2020



Wildlife Safety at CVWMA

- ▶ COS
- ▶ Grizzly Bear Solutions
- ▶ Local Trail Societies
- ▶ RDCK
- ▶ CVWMA
- ▶ Local community associations
- ▶ Farmers Markets
- ▶ Local Media

Collaboration

Creston Valley Trails Society

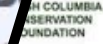
Life Safety Workshop



Centennial Park
Birch St, Creston
Saturday Oct 3 2020
All Ages and Free



How to Avoid Encounters What to Do in Encounters
Bear spray training with bear spray
Safety protocols will be in effect, please bring a mask to wear if
possible
more info and to pre-register email grizzlybearsolutions@gmail.com



and how to stay safe and coexist with them. Bear
training available if over 16 years old (under 18
parental consent). COVID safety protocols ap

Learn more by contacting your local

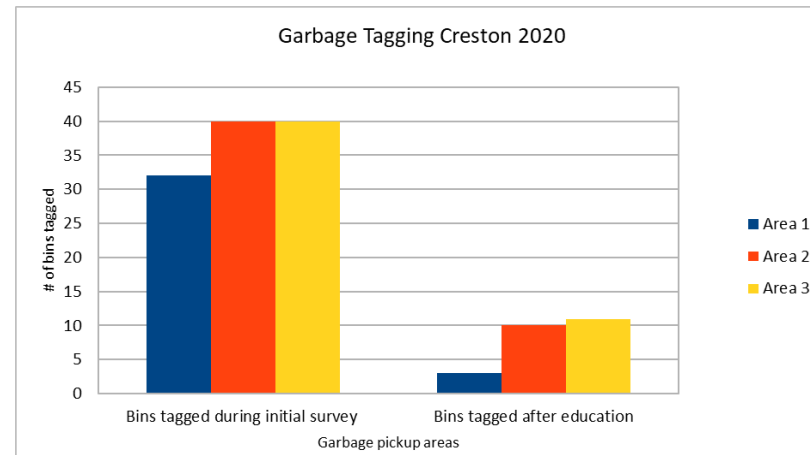
Door to Door Education

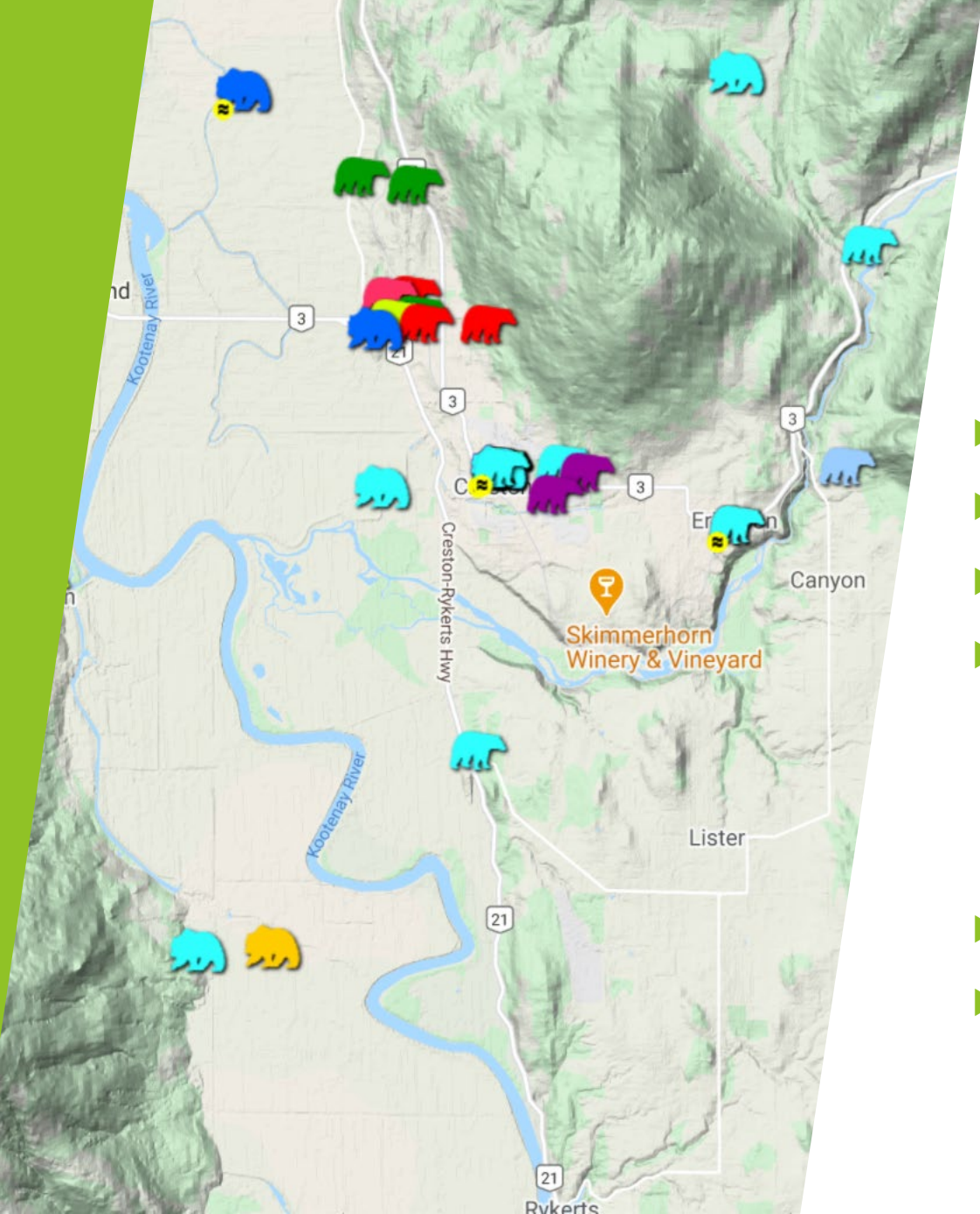
- ▶ No close contact or knocking on doors
- ▶ Leave targeted educational materials
- ▶ Residential fruit trees
- ▶ Garbage
- ▶ Rats
- ▶ Direction by the COS
- ▶ Grizzly bears in West Creston and north of Creston



Garbage Tagging

- ▶ Target residents leaving out unsecured garbage
- ▶ Educational stickers followed by targeted door-to door
- ▶ Over 200 bins tagged
- ▶ 2 sessions for each area (6 total)
- ▶ 80% reduction in repeat offenders





Print, Radio and Online

- ▶ Social media
- ▶ Creston Advance
- ▶ Juice FM on air and on line
- ▶ Topics included: local wildlife activity, fruit tree management, garbage tagging and attractant management, rats, event promotion
- ▶ WARP program
- ▶ Social media and community pages

WILDSAFE RANGERS



The WildSafeBC WildSafe Ranger Program introduces students to the concept of human-wildlife conflict. It encourages them to take an active role in reducing human-wildlife conflicts by helping their families identify wildlife attractants around their home. The program fosters a respectful relationship with all wildlife that emphasizes keeping wildlife wild and communities safe.

WILDSAFE RANGERS WILL LEARN:

- Basic needs (habitat requirements) of local wildlife species
- The root causes of human-wildlife conflicts
- How human-wildlife conflicts impact both people and animals
- What we can do at home to prevent human-wildlife conflicts
- How to stay safe in wildlife country

To learn more about the WildSafe Ranger Program visit: <http://wildsafebc.com/wrp/>

As a result of the COVID-19 pandemic, WildSafeBC is adapting by offering online delivery of our WildSafe Ranger Program to families home-schooling their children. If you have a WildSafeBC Program in your community, teachers, group leaders and/or caregivers can contact their local WildSafeBC Community Coordinator to learn how they can register for these free* online classes.

*Program costs are covered through local and Provincial funding in communities with a WildSafeBC Program.

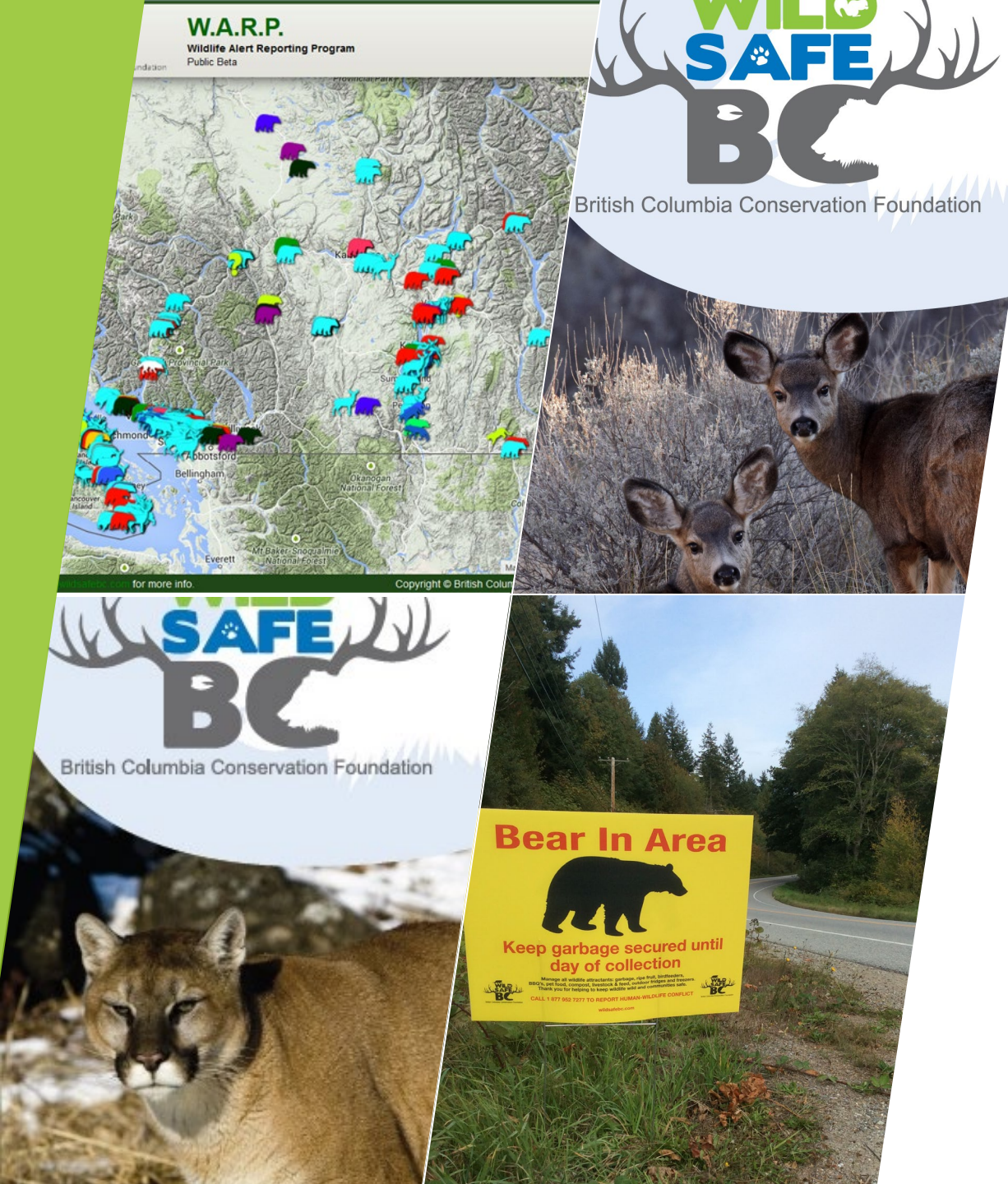


WildSafe Rangers

- ▶ School program for elementary
- ▶ Social distancing and COVID protocols
- ▶ Teach kids about local wildlife, attractant management and safety
- ▶ Supplementary educational materials
- ▶ Over 150 children taught this year

Online and Print Resources

- ▶ Posters on community boards, parks, trails and campsites
- ▶ WildSafeBC website
- ▶ Brochures and signage
- ▶ WARP Wildlife Alert Reporting Program
- ▶ Informative videos and social media publications such as Wild Wednesdays and Bear spray demonstration videos



HELP KEEP WILDLIFE WILD AND YOUR COMMUNITY SAFE

Every year in BC, thousands of animals come into conflict with people as they seek out food, water or shelter in our communities. WildSafeBC provides information on how we can **LIVE, WORK, PLAY** and **GROW** in wildlife country.

Learn more on how you can make a difference by visiting our website, following us on social media or by contacting your local coordinator.

Find your local WildSafeBC Coordinator at
www.wildsafebc.com/contact

Report all sightings of bears, wolves, cougars and coyotes in urban areas, or wildlife in conflict, to the Conservation Officer Service at **1.877.952.7277**.

These reports are available through WildSafeBC's Wildlife Alert Reporting Program on our website.



Continued Challenges

- ▶ COVID
- ▶ 'Urban' garbage management
- ▶ Fruit tree management
- ▶ Grizzly attractants
- ▶ Electric fencing acceptance particularly with chicken and livestock owners
- ▶ Problem properties

- ▶ Increased youth events
- ▶ Building on acceptance of electric fencing with workshops and promotion of completed projects.
- ▶ Continue and expand upon collaborative local events particularly with user groups, trail and wilderness societies
- ▶ Build relationships with local businesses through our business pledge program
- ▶ Continue work with RDCK and local garbage pickup companies
- ▶ Promote our Bare Camping Program in the area
- ▶ Increase Indigenous awareness and collaboration within the program

Looking Ahead

WildSafeBC wishes
to acknowledge the
generous support
from the following:



Kirsten Dunbar

Subject: FW: X-mas tree chipping

From: Henry Schoof

Sent: Tuesday, November 24, 2020 4:05 PM

To: 'Bev Caldwell'

Cc: 'Candace Sommerfeld'

Subject: X-mas tree chipping

Hi Bev,

The Creston LionsClub is planning to have their annual X-mas trees chipping event on Saturday, Jan 9/2021 from 9am - 4pm on the Millenium Park parking lot(I think it is the Northside, close to the College)

Social distancing won't be a problem because people show up either single or in couples. Jerry Helens agreed to supply the chipper. Jerry is covered by insurance, so is the Lions Club.

If you need anymore info , please contact me.

Thanks for your support,

Henry



Virus-free. www.avg.com

November 4, 2020

To All British Columbia Municipalities,

On November 3, 2020 Council passed the attached resolution regarding Flood Risk Mitigation through Green Infrastructure and Natural Assets.

Port Moody City Council is requesting that your Council consider supporting the need for flood risk mitigation and reach out to the Minister of Environment & Climate Change Strategy, the Minister of Municipal Affairs and Housing, the Minister of Agriculture, and the Premier of British Columbia.

In the 2020 UBCM convention, a resolution regarding Flood Risk Mitigation through Green Infrastructure and Natural Assets was slated to be NR16. However, because of a new format and timing constraints, members did not get to vote on this critical environmental protection piece, which was sponsored by the LMLGA executive. As BC faces the challenges of a climate crisis and rebuilding the economy in a more resilient manner, the creation of fish-friendly flood infrastructure is a critical part of a just recovery.

Our current flood protections drastically impact the lives of fish and other species and rarely take into account diffusing polluted water runoff before it ends up in our watersheds. And of course, protecting our fish protects ecosystems as a whole, which in turn protects food webs and keystone species, food security and food sovereignty, and protect fisheries jobs. Nature-based flood-control solutions that provide both flood protection and fish passage are currently not required by regulators or by funding programs for upgrades of existing structures, even though they are well proven to be effective. In fact these win-win solutions provide excellent return on investment and can make our communities even safer from flooding, but are severely underfunded here in BC.

A major flood with our current infrastructure would be catastrophic, upgrading flood infrastructure needs to be a high priority for capital spending. The solution can be one that provides multiple benefits that creates green jobs, helps us adapt to climate change, advances reconciliation and UNDRIP commitments, while also improving recreational and aesthetic values and of course, is economically smart.

Expanding on this last point:

- Existing flood mitigation funding can be leveraged for multiple benefits: studies have found that investment in ecosystem services generates significant economic value and helps communities avoid millions of dollars in future costs.
- In addition, investing in natural flood control is often cheaper and more efficient than investing in “grey” infrastructure not just in Canada but across the world.
- And finally, data from the United States show that short-term economic benefits – jobs and other economic spinoffs – from watershed restoration projects are

equivalent to other kinds of public infrastructure works. For example, a \$1M investment in watershed restoration creates between 13 and 22 jobs, and \$2M to \$3.4M in economic activity.

Reducing storm water-related impacts also reduces our communities' exposure to water pollution and flooding-related health hazards and their associated health outcomes, such as waterborne illness, respiratory disease and asthma associated with mold and bacteria, vectorborne disease, stress, injury, and death. Trees, bushes, and greenery have the ability to absorb air pollutants and trap airborne particulates on their leaves, reduce surface and air temperatures. And because it more resilient to climate related impacts it reduces the need to fix grey infrastructure, which saves money for our residents.

Green infrastructure, such as fish-friendly flood infrastructure, also provides a plethora of co-benefits. Such projects increase exposure to the natural environment, reduce exposure to harmful substances and conditions, provide opportunity for recreation and physical activity, promote community identity and a sense of well-being, and provides economic benefits at both the community and household level. These benefits are all known to directly or indirectly benefit public health. The degree to which the environmental, social, economic, and public health benefits of green infrastructure are realized is dependent on a number of factors, including the design, installation, and maintenance of the green infrastructure features.

Evidence is clear that holistic innovative solutions seem more expensive in the short-term, but provincial political will is needed to reap a myriad of co-benefits that far outweigh the upfront costs. Local governments are dedicated to climate solutions; however, with our only means of funding being property taxes, the province needs to come to the table as a funding partner.

We strongly encourage all BC Local Governments to consider the benefits healthier, reconnected ecosystems can have not just in the next year or two, but into the future as we work to build back a better BC. We hope you join us to advocacy to the Provincial Government to support this initiative through grants and funding as part of a just and green economic recovery.

Sincerely,



Mayor Rob Vagramov
City of Port Moody



City of Port Moody
Council Resolution
 November 3, 2020

THAT the following resolution regarding Flood Risk Mitigation Through Green Infrastructure and Natural Assets be endorsed by the City of Port Moody and forwarded for consideration at the 2021 Lower Mainland Local Government Association and subsequent Union of British Columbia Municipalities convention as recommended in the report dated October 12, 2020 from Councillor Amy Lubik regarding Flood Risk Mitigation Through Green Infrastructure and Natural Assets Lower Mainland Local Government Association and Union of British Columbia Municipalities Consideration:

Whereas the side channels, tributaries and sloughs of the Fraser and other large rivers have deep value to First Nations as historic transportation corridors, sites of food cultivation and harvest, refuge and gathering places; many of these same waterways are or were valuable recreational fishing, boating and swimming sites but are no longer safe and accessible for these activities;

And whereas these waterways provide moderating effects for localized and riverine flooding and valuable habitat for wild salmon and other important species; And whereas there is no current requirement or standard practice for treating these natural and manmade waterways as valuable natural assets for their provision of the aforementioned ecosystem services:

Therefore be it resolved that Union of British Columbia Municipalities request that the federal and provincial governments remove constraints and implement requirements for incorporating green infrastructure and nature-based solutions in flood management to ensure effective flood risk mitigation while maintaining or restoring social, cultural and ecological co-benefits for these systems;

And be it further resolved that Union of British Columbia Municipalities request that the federal and provincial governments promote natural assets as a viable emergency planning solution and provide appropriate funding through the Disaster Mitigation Adaptation Fund,



Investing in Canada Infrastructure Program, Community Emergency Preparedness Fund, Emergency Management BC and other similar emergency planning and mitigation funds.

AND THAT a letter advocating for Flood Risk Mitigation Through Green Infrastructure and Natural Assets as part of a provincial climate resilience strategy, as well as economic green stimulus package, be sent to the Minister of Environment, the Minister of Municipal Affairs and Housing, the Minister of Agriculture, and the Premier of BC;

AND THAT Port Moody write to all other municipalities in BC asking them to write letters of support to the aforementioned ministries.

File: 0410-31



November 30, 2020

THE CORPORATION OF THE CITY OF VERNON

3400 - 30TH STREET VERNON, BRITISH COLUMBIA V1T 5E6

TELEPHONE (250) 545-1361 FAX (250) 545-4048

Premier John Horgan
Box 9041, STN PROV GOVT
Victoria, BC V8W 9E1

Selina Robinson, Minister of Finance
email: Fin.Minister@gov.bc.ca

OFFICE OF THE MAYOR

Adrian Dix, Minister of Health
PO Box 9050 ST PROV GOVT
Victoria, BC V8W 9E2

Harwinder Sandhu, MLA Vernon-Monashee
email: harwinder.sandhu@bcndp.ca

Council, at their Regular meeting held on Tuesday, October 13, 2020, passed the following resolution:

"WHEREAS cost is a significant barrier to people accessing contraception, particularly to people with low incomes, youth, and people from marginalized communities; and

WHEREAS providing free prescription contraception has been shown to improve health outcomes for parents and infants by reducing the risks associated with unintended pregnancy, and is likely to reduce direct medical costs on the provincial health system; and

WHEREAS contraceptive methods such as condoms or vasectomies are available at low cost, no cost, or are covered by BC's Medical Services Plan, whereas all contraceptive methods for people with uterus (such as birth control pills, intrauterine devices, or hormone injections) have high up-front costs, making access to contraception unequal and gendered;

THEREFORE BE IT RESOLVED

→ THAT the City of Vernon write to the Provincial Minister of Finance, the Provincial Minister of Health, the Premier of BC, and the local MLA supporting universal no-cost access to all prescription contraception available in BC under the Medical Services Plan; and

THAT this letter be forwarded to all BC municipalities asking to write their support as well

CARRIED."

Thank you for your consideration.

Yours truly,


Victor I. Cumming
Mayor

Copy: Mayor & Council
W. Pearce, CAO
BC Municipalities

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Deadline for nominations: January 31, 2021

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REQUEST FOR DECISION (RFD)

Town of Creston



Action Date: December 8, 2020

File: 7130.03

SUBJECT: Community Health Initiative Program

RECOMMENDATION: THAT the Request for Decision from the Community and Corporate Services Research and Policy Coordinator regarding the Community Health Initiative Program, BE RECEIVED; AND FURTHER, THAT Council Directs staff to implement the Community Health Initiative Program to support COVID-19 Safety Measures in Town of Creston businesses.

CAO COMMENTS: The program will provide businesses support towards maintaining health orders and recommendations related to the pandemic.

RECOMMENDATION

Report / Document:

Attached ☒

Available ☐

Nil ☐

KEY ISSUE(S) / CONCEPTS DEFINED: The Community Health Initiative Program (CHIP) is designed to support businesses to implement COVID-19 safety measures. Businesses participating in CHIP will receive a 100% discount to their 2021 Business Licence Fee, standardized Town of Creston signage, and an initial supply of non-medical masks and bulk hand sanitizer. Businesses participating in CHIP must prominently display mandatory mask signage at their main entrance, set up a sanitization station in their entry with free masks and/or don masks when providing services in customers home. These measures are to be continued until the program expires (December 31, 2021), or is discontinued by the municipality. Businesses that withdraw program participation or do not display mandatory mask signage after indicating participation will be required to pay the full amount of their business licence fee for 2021.

RELEVANT POLICY: Ministerial Order No. M425 Order on Face Coverings in Indoor Public Spaces, Business Licence Bylaw No. 1924, 2020.

STRATEGIC RELEVANCE: Town of Creston COVID-19 Response

DESIRED OUTCOME(S): Implementation of the Community Health Initiative Program to support a healthy and safe environment for businesses and customers.

RESPONSE OPTIONS: Possible ways to achieve the main result with analysis highlights

1.	Council DIRECTS staff to implement the Community Health Initiative Program
2.	Council does not Direct staff to implement the Community Health Initiative Program
3.	Other, as per Council Direction

PREFERRED STRATEGY: OPTION 1

IMPLICATIONS OF RECOMMENDATION:

GENERAL: Supporting the Provincial COVID-19 Response, ensuring the Health and Safety of the Creston Community

ORGANIZATIONAL: Administrative requirements to coordinate implementation.

FINANCIAL: Purchase and provision of 10,000 masks and hand sanitizer (20 gallons) – approx. \$3000.00, Annual Business Licence Revenue approx. \$40,000. Program funded through Provincial COVID-19 Grant.

FOLLOW UP ACTION: Distribute CHIP program details and application with business licence invoices.

COMMUNICATION: Social media posts and media releases to raise awareness of the program and increase program participation.

OTHER COMMENTS: N/A

Submitted by:

Kirsten Dunbar

Kirsten Dunbar, CCSRPC

Endorsed by:

Other

Reviewed by:

CAO

Reviewers

TOWN OF CRESTON**BYLAW NO. 1924**

A bylaw to amend Business Licence Bylaw No. 1793, 2017.

WHEREAS Council has enacted a Business Licence Bylaw;

AND WHEREAS Council deems it necessary and in the public interest to amend Business Licence Bylaw No. 1793, 2017;

NOW THEREFORE the Council of the Town of Creston, in open meeting assembled, acts as follows:

Part 1 Citation

- 1.1 This bylaw may be cited as “Business Licence Amendment Bylaw No. 1924, 2020”.

Part 2 Severability

- 2.1 If a portion of this bylaw is held invalid by a Court of competent jurisdiction, then the invalid portion must be severed and the remainder of this bylaw is deemed to have been adopted without the severed section, subsection, paragraph, subparagraph, clause or phrase.

Part 3 Amendments

- 3.1 “Part 2 – Definitions”, of Business Licence Bylaw No. 1793, 2017, is amended by adding the following:

“Community Health Initiative Program” means the Town of Creston initiative to support all Town of Creston businesses, in implementing COVID-19 safety measures, in accordance with Ministerial Order No. M425 - Use of Face Coverings in Indoor Public Spaces (COVID-19) Order - issued under the *Emergency Program Act*.

- 3.2 “Part 5 - Licences and Applications”, of Business Licence Bylaw No. 1793, 2017, is amended by adding the following:

10 (1). Where an applicant for a 2021 Business Licence declares participation in the Community Health Initiative Program, their Business Licence fees are hereby reduced to \$0, for the year 2021 only, provided they:

- (i) Prominently display a sign at their main business entry which clearly states that face coverings are mandatory within their business.
- (ii) Ensure the sign is prominently displayed at the main business entry until midnight December 31, 2021, or until such time that, in accordance with the Province of British Columbia’s COVID-19 pandemic response, the municipality discontinues the program.

10 (2). Business Licences for the year 2021 will be payable in full if:

- (i) A business withdraws its participation in the Community Health Initiative Program prior to program discontinuation; or
- (ii) A business that declared participation in the Community Health Initiative Program and does not continue to meet the requirements of program participation stated in section 10 (1) (i) and (ii) of Business License Bylaw No. 1793, 2017.

10 (3). The conditions prescribed in this section will expire at midnight on December 31, 2021 unless repealed before that date or renewed for a further period of time.

10 (4). If the Community Health Initiative Program is discontinued by the municipality in accordance with the Province of British Columbia's COVID-19 pandemic response prior to December 31, 2021, participating businesses, who met the requirements of section 10 (1) (i) and (ii) of Business Licence Bylaw No. 1793, 2017 for the duration of the program, will not be required to pay the Business Licence fee for the remainder of 2021.

Part 4 Effective Date

4.1 This bylaw shall come into full force and effect upon adoption.

READ A FIRST TIME by title and SECOND TIME by content this day of December, 2020.

READ A THIRD TIME by title this day of December, 2020.

ADOPTED this day of December, 2020.

Mayor Ron Toyota

Corporate Officer

TOWN OF CRESTON**BYLAW NO. 1920**

A bylaw to amend Water District Reserve Fund Establishment Bylaw No. 1244, 1993.

WHEREAS Council deems it necessary and in the public interest to amend Water District Reserve Fund Establishment Bylaw No. 1244, 1993;

NOW THEREFORE the Council of the Town of Creston, in open meeting assembled, acts as follows:

Part 1 Citation

- 1.1 This bylaw may be cited as "Water District Reserve Fund Establishment Amendment Bylaw No. 1920, 2020".

Part 2 Severability

- 2.1 If a portion of this bylaw is held invalid by a Court of competent jurisdiction, then the invalid portion must be severed and the remainder of this bylaw is deemed to have been adopted without the severed section, subsection, paragraph, subparagraph, clause or phrase.

Part 3 Amendments

- 3.1 That section 2 of Water District Reserve Fund Establishment Bylaw No. 1244, 1993 is hereby deleted in its entirety and replaced with a new section 2 as follows:
2. That Thirty Percent (30%) of monies collected from the various user rates established by Town of Creston Water District Rates & Regulations Bylaw No. 1439 and amendments thereto, except those collected per Schedule "D", "Water District Rates (per year) outside the Municipality for Mallandaine Water User Community", be deposited into the Water District Reserve Fund.

Part 4 Effective Date

- 4.1 This bylaw shall come into full force and effect upon adoption.

READ A FIRST TIME by content and SECOND TIME by title this day of , 2020.

READ A THIRD TIME by title this day of , 2020.

ADOPTED this day of , 2020.

Mayor Ron Toyota

Bev Caldwell, Corporate Officer

TOWN OF CRESTON**BYLAW NO. 1921**

A bylaw to amend Water District Rates and Regulations Bylaw No. 1807, 2014.

WHEREAS the *Community Charter* allows Council, by bylaw, to establish water user rates for areas served by the Town of Creston that are located outside of the municipal boundaries;

AND WHEREAS Council deems it necessary and in the public interest to amend the Water District Rates and Regulations Bylaw No. 1807, 2014;

NOW THEREFORE, the Council of the Town of Creston, in open meeting assembled, enacts as follows:

Part 1 Citation

- 1.1 This Bylaw may be cited as “Water District Rates and Regulations Amendment Bylaw No. 1921, 2020”.

Part 2 Severability

- 2.1 If a portion of this Bylaw is held invalid by a Court of competent jurisdiction, then the invalid portion must be severed and the remainder of this Bylaw is deemed to have been adopted without the severed section, subsection, paragraph, subparagraph, clause or phrase.

Part 3 Amendments

- 3.1 Schedule “A” is hereby deleted in its entirety and replaced with the revised Schedule “A”, which is attached to and forms a part of this Bylaw.
- 3.2 That a new Schedule “D” be added, which is attached to and forms a part of this Bylaw.

Part 4 Effective Date

- 4.1 This Bylaw shall come into full force and effect upon adoption.

READ A FIRST TIME by content and SECOND TIME by title this day of December, 2020.

READ A THIRD TIME by title this day of December, 2020.

ADOPTED this day of December, 2020.

Mayor Ron Toyota

Bev Caldwell, Corporate Officer

SCHEDULE "A"
Water District Rates (per year) outside the Municipality
Excluding Mallandaine Water Users Community

	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>
<u>1. Residential Properties</u>					
1. Single Dwelling Unit	742	853	930	953	975
2. Duplex - for each dwelling unit	742	853	930	953	975
3. Mobile Home Park					
- for each mobile home	742	853	930	953	975
4. Condominium, Multi-family Style					
- for each unit	742	853	930	953	975
5. Condominium, Apartment Style					
- for each unit	551	634	691	707	724
6. Apartment - for unit available for rent	551	634	691	707	724
7. Boarding, Rooming or Lodging House					
- for each room available	282	324	353	362	370
8. Secondary Suite	344	427	465	476	488
<u>2. Flat Rate Charges for Commercial Properties</u>					
1. Office (excluding doctor or dentist), Store, Shop, Garage or Service Station, Barber Shop and any purpose other than that listed in these schedules:					
- 1st fixture	742	853	930	953	975
- each additional fixture	25.99	29.89	32.58	33.36	34.16
2. Doctor or Dentist Office					
- 1st fixture	742	853	930	953	975
- each additional fixture	38.65	44.45	48.45	49.61	50.80
3. (a) Restaurant					
- per square meter	26.94	30.98	33.77	34.58	35.41
(minimum of 25 square meters)					
(b) Additional Charge for Banquet Room (calculated as being 25% of the floor area determined for the main dining area in 5(a))					
- per square meter	26.94	30.98	33.77	34.58	35.41
<u>3. Institutional</u>					
1. Healthcare Institutions - per bed	461	530	578	592	606
<u>4. Unmetered Industrial</u>					
1. Unmetered Industrial	3453	3971	4328	4432	4538
<u>5. Miscellaneous Flat Rates</u>					
1. Swimming Pools	83	95	104	106	109
2. Water Dispenser for the purpose of selling water in refillable containers where filling is hand operated					
- per filling unit	572	657	716	733	751
3. Greenhouse					
- per each 278.7 m2	645	742	809	828	848
4. Irrigation					
- per hectare	160	184	201	205	210
5. Commercial Change of Use					
- administrative fee	60	60	60	60	65

SCHEDULE "D"
Water District Rates (per year) outside the Municipality
Excluding Mallandaine Water Users Community

	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>
Rate Per Residential Connection (no reserve contribution)	525	538	551	564	577

DRAFT

Town of Creston
Bylaw No. 1922

A bylaw to amend the Fees and Charges Bylaw No. 1763, 2011.

WHEREAS it is deemed necessary and in the public interest to amend Fees and Charges Bylaw No. 1763, 2011;

NOW THEREFORE, the Council of the Town of Creston, in open meeting assembled, enacts as follows:

Part 1 Citation

- 1.1 This Bylaw may be cited as “Fees and Charges Amendment Bylaw No. 1922, 2020”.

Part 2 Severability

- 2.1 If a portion of this bylaw is held invalid by a Court of competent jurisdiction, then the invalid portion must be severed and the remainder of this bylaw is deemed to have been adopted without the severed section, subsection, paragraph, subparagraph, clause or phrase.

Part 3 Amendments

- 3.1 “Schedule 3 – Building Permit and Inspection Services”, of Fees and Charges Bylaw No. 1763, 2011, is hereby deleted in its entirety and replaced with a new “Schedule 3 – Building Permit and Inspection Services”, which is attached to and forms a part of this bylaw.
- 3.2 “Schedule 4 – Business Licence Fees”, of Fees and Charges Bylaw No. 1763, 2011, is hereby deleted in its entirety and replaced with a new “Schedule 4 – Business Licence Fees”, which is attached to and forms a part of this bylaw.
- 3.3 “Schedule 7D – Miscellaneous Fees”, of Fees and Charges Bylaw No. 1763, 2011, is hereby deleted in its entirety and replaced with a new “Schedule 7D – Miscellaneous Fees”, which is attached to and forms a part of this bylaw.
- 3.4 “Schedule 9 – Cemetery Fees”, of Fees and Charges Bylaw No. 1763, 2011, is hereby deleted in its entirety and replaced with a new “Schedule 9 – Cemetery Fees”, which is attached to and forms a part of this bylaw.
- 3.5 “Schedule 10 – Solid Waste Fees”, of Fees and Charges Bylaw No. 1763, 2011, is hereby deleted in its entirety and replaced with a new “Schedule 10 – Solid Waste Fees”, which is attached to and forms a part of this bylaw.
- 3.6 “Schedule 10 – Solid Waste Fees” be added under “Schedules”, of Fees and Charges Bylaw No. 1763, 2011.

Part 4 Effective Date

- 4.1 This bylaw shall come into full force and effect upon adoption.

READ A FIRST TIME by title and SECOND TIME by content this day of December, 2020.

READ A THIRD TIME by title this day of December, 2020.

ADOPTED this day of December, 2020.

Mayor Ron Toyota

Bev Caldwell, Corporate Officer

Schedule 3 – Building Permit and Inspection Services

Building Permit Fees (subject to applicable taxes)	
Description	Fee
Base Fee:	
When the value of the work does not exceed \$5,000.00 (minimum fee)	\$50.00
For each additional \$1,000.00 or part thereof by which the value exceeds \$5,000.00 up to a maximum of \$2,000,000.00	\$10.00
For each additional \$1,000.00 or part thereof by which the value exceeds \$2,000,000.00	\$5.00
Plumbing – Base Rate	\$50.00
Plumbing – Per Plumbing Fixture*	\$10.00
In-Ground Swimming Pool	\$100.00
Change of Occupancy	\$100.00
Manufactured Home Set-up (plus foundation fee – see Schedule 3A) (CAN/CSA Z-240 and CAN/CSA A-227 homes)	
Single Wide	\$250.00
Double Wide	\$350.00
Demolition/Moving	\$100.00
Temporary	\$100.00
Remove Notice on Title	\$750.00
Re-inspection (failed inspection)	\$50.00
Building Permit Renewal	\$100.00
Building Occupancy Load Calculation	\$100.00
<i>* Plumbing Fixture means:</i> .1 any plumbing device served by, or required to be served by a trap, including floor drains; .2 any combination of roof drains serving one roof surface; .3 swimming pool drains; .4 hot water storage tanks; .5 catch basins in storm drainage systems; and .6 interceptors	
Building permit fees may be refunded only upon written request from the applicant up to six (6) months from the date of issuance of the building permit subject to the following conditions: .1 No permit related work on site has commenced; and .2 A reduction of \$25.00 or 25% of the permit fee, whichever is greater, once a building permit has been issued.	
A new permit may be issued after cancellation, at a fee of 50% of the new permit fee or \$100.00, whichever is greater.	

Schedule 4 – Business Licence Fees

Schedule of Business Licence Fees	
NOTE: A \$20.00 late payment fee will be applied to all Business Licence renewals where payment is received after January 31 st of each year	
Description	Fee
Home Crafts Home crafts would be classified as articles made by hand such as jewelry, dolls, woodcrafts, stuffed animals, holiday art, toys, greeting cards, candles, soap, flower arranging, clothing and fabric art.	2021/2022 \$45.00
Commercial – Small Included in this category are any businesses or commercial ventures not included under any other business licence rate category under this Bylaw which occurs within Creston town limits and is not exempted elsewhere, agents or peddlers whereby the fee is applicable for each and every representative who sells, solicits, or takes orders for the sale by retail of goods or services to be supplied by another person; accommodation all types excluding hotel, motels, inns greater than 464.5 sq. meters or 5000 Sq. feet; contractors; home-based business not included in Home Crafts.	\$85.00
Commercial – Large Includes, any business whose commercial area is 464.5 sq. meters or 5000 sq. feet in size or greater; small industrial operations with less than 20 employees, hotels, motels and inns greater than 464.5 sq. meters or 5000 sq. feet	\$145.00
Cannabis Retail BL#1879 Includes, any business that dispenses, sells, or distributes Cannabis as lawfully permitted and authorized under a Retail Cannabis Licence and the Cannabis Distribution Act of British Columbia and Cannabis Act of Canada and the respective regulations thereunder enacted and amended from time to time.	\$500.00
Industrial Operations including manufacturing facilities with greater than 20 employees. Manufacturing facilities include breweries, sawmills, fabrication plant, cement plants, etc.	\$340.00
Commercial Vendor Permit 3 days or less 4 days up to a maximum of 1 month* * after 1 month, permits may be renewed.	\$25.00 \$40.00
Temporary – Carnival, Amusement	\$300.00
Temporary – All Other	\$85.00
Non-Profit Society Business	\$30.00
For the purposes of this schedule, "commercial area" is defined as all building space used by a business to conduct its operations. This includes retail, office, accommodation, supply storage, inventory storage, garage, workshop, basements, and furnace and utility rooms.	

Schedule 4 – Business Licence Fees (continued)

Schedule of Business Licence Fees (continued)	
NOTE: A \$20.00 late payment fee will be applied to all Business Licence renewals where payment is received after January 31 st of each year	
Description	Fee
	2021/2022
Change of Business Location if new inspections are required	\$50.00
Change of Business Name	\$20.00
Inter-Community Business Licence (Kootenay Region) - Starting January 1, 2020	\$100.00
Young Entrepreneurs Permit (18 years of age and under only) - May through September	\$20.00
* The Business Licence fees for businesses that declare participation in the Community Health Initiative Program are reduced to zero for the year 2021 only.	

Schedule 7D – Miscellaneous Fees

Miscellaneous Fees (subject to applicable taxes)	
Description	Fee*
Storm Sewer Connection Fee (150mm) (minimum charge)	\$3,000.00

*The Town of Creston reserves the right to charge actual costs, which are in excess of the connection fee charged for any connections done.

Schedule 9 – Cemetery Fees

FEES (subject to applicable taxes)						
PLOT FEES (Right of Internment)	Resident			Non-Resident		
	Plot Fee	Care Fund	Total Fee	Plot Fee	Care Fund	Total Fee
Adult Size	\$835.00	\$280.00	\$1,115.00	\$1,500.00	\$500.00	\$2,000.00
Child Size	\$600.00	\$200.00	\$800.00	\$960.00	\$320.00	\$1,280.00
Infant Size	\$400.00	\$135.00	\$535.00	\$750.00	\$250.00	\$1,000.00
Cremated Remains Size (for each)	\$580.00	\$195.00	\$775.00	\$650.00	\$220.00	\$870.00
Columbarium Niche (Base Fee) (see 'Additional Fees' below)	\$1,750.00	\$310.00	\$2,060.00	\$2,500.00	\$400.00	\$2,900.00
BURIALS		Resident		Non-Resident		
Adult Size			\$670.00	\$927.00		
Child Size			\$464.00	\$721.00		
Infant Size			\$350.00	\$618.00		
Cremated Remains			\$232.00	\$361.00		
Second or Subsequent Remains Interred at Same Time as First Remains in Same Vault			\$120.00	\$180.00		
EXHUMATION						
All Grave Sizes			\$1,200.00	\$1,200.00		
Extra Deep			\$2,200.00	\$2,200.00		
Cremated Remains			\$300.00	\$300.00		
ADDITIONAL FEES						
Extra Deep			\$300.00	\$400.00		
Interments After 2:30 p.m. Weekdays			\$150.00	\$200.00		
Casket Burials Saturday, Sunday, Statutory Holidays			\$500.00	\$550.00		
Cremation Saturday, Sunday, Statutory Holidays			\$200.00	\$250.00		
Winter Rate (November 1 to March 31)			\$300.00	\$300.00		
Transfer of Licence			\$80.00	\$80.00		
Installation of Memorial Markers (includes Care Fund of \$50.00)			\$265.00	\$300.00		

Schedule 9 – Cemetery Fees (continued)

FEES (continued) (subject to applicable taxes)		
ADDITIONAL FEES (continued)	Resident	Non-Resident
Plot Grave Liners - Purchase through Funeral Home:		
Regular Size Liner	\$585.00	\$585.00
Over-Sized Liner (Price current as of Dec. 2020)	\$785.00	\$785.00
Cremation Vaults – Purchase through Funeral Home (Price current as of Dec. 2020)	\$175.00	\$175.00
Rental of Tent, Chairs, Greens or Lowering Device	Purchase through Funeral Home if required	Purchase through Funeral Home if required
Marker Removal and Resetting Fee	\$115.00	\$115.00
Additional Care Fund contribution for Second and Subsequent Burial Request in same plot	As per current Care Fund fee listed under 'Plot Fees'	As per current Care Fund fee listed under 'Plot Fees'
Niche Inscriptions	\$325.00 minimum or actual cost	\$325.00 minimum or actual cost
Inurnment, Niche Opening/Closing Fee	\$300.00	\$350.00
Disurnment-Inurnment Permit Fees (after Columbaria are installed)	\$85.00	\$115.00
Memorial Plaque in Memorial Wall:		
Base fee for plaque & installation	\$625.00	\$700.00
Engraving (minimum fee)	\$325.00	\$325.00
Care Fund	\$50.00	\$50.00
Columbarium Niche Additional Fees:		
Top Row	\$1,000.00	\$1,100.00
Second Row	\$600.00	\$700.00
Third Row	\$450.00	\$550.00
Fourth Row	\$300.00	\$400.00
Fifth Row	\$0.00	\$0.00
(Care Fund included in Base Fee)		
Custom Memorial Tree Grate for Downtown Creston Cast Iron, Natural Finish	\$900.00 minimum or actual costs of labour and materials + 20% admin fee	\$1,000.00 minimum or actual costs of labour and materials + 20% admin fee
Non-Resident: Not originating from the RDCK Areas A, B, C or the Town of Creston		

Schedule 10 – Solid Waste Fees

Annual Fees (subject to applicable taxes)						
Description	Fee					
	2021	2022	2023	2024	2025	2026
Commercial	\$102.00	\$102.00	\$105.00	\$107.00	\$109.00	\$111.00
Residential (includes all Single & Multi Family)	\$108.00	\$125.50	\$127.00	\$129.00	\$131.50	\$135.00
Secondary Suites	\$55.00	\$73.50	\$74.00	\$75.00	\$77.50	\$80.00
Please refer to the Solid Waste Management Regulations Bylaw No. 1900, 2019 for disposal rules.						
Replacement Bin				Per Unit Cost		
46L Green Bin + Kitchen Catcher				\$30.00		
60L Blue Boxes				\$11.00		