



**TOWN OF CRESTON
REGULAR COUNCIL MEETING AGENDA**

Tuesday, April 22, 2025, 4:00 PM

Council Chambers, 238-10th Avenue North, Creston, BC

- 1. CALL TO ORDER**
- 2. TRADITIONAL TERRITORY ACKNOWLEDGEMENT**
- 3. ADOPTION OF AGENDA**

Recommended Motion:

THAT Council ADOPTS the Regular Council Agenda of April 22, 2025.

- 4. ADOPTION OF MINUTES**

- a. Regular Council Meeting Minutes - April 8, 2025

Recommended Motion:

THAT Council ADOPTS the minutes of the Regular Council Meeting held on April 8, 2025.

- 5. MAYOR AND COUNCILLOR'S REPORTS**

Recommended Motion:

THAT the verbal and written reports of Council, BE RECEIVED.

- 6. COMMITTEE OF THE WHOLE**

- a. Motion to Convene Committee of the Whole Meeting

Recommended Motion:

THAT Council now RESOLVES itself into a Committee of the Whole.

- b. Delegations

1. Staff Sgt. Brandon Buliziuk, Creston RCMP, Regarding Quarterly Update

- c. Committee of the Whole Business

1. Staff Sgt. Brandon Buliziuk, Creston RCMP, Regarding Quarterly RCMP Update

Recommended Motion:

THAT the Committee of the Whole RECEIVES the delegation from Staff Sgt. Brandon Buliziuk, Creston RCMP, regarding the Quarterly Update.

2. Council Direction Request from the Director of Community Services regarding Re-occurring Open Park Booking Request

Recommended Motion:

THAT Council RECEIVE the April 22, 2025, Council Direction Request title “Re-occurring Open Park Booking Request” for information;

AND FURTHER THAT Council DIRECTS Staff to prepare a Request for Decision regarding the Parks Booking Request at an upcoming Council Meeting.

3. Resident Directed Grant Awards

- d. Resolution to Rise from the Committee of the Whole

Recommended Motion:

THAT Council RISES from the Committee of the Whole.

7. DIVISION REPORTS

- a. CORPORATE ADMINISTRATION

Nil.

- b. FINANCE & ADMINISTRATION

1. Community Development Grant Request from the Creston Valley Community Housing Society for the Building Condition Assessments for \$5000

Recommended Motion:

THAT Council AUTHORIZES \$_____ to the Creston Valley Community Housing Society through the Community Development Grant funding stream.

2. Request for Decision from the Director of Finance regarding the 2025 Tax Rates Bylaw

Recommended Motion:

That the report titled, 2025 Tax Rate Setting, dated April 22, 2024 from the Director of Finance, be received; AND FURTHER, THAT Tax Rates Bylaw No. 2034, 2025 be read a first time by title, a second time by content.

THAT Tax Rates Bylaw No. 2034, 2025 be read a third time by title.

- c. INFRASTRUCTURE

Nil.

- d. COMMUNITY SERVICES

1. Request for Decision from the Director of Community Services regarding the Parks Master Plan (Adoption)

Recommended Motion:

THAT Council RECEIVES the April 22, 2025, Request for Decision titled “Parks Master Plan – Adoption”;

THAT Council ADOPTS the “Town of Creston Parks Master Plan”, while reserving

the right to consider each recommended action with an associated Staff Report;

AND FURTHER THAT Council may prioritize the recommendations in a manner that aligns with the 2022-2026 Town of Creston Strategic Plan and the five-year financial plan.

2. Request for Decision from the Director of Community Services regarding a DVP for 908 NW. Blvd.

Recommended Motion:

THAT Council RECEIVES the Request for Decision from the Director of Community Services regarding Development Variance Permit 25-01 to vary Sign Bylaw No. 1797, 2014;

AND FURTHER THAT Council DIRECTS Staff to issue Development Variance Permit 25-01 to vary Sign Bylaw No. 1797, 2014, Section 7.3 Maximum # / Type of Permanent Signs Allowed from “One (1) fascia sign” to “Two (2) fascia signs” per business frontage, totalling two fascia signs on the building located at 908 Northwest Boulevard.

3. Request for Decision from the Director of Community Services regarding Zoning Amendment Bylaw No. 2027, 2025

Recommended Motion:

THAT Council RECEIVE the April 22, 2025, Council Direction Request titled “Zoning Amendment Bylaw No. 2027, 2025”.

THAT Zoning Amendment Bylaw No. 2027, 2025, be read a first time by title and a second time by content.

- e. PROTECTIVE SERVICES

Nil.

8. RECOMMENDATIONS FROM COMMITTEE OF THE WHOLE

Recommended Motion:

THAT Recommendation No.1 from the Committee of the Whole Meeting of April 8, 2025:

RECOMMENDATION NO 1:

THAT the report titled “Partnering Agreement: Creston Valley Housing Corporation” dated April 8, 2025 from the Chief Administrative Officer, be received for information; AND FURTHER,

THAT Council DIRECTS Staff to bring the Partnering Agreement between Creston Valley Housing Corporation (CVHC) and the Town of Creston forward for final approval upon the completion of CVHC review and the required public notice provisions of Section 24 of the Community Charter.

9. CORRESPONDENCE

- a. Action Recommended

1. Moose Hide Campaign Day Proclamation

Recommended Motion:

THAT the Mayor is AUTHORIZED to Proclaim May 15, 2025 as Moose Hide

Campaign Day in the Town of Creston.

2. Focus on Youth Proclamation Request

Recommended Motion:

THAT the Mayor is AUTHORIZED to proclaim May 5-9 Focus on Youth Week in the Town of Creston.

b. Receive for Information

Nil.

10. **ACTING MAYORS SCHEDULE**

- Jan: Councillor Holland
- Feb: Councillor Arès
- March: Councillor Baldwin
- April: Councillor Dumas
- May: Councillor Eisler
- June: Councillor Hawton
- July: Councillor Holland
- August: Councillor Arès
- September: Councillor Baldwin
- October: Councillor Dumas
- November: Councillor Eisler
- December: Councillor Hawton

11. **QUESTION PERIOD**

12. **RECESS AND MOVE TO CLOSED MEETING**

Recommended Motion:

THAT the Regular Council Meeting of April 22, 2025, BE RECESSED at TIME and by the authority of the *Community Charter*, Council move to a Closed Council Meeting with this meeting being closed from the public and/or news media pursuant to:

- 90(1)(a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee, or agent of the municipality or another position appointed by the municipality.
- 90(1)(i) the receipt of advice that is subject to solicitor-client privilege.
- 90(1)(e) the acquisition, disposition or expropriation of land or improvements.

13. **ADJOURNMENT**

Recommended Motion:

THAT the Regular Council Meeting of DATE be adjourned at TIME.

COUNCIL DIRECTION REQUEST

To: Mayor And Council Date: April 22, 2025

From: Joel Comer, Director of Community Services

Subject: Re-occurring Open Park Booking Request

Prepared By: Natasha Ewashen, Municipal Services Coordinator and Planner

THAT Committee of the Whole recommends to Council:

THAT Council RECEIVE the April 22, 2025, Council Direction Request title “Re-occurring Open Park Booking Request” for information;

AND FURTHER THAT Council DIRECTS Staff to prepare a Request for Decision regarding the Parks Booking Request at an upcoming Council Meeting.

PURPOSE / ISSUE

Brian Fladhamer requests the use of Millennium Park for a re-occurring open park booking for “Party in the Park”, on the first Friday of every month, beginning on May 2nd, 2025, and ending on August 1st, 2025, from 6pm-10pm. In addition, the applicant requests Council Sponsorship for each event, totalling \$400. See Appendix A – Application Package.

Strategic Area(s) of Focus:

Livability: Vibrant Arts and Culture

BACKGROUND

Brian Fladhamer requests the use of Millennium Park for a re-occurring open park booking for “Party in the Park”, during the summer months. The proposed event is to host a free musical event, open to the public, with local performers, and local commercial vendors.

DEFINING THE TOPIC

Key Information:

Parks and Public Spaces Booking Policy (SER-09-010) defines an “open booking” as: the reservation of a park, public space, or facility where the general public continues to have access to the booked area. Open bookings must not charge admission fees and cannot exclusively occupy the designated space.

The proposed booking is expected to draw 50 or more attendees, which qualifies as an “event use” under the Parks and Public Spaces Booking Policy. As outlined in Fees and Charges

Bylaw No. 1763, a \$100 booking fee applies to open bookings classified as event use in Millennium Park.

In accordance with the booking policy, the Town may require event organizers to obtain liability insurance in the amount of \$2,000,000, naming the Town as an additional insured party. Given the anticipated scale of this event, Staff recommend that insurance be required.

Commercial Vendors are permitted to operate in Town of Creston parks with both a valid Business Licence and a Commercial Vending Permit. Vendors are responsible for obtaining these permits independently. For large, one-time events, Town Staff have previously assisted event organizers by opening rear gates to allow vendor access into Millennium Park. However, to minimize disruption to Public Works crews, Staff recommend limiting vendor operations to the gravel parking areas outside of Millennium Park.

No Liquor Service is proposed at the event. However, Staff recommend Bylaw compliance check-ins to ensure that the event remains consistent with Town Bylaws and Policies, specifically regarding Liquor Service and Commercial Vendor requirements.

Relevant Observations:

Additional Terms and Conditions for Millennium Park: *Parks and Public Spaces Booking Policy* (SER-09-010)

3.1 No closed bookings are permitted on the following days, unless as part of an established annual community event, and no open bookings are permitted unless specifically authorized by the Chief Administrative Officer, Corporate Officer, or Director of Community Services as part of a community orientated event:

- 3.1.1 Victoria Day, and the Saturday and Sunday that precede Victoria Day;
- 3.1.2 Canada Day, and the Saturday and Sunday closest to Canada Day (if Canada Day falls on a Wednesday, no booking shall be permitted on the Saturday and Sunday preceding, or the Saturday and Sunday following Canada Day);
- 3.1.3 B.C. Day, and the Saturday and Sunday that precede B.C. Day;
- 3.1.4 Labour Day, and the Saturday and Sunday that precede Labour Day.

2025 Long Weekend Dates

- Victoria Day – May 19
 - Saturday and Sunday preceding Victoria Day – 17-18
 - Proposed concert date - May 2
 - No impact
- Canada Day – July 1
 - Saturday and Sunday preceding Canada Day – June 28-29
 - Proposed concert date – July 4
 - No impact

- BC Day – August 4
 - Saturday and Sunday preceding BC Day – August 2-3
 - Proposed concert date – August 1
 - No impact

The proposed booking aligns with the Town of Creston's current policies and bylaws. Council approval is required for events requesting sponsorship.

Essential Question:

Does Council want Staff to prepare a Request for Decision for consideration at an upcoming Council Meeting?

DETERMINE DESIRED OUTCOMES if the essential question is addressed.

Key Result:

Council direction regarding the proposed re-occurring park booking.

Desired Benefits of Key Result:

Successful community orientated event in accordance with applicable Town Bylaws and Policies.

Requisites:

Nothing at this time.

Unintended Outcomes:

Recurring bookings can be challenging to manage, as event organizers are not required to check in with Town Staff or Council before each event. Additionally, the proposed event takes place from 6-10 PM, outside of regular Town Staff working hours.

COUNCIL REPORT / RESOLUTION HISTORY

None.

EXPLORE RESPONSE OPTIONS to achieve the key result (Pros & Cons)

1. Council directs Staff to prepare a Request for Decision regarding the Parks Booking Application.
 - a. Staff will prepare a Request for Decision for Council consideration including sponsorship options.
2. Council direct Staff to take no further action.
 - a. Parks booking request denied.
3. Other, as per Council direction.



COUNCIL DIRECTION REQUEST

Reviewed By:

Joel Comer, Director of Community Services

CAO Comments:

No further comment.

**Approved for the
Agenda By:**

Michael Moore, Chief Administrative Officer or designate

PowerPoint: ☐ Yes ☒ No

Attachments:

Appendix A – Application Package.

References:

No references for this report.

Parks & Public Spaces Booking Application Form

File No. 5810-02

Applicant Information

Applicant Name: Fladhamer Brian B
Last First Initial

Organization Name (if applicable): Kootenay Vibes Entertainment

Event Sponsor (if applicable):

Applicant Address: 12113 [REDACTED]
Street Address Apartment/Unit #
Creston BC V0B 1G3
City Province Postal Code

Phone: 250-514-0312 Email: bfladz@gmail.com

Booking Information

Booking Type: ☐ Open Booking – Casual use (less than 50 ppl.) ☒ Open Booking – Event Use (50 ppl. or more)
☐ Closed Booking

*Note: See Definitions in Parks Information, Procedures, Terms and Conditions attached below.

Booking Date: _____

Booking Time Slot:

Casual Use:	<input type="checkbox"/> 7am-2pm	<input type="checkbox"/> 2pm-10pm
Event Use:	<input checked="" type="checkbox"/> 7am-10pm	Extra time required? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes

*Note: Set up and take down must be completed within the allotted time

Event Location: ☒ Millennium Park ☐ Centennial Park – Picnic Shelter Only ☐ 11th Ave Walkthrough ☐ Burns Park
☐ Schikurski Park ☐ Centennial Park ☐ Dodd's Creek Park ☐ Rotary Park
☐ Downtown Green Space ☐ Taku+ni (previously Market Park) ☐ Spirit of Creston Square
☐ Other (please specify): _____

Power requirements: ☐ No ☒ Yes

Describe (include hook up requirements and use):

Concert style DJ show with sound and lights

Is liquor being served? ☒ No ☐ Yes (Note: Special Event Permit and Council approval required)

Anticipated number of attendees:

50-100

(Note: for Millennium Park bookings – events great than 250 people require Council approval)

(Note: for Events greater than 500 people - Special Events Permit Application is required)

Supporting Information

Event
Description:

Concert style DJ show featuring local
talent. Open to the public. All ages. 6pm-10pm

☐ Site Plan (for
event uses or
otherwise
required)

☐ Liability Insurance (for event
uses or otherwise required)

☐ Waiver of Liability (all
bookings)

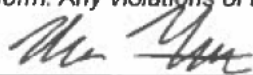
☐ Special Event Permit (if liquor is
served)

Acknowledgement and Signature(s)

I certify that I am 18 years of age or older and that all information submitted in this application is correct and complete. I have read this application form in its entirety, and I agree to abide by any and all posted Park regulations, the terms and conditions noted below, and all applicable Provincial and Municipal legislation, regulation, and bylaws. I acknowledge that failure to comply with the above could lead to my removal from the booked area, immediate cancellation of the event and possible monetary fines.

I acknowledge that I have received and read the Booking Information and Procedures and Terms and Conditions provided on pages 4 and 5 of this form. Any violations of the terms and conditions noted on pages 4 and 5 will result in permit revocation.

Applicant Signature:



Date:

April 2, 2025

Sponsor Signature (if
applicable):

Date:

Please complete pages 3-5.

The Town of Creston collects your information for the purposes of administering Town of Creston programs and services, including permits and licensing services, in accordance with Section 26 of the Freedom of Information and Protection of Privacy Act (FOIPPA). Information collected with this form, including copies of any associated documentation submitted as part of this application, may be disclosed to the public in accordance with FOIPPA. If you have any questions about the collection and use of information, please contact the Town's Corporate Officer at 250-428-2214, ext. 210.

Booking Fees

Booking fees are as found in Schedule 8 of Fees and Charges Bylaw No. 1763, 2011, as amended from time to time.

Office Use Only

Decision: ☐ Approved ☐ Denied ☐ Fees Waived ☐ Fees Paid \$ _____

By: _____ Signature: _____ Date: _____

☐ Copy to Applicant
☐ Fees Paid (if
required)

☐ Proof of Insurance (if
required)
☐ Recorded in Calendar
☐ Permit Filed and
Indexed

For Closed Bookings or Liquor Served:

☐ RCMP☐ CFR☐ Ambulance

Waiver of Liability

Applicant Name: Fladhauser Brian B
Last First Initial

Organization Name (if applicable): Kootenay Vibes Entertainment

Event Sponsor (if applicable): _____

Applicant Address: _____
Street Address Apartment/Unit #
Creston BC V0B 1G3
City Province Postal Code

Park Booking Activity: Party in the park series


Start Date: May 2, 2025 End Date: August 1st, 2025

In consideration of the Town of Creston agreeing to permit the Applicant to use the above referenced location, the undersigned does hereby release the Town of Creston from any and all liability whatsoever and does hereby agree to indemnify and save harmless the Town of Creston.

The Applicant does hereby agree to use the location only for the purposes of the said use or event and strictly in accordance with any and all regulations, municipal, provincial or federal, applicable to holding the said use or event in the above referenced location.

DATED at the Town of Creston this 2 day of April, 2025.

The Applicant, by its proper officers authorized to sign on its behalf:


 Authorized Signatory

 Authorized Signatory

Park Booking Information, Procedures, Terms and Conditions

Booking Information

* Information from Parks & Public Spaces Booking Policy (SER-009-010).

Important Definitions

1. **Booking** means the reservation of a Town owned or operated park, public space or facility.
2. **Casual use** means an open booking, for informal activities such as birthday parties, staff luncheons, picnics, and similar uses with less than 50 people.
3. **Closed booking** means the booking of a park, public space or facility for a community orientated event, where the booked area is closed to the general public, or where an admission fee is charged to access the booked area.
4. **Community orientated event** means an open or closed booking, accessible to the general public, that brings community members together through a social event to enhance community spirit, quality of life, and the public realm.
5. **Event use** means an open or closed booking, for gatherings of 50 people or more, and includes uses such as concerts, art shows, or similar uses.
6. **Open booking** means the booking of a park, public space or facility where the general public retains access to booked area.
7. **Established annual community event** means Creston Valley Blossom Festival, Creston Valley Fall Fair, Creston Valley Winter Festival, or other events as defined in Parks, Trails, and Public Places Regulations Bylaw No. 1788, 2014.
8. **Facility** means a feature, area, or structure in a Town owned or operated park or public space.

Booking Procedures

* Information from Parks & Public Spaces Booking Policy (SER-009-010).

Booking Procedure

1. All Closed, or Event Use bookings must be approved or denied by the Chief Administrative Officer, Corporate Officer, or Director of Community Services.
2. All Open, Casual Use bookings must be approved or denied by the Chief Administrative Officer, Corporate Officer, Director of Community Services, or designate.
3. Any person or organization intending to book a Town owned park, public space or facility must complete and sign the appropriate application form, as available at Town Hall.
4. No park, public space or facility booking will be authorized to a person under the age of 18 years.
5. No park, public space or facility booking will be authorized without a properly executed waiver of liability and indemnity form.
6. If requested by the Town, the applicant(s) and event organizer(s) will be required to provide 3rd party liability insurance of an amount not less than \$2,000,000, naming the Town of Creston as additional insured.
7. Bookings are registered on a first-come, first-serve basis.
8. Open booking applications must be submitted to the Town of Creston a minimum of 15 business days prior to the event.
9. Open booking fees will not be refunded.
10. Closed booking applications must be submitted to the Town of Creston a minimum of 30 business days (6 weeks) prior to the event.
11. Closed booking fees may be refunded, less a \$50 administrative fee, when in accordance with Parks, Trails, and Public Places Regulations Bylaw No. 1788, 2014.
12. For casual uses, the maximum time a park, public space or facility may be booked shall be for one time slot per day, between the hours of 7:00 a.m. and 2:00 p.m. or 2:00 p.m. and 10:00 p.m.. All set up and take down must be completed within the allotted time.
13. For event uses, the maximum time a park, public space or facility may be booked shall be between the hours of 7:00 a.m. and 10:00 p.m., unless specifically permitted by the Chief Administrative Officer, Corporate Officer, or Director of Community Services. All set up and take down must be completed within the allotted time.
14. All Town parks are closed to bookings between 10:00 p.m. and 7:00 a.m. daily, unless specifically permitted by the Chief Administrative Officer, Corporate Officer, or Director of Community Services.
15. All bookings with greater than 500 people must be approved or denied by Council.
16. All bookings serving liquor must be approved or denied by Council.

Applicant Initials B1

Terms & Conditions*

* Information from Parks & Public Spaces Booking Policy (SER-009-010).

General Terms & Conditions of Booking

1. Pets are prohibited, unless permitted by Parks, Trails, and Public Places Regulations Bylaw No. 1788, 2014.
2. No sales or other business shall be conducted, without a Commercial Vendor Permit.
3. All newly landscaped and seeded areas are to be completely avoided in order to promote proper development.
4. Any and all solid waste shall be disposed of in litter barrels or similar facilities.
5. The park, public space or facility booked, including washrooms if applicable, shall be left in a clean and tidy condition.
6. Town staff must have access to the park, public space or facility at all times and may attend free of charge to any event held on Town owned or operated property for the purpose of auditing or reviewing compliance with Town bylaws and policies.
7. Failure to comply with this Policy or Parks, Trails, and Public Places Regulations Bylaw No. 1788, 2014, will result in the applicant(s) and/or attendees being removed from the Park or Public Space.
8. Amplified sound is not permitted for casual uses.
9. Bouncy castles are not permitted.
10. All performers and public speakers will conduct themselves in a polite and courteous manner. Inappropriate, offensive or obscene lyrics/speech are not permitted, whether live or recorded.
11. Users shall ensure that the park, public space, facility and/or field conditions are suitable for their intended use and must report any deficiency in maintenance to the Town of Creston.
12. Failure to completely clean up after an event will result in charges for the cost of cleaning and a 20% administrative fee.
13. Whenever reasonably possible, the Town will avoid maintenance of a park, public space or facility during the period booked.

14. All installation and removal costs of any required municipal equipment or property related to the event, shall be the responsibility of the applicant(s).
15. Arrangements with Town Staff regarding installation and removal of any municipal equipment or property must be made prior to the event.
16. Permission to book Town parks, public spaces or facilities does not imply any endorsement of the aims, policies or activities of any group or individual.

Additional Booking Terms and Conditions for Millennium Park

1. No closed bookings are permitted on the following days, unless as part of an established annual community event, and no open bookings are permitted unless specifically authorized by the Chief Administrative Officer, Corporate Officer, or Director of Community Services as part of a community orientated event:
 - i. Victoria Day, and the Saturday and Sunday that precede Victoria Day;
 - ii. Canada Day, and the Saturday and Sunday closest to Canada Day (if Canada Day falls on a Wednesday, no booking shall be permitted on the Saturday and Sunday preceding, or the Saturday and Sunday following Canada Day);
 - iii. B.C. Day, and the Saturday and Sunday that precede B.C. Day;
 - iv. Labour Day, and the Saturday and Sunday that precede Labour Day.
2. The applicant(s) or organization booking for a closed event where admission is charged to allow access for the general public, shall advertise the event in the local newspaper, or other media outlet deemed appropriate by Town Staff, for a minimum of one week prior to the event.
3. The maximum number of people permitted to attend a closed booking event at Millennium Park is 250, unless specifically approved by the Chief Administrative Officer, Corporate Officer, or Director of Community Services.
4. The applicant(s) or sponsoring organization shall be liable for insurance coverage and security of their event.
5. Closed bookings may charge an admission fee.
6. Open bookings may not charge an admission fee.

Additional Booking Terms and Conditions for Spirit of Creston Square

1. Unless requested to offset costs to the Town, there is no booking fee for Spirit of Creston Square.
2. Any street closures related to utilization of Spirit of Creston Square must be in accordance with *Traffic Regulations Bylaw No. 1546* and *Street Closure Policy (SER-010-001)* and be coordinated with Town Staff.

Additional Booking Terms and Conditions for the Downtown Greenspace

1. The Downtown Greenspace may only be booked for non-profit community events.
2. No performer or other person shall charge any fee for attendance.
3. No performer or other person shall inhibit the free movement of traffic or pedestrians.
4. No performer or other person shall block the pathway for any reason.

Additional Booking Terms and Conditions for the 11th Avenue South Walkthrough

1. Unless requested to offset costs to the Town, there is no booking fee for the 11th Avenue South Walkthrough.
2. The 11th Avenue South Walkthrough may only be booked for non-profit community events.
3. No performer or other person shall charge any fee for attendance.
4. No performer or other person shall inhibit the free movement of traffic or pedestrians.
5. Performers are restricted to the podium area only.

Additional Booking Terms and Conditions for ʔakuʔni (previously Market Park)

1. The booking area is outlined in Appendix 1, which is attached hereto the Parks and Public Spaces Booking Policy.

Denial and Cancellation of Bookings by the Town of Creston

The Town of Creston reserves the right to deny or cancel a booking application when it reasonably believes:

1. use by any individual or group will be for a purpose that is likely to promote, or would have the effect of promoting: discrimination, contempt or hatred for any group or person on the basis of colour, race, religion, national or ethnic origin, age, sex, sexual orientation, gender identity or expression, or mental or physical disability (as per Section 318 and 319 of the *Criminal Code of Canada*); or,
2. use by any individual or group will be for a purpose or action, that is contrary to provincial or federal law, or any Town of Creston bylaw or policy, including: violent, threatening, abusive, harassing, disruptive or intrusive language or conduct; or,
3. there is a misrepresentation, a likelihood of physical hazard to participants or audiences or a misuse of premises or equipment. Past misuse or non-payment of fees is sufficient grounds for denial of an application; or,
4. the booking is contrary to the public interest as determined by Council.

Alcohol Use

No alcohol is permitted during a booking except in cases where:

1. the booking conforms with Liquor Licence Application Policy (SER-003-015); and,
2. the applicant provides proof of General Liability Insurance in an amount not less than \$2,000,000 and a Liquor Liability Endorsement Policy in an amount not less than \$2,000,000, with the Town of Creston named as additional insured; and,
3. the applicant is in possession of a Special Event Permit issued by the British Columbia Liquor and Cannabis Regulation Branch; and,
4. the applicant or organizer has established a "Designated Driver Plan" in accordance with the Town's Liquor Licence Application Policy (SER-003-015).

Any violations of the above noted terms and conditions will result in permit revocation.

Applicant Initials BT

Proposal for "Party in the Park" Series at Millennium Park

Overview:

- Host a free monthly gathering called "Party in the Park" at Millennium Park the first Friday of every month beginning in May and running till August, 4 sessions in total. I estimate attendance to be between 50 – 100 people per event.

Event Details:

- **Dates:**
 - May 2, 2025
 - June 6, 2025
 - July 4, 2025
 - August 1, 2025
- **Duration:** Each event will run from 6pm. to 10pm.

Objectives:

- Foster community spirit and interaction among residents.
- Provide a family-friendly atmosphere for entertainment and community goodness.
- Host a monthly dance session that will get people smiling and dancing with each other.

Proposed Activities:

- I will provide DJ, sound, and lighting necessary to have a concert style show.
- Video Link.... <https://www.youtube.com/watch?v=u2RknxVIKP4>
- Food and beverage vendors if available would be more than welcome to attend and participate.

Sponsorship:

- Waive the booking fee for Millenium Park (\$100 per event) for the above proposed dates.
- I will acknowledge the Town of Creston as a sponsor of these events.

Hello Town of Creston council members,

My name is Brian Fladhamer, and I am the owner / operator of Kootenay Vibes Entertainment (KvE). My mission is to provide sound and lighting resources for live events in the valley and surrounding areas.

I recognize Millenium Park as both a beautiful and under-utilized space. My proposal would be to bring a monthly concert series to this venue which would be an all ages, free event, which would be put on by the community, for the community.

I would like to host a concert style event which welcomes all members of our community to come and gather together in a good way. There is something about getting together and dancing with your friends and neighbors in the park that tends to foster a sense of well-being and community togetherness. It is my aim to create a safe and welcoming space for all who chose to participate.

My ask is that you sponsor me the booking fee for the park. That way the only expense for me is my time and effort. I would be happy to promote the Town of Creston as a partner in both the lead up marketing material as well as a space for your banner during show time.

If you have any questions or suggestions, I would be most happy to speak with you in person regarding this proposal.

Thank you for your time and consideration.

Kindly,

Brian Fladhamer

Community Development Grant Application

Date of Application	03/20/2025
Organization/Society Name	Creston Valley Community Housing Society
Contact Name	James Gates
Address	215-25 Ave south, CRESTON, BC, V0B 1G5
Phone #	(250) 254-9967
Contact Email	manager@cvchs.ca
Project Title	Ensuring Safe Housing
Total Grant Requested	5000
Municipality	Creston
Have you contacted the applicable Director(s) to ensure they are supportive of this application?	Yes

How would you like to receive payment?

Mailed cheque

Which funding criteria objective does this project meet?

Social

Project/Service Description

This project focuses on conducting Building Condition Assessments and developing Capital Plans for five buildings owned by three non-profit housing societies. BCAs assess the condition of building components such as roofing, plumbing, and heating systems, identifying necessary repairs and maintenance needs. The findings from these assessments inform Capital Plans, which outline timelines, cost estimates, and resource allocation for proactive maintenance and upgrades. Collaboration with partners ensures alignment with best practices, compliance standards, and long-term sustainability goals.

Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received

ReDi grant - Columbia Basin Trust/RDCK - \$22,773 asked, not confirmed

Creston Valley Community Foundation - \$9200 asked, not confirmed

Discretionary funds – RDCK directors Area C - \$2000

Discretionary funds – RDCK directors Area ToC- \$2000

Creston Valley Community Housing Society - \$1000

Kootenay Rural Association for Community Living - \$1000

Creston Trinity Housing Society - \$1000

Previous Community
Development Grants Received - \$5000 - 2014
Year and Amount

[Costs per item.xlsx](#)

[2025-03-17 Letter to the RDCK in support of BCA grants.pdf](#)

[2025-03-17 Letter to Town Council in support of BCA grants.pdf](#)

[Letter of Support CVCHS March 2025.pdf](#)

[CNPHC Memorandum of Understanding - Signed.pdf](#)

[Support Letter - housing grant application.docx](#)

By submitting this application
for the Community
Development Grant, I confirm I
am an authorized signatory of
the recipient organization and I
agree to the Community
Development Grant Recipient
Obligations detailed on page
three of this application



Name James Gates

You can <https://rdck.jotform.com/edit/6183054965134836164> and [view all your submissions](#) easily.

REQUEST FOR DECISION

DATE: April 22, 2025

TOPIC: 2025 Tax Rate Setting

PROPOSAL: That Council Set the 2025 Tax Rates

PROPOSED BY: Steffan Klassen, Director of Finance

DIVISION: Finance & Administration

SECTION 1: SUMMARY

On April 15, 2022 at a Special Committee of the Whole meeting, a recommendation was made to Council to adopt the tax rates as proposed by the Director of Finance.

Staff Recommendation:

That the report titled, 2025 Tax Rate Setting, dated April 22, 2024 from the Director of Finance, be received; AND FURTHER, THAT Tax Rates Bylaw No. 2034, 2025 be read a first time by title, a second time by content.

THAT Tax Rates Bylaw No. 2034, 2025 be read a third time by title.

SECTION 2: BACKGROUND

Annually, municipal tax rates must be set by to May 15th per the Local Government Act. The amount of taxes are set by Council through the Five Year Financial Plan. The tax rate setting is where Council sets the proportions of tax paid between the various tax classes.

SECTION 3: ISSUE ANALYSIS / DISCUSSION

Environmental Considerations

N/A

Social Considerations

N/A

Economic Considerations

Council seeks to set rates that are equitable amongst the various tax classes.

SECTION 4: ORGANIZATION IMPLICATIONS

Legislative Considerations (Policies and/or Bylaws)

Council will meeting the statutory deadline of May 15th per the Local Government Act.

Strategic Focus

N/A

Reconciliation Considerations

N/A

Communication Considerations

The Tax Rate Bylaw will be posted on the Town's website.

SECTION 5: FINANCIAL IMPLICATIONS

Included in Financial Plan:

☒ Yes ☐ No ☐ N/A

Financial Plan Amendment Required:

☐ Yes ☒ No ☐ Next Budget Cycle

Click here to enter text – Enter “None Identified” or N/A – Do not leave blank

SECTION 6: OPTIONS AND ALTERNATIVES

Option 1:

Pass the Rates as recommended by COTW.

Option 2:

Council propose changes to the rates and have Staff bring back new rates for Council consideration. This would require 2 special meetings in order to meeting the statutory deadline.

SECTION 7: RECOMMENDATIONS

That Council passes the following resolution(s):

That the report titled, 2025 Tax Rate Setting, dated April 22, 2024 from the Director of Finance, be received; AND FURTHER, THAT Tax Rates Bylaw No. 2034, 2025 be read a first time by title, a second time by content.

THAT Tax Rates Bylaw No. 2034, 2025 be read a third time by title.

SECTION 8: SUBMITTED AND REVIEW

This report is respectfully submitted by:

Steffan Klassen, Director of Finance

I concur with the staff recommendation.

Michael Moore, Chief Administrative Officer

PowerPoint: ☐ Yes ☒ No

Attachments

Click or tap here to enter text.

References

No references for this report.

Town of Creston

Bylaw No. 2034

A bylaw for the levying of tax rates for Municipal, Hospital, Improvement District and Regional District purposes, for the year 2025.

WHEREAS section 197 of the *Community Charter* requires that Council adopt a bylaw to establish tax rates on all taxable land and improvements according to their assessed value;

NOW THEREFORE, the Council of the Town of Creston, in open meeting assembled, enacts as follows:

Part 1 Citation

1.1 This Bylaw may be cited as "Tax Rates Bylaw No. 2034, 2025".

Part 2 Severability

2.1 If a portion of this Bylaw is held invalid by a Court of competent jurisdiction, then the invalid portion must be severed and the remainder of this Bylaw is deemed to have been adopted without the severed section, subsection, paragraph, subparagraph, clause or phrase.

Part 3 Rates

3.1 The following rates are hereby imposed and levied for the year 2025:

- (a) For all lawful general and debt purposes of the municipality on the value of land and improvements taxable for general municipal purposes, rates appearing in Column "A" and Column "B" of the Schedule attached hereto and forming a part hereof.
- (b) For hospital purposes on the value of land and improvements taxable for regional hospital district purposes (East Kootenay), rates appearing in Column "C" of the Schedule attached hereto and forming a part hereof.
- (c) For purposes of the Regional District of Central Kootenay, on the value of land and improvements taxable for regional district purposes, rates appearing in Column "D" of the Schedule attached hereto and forming a part hereof.

Part 4 Effective Date

4.1 This Bylaw shall come into full force and effect upon adoption.

READ A FIRST TIME by title and SECOND TIME by content this day of , 2025.

READ A THIRD TIME by title this day of , 2025.

ADOPTED this day of , 2025.

Mayor Arnold DeBoon

Kirsten Dunbar, Corporate Officer

PROPERTY TAX RATES FOR THE TOWN OF CRESTON				
DRAFT SCHEDULE "A" TO BYLAW NO. 2034, 2025				
	A	B	C	D
PROPERTY CLASS	Dollars of Tax per \$1000 Taxable Value MUNICIPAL (GENERAL)	Dollars of Tax per \$1000 Taxable Value MUNICIPAL (RCMP)	Dollars of Tax per \$1000 Taxable Value REGIONAL HOSPITAL DISTRICT (EK)	Dollars of Tax per \$1000 Taxable Value REGIONAL DISTRICT CENTRAL KOOTENAY
RESIDENTIAL	3.19552	0.96941	0.40309	2.21899
UTILITIES	30.68981	9.31019	1.41080	7.76647
LT INDUSTRIAL	14.15614	4.29447	1.37049	7.54457
BUSINESS	6.39104	1.93881	0.98756	5.43653
RECREATION				
NON-PROFIT	3.19552	0.96941	0.40309	2.21899
FARM	4.56959	1.38625	0.40309	2.21899

REQUEST FOR DECISION

DATE: April 22, 2025

TOPIC: Parks Master Plan

PROPOSAL: Parks Master Plan - Adoption

PROPOSED BY: Joel Comer, Director of Community Services

DIVISION: Community Services

SECTION 1: SUMMARY

In late 2023, the Town of Creston contracted Barefoot Planning and Design to develop a Parks Master Plan, with strategic priorities to guide the future direction, philosophy, policies, and actions for the provision of municipal parks. Consultants and Staff held several public engagement events, providing opportunities for input during the Plan's development. March 25 – April 14, 2025, was the final public opportunity to give feedback on the draft plan.

This report reviews public feedback and presents the Parks Master Plan for Council consideration of adoption.

Staff Recommendation:

THAT Council RECEIVES the April 22, 2025, Request for Decision titled “Parks Master Plan – Adoption”;

THAT Council ADOPTS the “Town of Creston Parks Master Plan”, while reserving the right to consider each recommended action with an associated Staff Report;

AND FURTHER THAT Council may prioritize the recommendations in a manner that aligns with the 2022-2026 Town of Creston Strategic Plan and the five-year financial plan.

SECTION 2: BACKGROUND

The Town of Creston Parks Master Plan (TCPMP) is a comprehensive strategy designed to shape the future of Creston's parks and open spaces. It establishes priorities, policies, and actions to support community needs and sustainability goals. The TCPMP includes a needs analysis, recommendations for future amenities and land acquisition, maintenance and asset management recommendations, accessibility recommendations, reconciliation opportunities, consideration of climate change, and conceptual designs for three municipal parks.

Further background information can be found in the March 25, 2025, Council Direction Request titled “Town of Creston Parks Master Plan Draft”.

SECTION 3: ISSUE ANALYSIS / DISCUSSION

Public Feedback

Plan development was informed by several public engagement events and processes over the course of the past year. The Parks Master Plan Draft final survey was online from March 25 to April 14, 2025, and was advertised through the Town's Newsflash, radio, and social media (boosted). In total, there were 163 project page visits during the duration of the survey and 23 survey responses. The survey asked three open ended questions.

Response Summary:

1. Is there anything about the Plan that you would change?
 - a. Interest in having a firmer timeline for action items.
 - b. Desire for improved maintenance of current parks.
2. Is there anything about the Plan that is missing?
 - a. Stronger policy/actions regarding safe play space in the downtown core and accessible trails.
 - b. Stronger policy regarding lighting on trails and in parks.
 - c. Desire for connection between parks via trail systems.
3. Do you have any final thoughts for the Project Team (or Council)?
 - a. Concerns regarding current maintenance practices.
 - b. Concerns regarding vandalism, alcohol, homelessness.
 - c. Concerns regarding litter.
 - d. Concerns regarding perceived lack of engagement opportunities.
 - e. Concerns regarding fiscal responsibility and hiring consultants.
 - f. Appreciation for attention paid to Goat River access.

See Appendix A – Survey Results to view individual responses.

Revisions

No revisions were made to the Parks Master Plan following survey completion. However, to address some concerns raised in the survey responses, coordinated and clear communication regarding the implementation of actions will be needed. Concerns regarding maintenance are addressed in the Plan. Staff will continue to promote the 2023 Trails Master Plan, to clearly convey the relationship between parks and trails and future trail plans.

Environmental Considerations

The Parks Master Plan strongly emphasizes that park development and maintenance must be environmentally sustainable and create opportunities for environmental stewardship. Parks can have ecological value including stormwater management, educational opportunities, and reduced urban heat island effects.

Social Considerations

Parks promote physical and mental well-being and foster social interaction.

Economic Considerations

Well-maintained, diverse, and abundant local parks may lead to increased visitor and resident attraction. Parks also provide services such as storm water management at less cost than installation of culverts, pipes, and other infrastructure.

SECTION 4: ORGANIZATION IMPLICATIONS

Legislative Considerations (Policies and/or Bylaws)

Official Community Plan Bylaw No. 1854, 2017.

Strategic Focus

- Livability.
- Service Excellence.
- Economic Health.

Reconciliation Considerations

The Plan speaks to reconciliation opportunities, including working with yaqan nukiy to incorporate Indigenous stories, welcomes, and cultural significance into place names, public art, and interpretive elements.

Communication Considerations

- Plan to be available on Creston.ca.
- Promotion of final Plan through social media, Town Views, and other avenues.

SECTION 5: FINANCIAL IMPLICATIONS

Included in Financial Plan: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	Financial Plan Amendment Required: <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Next Budget Cycle
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Actions recommended in the Plan that could involve budget changes will be presented to Council for consideration prior to implementation.

SECTION 6: OPTIONS AND ALTERNATIVES

Option 1:

Council adopts the Parks Master Plan.

- Plan will support informed decision making.
- Plan will support future funding applications.

Option 2:

Council refers to the Plan back to staff.

- Council may wish to make amendments to the plan.

- Contract with Barefoot Planning may need to be renewed.

Option 3:

Council does not adopt the Parks Master Plan.

- The Town of Creston will continue to manage parks without a guiding document.

SECTION 7: RECOMMENDATIONS

That Council passes the following resolution(s):

THAT Council RECEIVES the April 22, 2025, Request for Decision titled "Parks Master Plan – Adoption";

THAT Council ADOPTS the "Town of Creston Parks Master Plan", while reserving the right to consider each recommended action with an associated Staff Report;

AND FURTHER THAT Council may prioritize the recommendations in a manner that aligns with the 2022-2026 Town of Creston Strategic Plan and the five-year financial plan.

SECTION 8: SUBMITTED AND REVIEW

This report is respectfully submitted by:



Joel Comer, Director of Community
Services

I concur with the staff recommendation.



Michael Moore, Chief Administrative Officer

PowerPoint: ☐ Yes ☒ No

Attachments

Appendix A – Survey Results

Appendix B - Town of Creston Parks Master Plan

References

No references for this report.

Survey Responses

25 June 2021 - 13 April 2025

Open House - Draft Plan Survey

Let's Talk Creston

Project: Parks Master Plan



VISITORS					
163					
CONTRIBUTORS			RESPONSES		
22			23		
0	0	22	0	0	23
Registered	Unverified	Anonymous	Registered	Unverified	Anonymous



Respondent No: 1

Login: Anonymous

Responded At: Mar 25, 2025 19:21:50 pm

Last Seen: Mar 25, 2025 19:21:50 pm

Q1. Is there anything about the Plan that you would change?

See part 3.

Q2. Is there anything about the Plan that is missing?

See part 3.

Q3. Do you have any final thoughts for the Project Team (or Council)?

The town needs more emphasis on maintaining our parks. The lack of maintenance is a concern for the people of the town and those responsible for the town's infrastructure and parks. For instance, Centennial Park's splash park was not cleaned or sanitized throughout the summer. Both covered areas became filthy from a lack of proper cleaning, due to food, drinks, etc. Lights within Centennial Park's parking lots are not functioning. Curbs are decrepit from lack of maintenance and paint. Grass in the park dies halfway through the summer, due to a lack of maintenance with the sprinkler system. The turnaround area at the south end of the park is part asphalt, part gravel. The parking spaces are no longer painted. A picnic table has rotting plywood underneath it. Benches face away from the playgrounds. Oh, and the garbage cans are becoming a breeding ground for bacteria, as they are never cleaned or washed. Burns Park's facilities are horrendous. The bathrooms are no better than a jail cell. The washroom garbage can is a tin bucket. The area behind the washrooms is used as a drinking ground for teenagers and unhoused individuals, who use it for spitting and cigarette disposal. The supporting wall for the dirt in the playground has rotted and exposed rebar. Canyon Street's walkway and crosswalk, coming from the parking lot, is certainly a sight for sore eyes. All planters have weed cloth showing; they have become a breeding ground for weeds due to the lack of maintenance. Broken curbs and missing painted lines can be a hazard. Downtown Greenspace should be called the forgotten space. All that happens in this area is drugs, garbage, and drinking. Millennium Park has become a hip place for teenagers to trash. Every day in the summer, this place constantly has garbage, bottles, and filth. Due to a lack of maintenance, trees are now dead around the fountain. Rose gardens have exposed areas of weed cloth. Roses are dead or do not flower at all. This park has no picnic tables for people who like to eat lunch there. Bathrooms end up being a place for people to sleep and destroy public property. Kinsmen Park is a desert in the summer. Why not implement a skating rink in the winter and a floor hockey rink in the summer? Dodd's Creek Park is a breeding ground for dog pee and poop. Whoever thought rock would be a good idea for dogs to poop and pee on needs to be reprimanded. Animals' paws get irritated. There is a risk of ingestion for smaller dogs. The gravel is a heat sink and hot on furry friends' paws. Let's move over to the bike park. Is this just an experiment to grow the tallest weeds? By mid-summer, you cannot even find the path due to the amount of weeds. How does this place not have a maintenance plan in place to keep the bike park's jumps maintained? I am tired of writing. I leave you with a quote: "The vitality of our shared spaces, from the greenest park to the sturdiest bridge, isn't a one-time creation but a continuous commitment, diligently woven into the fabric of regular maintenance and thoughtful schedules. Neglect is a slow erosion, while consistent care ensures these vital assets thrive for generations to come."

**Q4. Enter your email to be entered to win a copy of
Forgotten Creston**

not answered

**Respondent No:** 2**Login:** Anonymous**Responded At:** Mar 31, 2025 09:09:40 am**Last Seen:** Mar 31, 2025 09:09:40 am**Q1. Is there anything about the Plan that you would change?**

Hoping the town plans on finishing the parks and trails they already have. There are no lights from the COTR to 7akuñi Park along the walking trail - safety issue and concerns. Cleanup, maintain and cut all the grass and weeds, get rid of invasive species and (poison hemlock) - behind the Creston Recreational Bike Park, Steve's Ride, 11th Avenue South and behind Crestbrook Gardens = fire and safety issues and concerns - year round for residents and visitors.

Q2. Is there anything about the Plan that is missing?

Solar motion sensor lights. Install cameras that were proposed for the parks from the budget. Working to make a difference in Environmental Conservation with CKISS in all parks and trails. Replace gazebo which was taken down from walking trail/Millennium Park. Clean up first the years old eyesore on the corner - believed town owned property on Northwest Boulevard - across the street from Creston Valley Funeral Services - across and up the street from Creston Valley Chamber of Commerce - was to be a park.

Q3. Do you have any final thoughts for the Project Team (or Council)?

Presentation was monotone. Hire a project team locally or for The Kootenays - extra cost incurred from hiring from Victoria.

Q4. Enter your email to be entered to win a copy of not answered
Forgotten Creston

**Respondent No:** 3**Login:** Anonymous**Responded At:** Mar 31, 2025 11:13:27 am**Last Seen:** Mar 31, 2025 11:13:27 am**Q1. Is there anything about the Plan that you would change?**

I found it a bit confusing to understand what actionable items will be happening and when, but from what I understand it seems like there will still be minimal park and trail access in the downtown core and green trails in general. I feel very strongly that we need a safe play area walkable from the downtown core, and stroller/wheel chair friendly trails in the valley.

Q2. Is there anything about the Plan that is missing?

Same as above. Safe play space in the downtown core and a long stroller friendly trail in the valley.

Q3. Do you have any final thoughts for the Project Team (or Council)?

I really like that you've taken notice that we need public access to the goat river. I think it would be incredible to have a park with water access, safe play space (away from hazards), and trails.

**Q4. Enter your email to be entered to win a copy of
Forgotten Creston**

not answered

**Respondent No:** 4**Login:** Anonymous**Responded At:** Apr 04, 2025 13:40:14 pm**Last Seen:** Apr 04, 2025 13:40:14 pm**Q1. Is there anything about the Plan that you would change?**

The plan for kinsmen park includes a "soccer field" that is approximately the size of a tennis court. It would be better to prioritize creating a full-size soccer field by rehabilitating the field at the CEC; such a small soccer field is unlikely to be usable by community soccer groups (or for cricket, for that matter).

Q2. Is there anything about the Plan that is missing?

Though opportunities for river access have been marked, and is identified as a "medium-term action," river access remains a significant pain point in Creston, with ad-hoc community measures that are not generally accessible or maintained.

Q3. Do you have any final thoughts for the Project Team (or Council)?

It is great to see such an ambitious plan for addressing the dire shortage of adequate park spaces in Creston. The consideration of improving trail connectivity is an important one.

**Q4. Enter your email to be entered to win a copy of
Forgotten Creston**

**Respondent No:** 5**Login:** Anonymous**Responded At:** Apr 04, 2025 14:16:41 pm**Last Seen:** Apr 04, 2025 14:16:41 pm

Q1. Is there anything about the Plan that you would change?

Add rickshaws or alternative transportation (bike rental or something)

Q2. Is there anything about the Plan that is missing?

Alternative transportation? Bus parking zone.

Q3. Do you have any final thoughts for the Project Team (or Council)?

Looks great so far.

**Q4. Enter your email to be entered to win a copy of
Forgotten Creston**



**Respondent No:** 6**Login:** Anonymous**Responded At:** Apr 04, 2025 18:56:24 pm**Last Seen:** Apr 04, 2025 18:56:24 pm

Q1. Is there anything about the Plan that you would change?

Have the Dwight and Rosamond Moore Community Wetland---- DOGS PROHIBITED. ""

Q2. Is there anything about the Plan that is missing?

Dwight and Rosamond Moore Community Wetland " DOGS PROHIBITED. ""

Q3. Do you have any final thoughts for the Project Team (or Council)?

The Dwight and Rosamond Moore Community Wetland Park is being created to protect wildlife. It seems nobody understands that dogs, even on a leash , can change the whole concept of this. Even the scent that a dog has been there, deters wildlife. Please BAN DOGS.

**Q4. Enter your email to be entered to win a copy of
Forgotten Creston**





Respondent No: 7
Login: Anonymous

Responded At: Apr 04, 2025 20:34:39 pm
Last Seen: Apr 04, 2025 20:34:39 pm

Q1. Is there anything about the Plan that you would change?

It is a good plan

Q2. Is there anything about the Plan that is missing?

I did not read if the addition of indigenous plants and trees been built into landscaping.

Q3. Do you have any final thoughts for the Project Team (or Council)?

For future consideration: mix of walking and cycling pathways to better connect existing and planned future parks

**Q4. Enter your email to be entered to win a copy of
Forgotten Creston**

[Redacted email address]

**Respondent No:** 8**Login:** Anonymous**Responded At:** Apr 04, 2025 21:04:57 pm**Last Seen:** Apr 04, 2025 21:04:57 pm**Q1. Is there anything about the Plan that you would change?**

All of these ideas are wonderful but if the space is not being utilized for it's intended purpose, perhaps it would be better used by zoning it for much needed rental housing or housing in general. Expansion of an off leash dog park would be nice to see. Creston needs a larger in town dog park. The current one is far too small.

Q2. Is there anything about the Plan that is missing?

I did not see anything mentioned about putting in safe side walks along highway 3 going from downtown out to the Ramada Inn. People walk along the edge of the highway summer and winter. There are no side walks and not barriers to protect pedestrians. It is a very unsafe situation and some people have no choice but to walk. It has nothing to do with being healthy or environmentally conscious. It is a necessity.

Q3. Do you have any final thoughts for the Project Team (or Council)?

It is good to see that much thought and consultation is going on to make sure things are sustainable. Keep up the good work.

**Q4. Enter your email to be entered to win a copy of
Forgotten Creston**



Respondent No: 9

Login: Anonymous

Responded At: Apr 05, 2025 09:56:53 am

Last Seen: Apr 05, 2025 09:56:53 am

Q1. Is there anything about the Plan that you would change?

Yes, town needs to finishing parks they already have listed and not started. There are no lights from the COTR to ʔākuʔni Park along the walking trail - safety issue and concerns. Cleanup, maintain and cut all the grass and weeds, get rid of invasive species and (poison hemlock) - behind the Creston Recreational Bike Park, Steve's Ride, 11th Avenue South and behind Crestbrook Gardens = fire and safety issues and concerns - year round for residents and visitors. Work to make a difference in Environmental Conservation with CKISS. gazebo being replaced that was taken down from walking trail/Millennium Park. Cameras installation for the parks - when? Definitely not proof reading their presentations or work - what is and where is the Staking Park in Creston - mentioned numerous times?

Q2. Is there anything about the Plan that is missing?

Getting only "30" responses on Opportunities Survey and "85" responses on Early Directions Survey, from Creston's population of 5,583 = CONSULTANTS (Barefoot Planning+Design -Community Planning Consultants from Victoria) not doing their job or not connecting with our community = major problem of approximately 5,500 people of Creston not being engaged. Results are incorrect % as only receiving extremely limited responses. Professional proof reading their presentations or work - what is and where is the Staking Park in Creston? This park is mentioned numerous times - very unprofessional and making the same mistake numerous times and not being corrected

Q3. Do you have any final thoughts for the Project Team (or Council)?

Survey was posted Wednesday 26th March 2025 on Let's Talk Creston and wants a completed response from the public in 5 days - very short opening only until Monday 31st March 2025. To short of time turn around for surveys. Yes, town needs to finishing parks they already have listed and not started. There are no lights from the COTR to ʔākuʔni Park along the walking trail - safety issue and concerns. Cleanup, maintain and cut all the grass and weeds, get rid of invasive species and (poison hemlock) - behind the Creston Recreational Bike Park, Steve's Ride, 11th Avenue South and behind Crestbrook Gardens = fire and safety issues and concerns - year round for residents and visitors. Work to make a difference in Environmental Conservation with CKISS. gazebo being replaced that was taken down from walking trail/Millennium Park. Cameras installation for the parks - when? Creston's population on the TOC website is listed at 5,583. The Consultant's Parks Master Plan has experienced extremely poor attendance, feedback and completed surveys. The Consultants are not doing their job to encourage feedback. Definitely not proof reading their presentations or work - what is and where is the Staking Park in Creston - mentioned numerous times? I have pointed this out before and TOC or Consultants have done nothing to correct this. Read Master Parks Plan - has 15 pages - What We Heard Report Page 6 of 15 Getting only "30" responses on Opportunities Survey and "85" responses on Early Directions Survey, from Creston's population of 5,583 = CONSULTANTS not doing their job or not connecting with our community = major problem of approximately 5,500 people of Creston not being engaged! With all the TOC mail outs - surveys should have been attached and residents/businesses were able to fill out and drop off in mailbox - town picking up postage cost - resulting in more feedback!

**Q4. Enter your email to be entered to win a copy of
Forgotten Creston**

**Respondent No:** 10**Login:** Anonymous**Responded At:** Apr 05, 2025 15:13:37 pm**Last Seen:** Apr 05, 2025 15:13:37 pm**Q1. Is there anything about the Plan that you would change?**

lawn bowling bocce ball lawn tennis (clay court) develop Goat River Park more

Q2. Is there anything about the Plan that is missing?

I would love to see a squash court at rec center add a shallow outdoor kiddie pool develop the trail along Dead Horse Creek to Flats on

Q3. Do you have any final thoughts for the Project Team (or Council)?

its a fantastic start buy somemore more green space walkway along CPR plant more trees shrubs flowers and bushes

Q4. Enter your email to be entered to win a copy of**Forgotten Creston**

**Respondent No:** 11**Login:** Anonymous**Responded At:** Apr 05, 2025 15:36:24 pm**Last Seen:** Apr 05, 2025 15:36:24 pm**Q1. Is there anything about the Plan that you would change?**

not answered

Q2. Is there anything about the Plan that is missing?

Take the fence down from around millennium park. Expand the green space of the park to include the south side parking lots. Expand the bike trail to go south to the library and north up northwest boulevard. More bike trails within the town connecting parks and areas.

Q3. Do you have any final thoughts for the Project Team (or Council)?

not answered

**Q4. Enter your email to be entered to win a copy of
Forgotten Creston**

not answered

**Respondent No:** 12**Login:** Anonymous**Responded At:** Apr 05, 2025 16:15:37 pm**Last Seen:** Apr 05, 2025 16:15:37 pm**Q1. Is there anything about the Plan that you would change?**

This plan looks comprehensive and well thought out. I will be visiting the parks I have not been to to explore the plans. I think the monies should be spent on parks that are the most accessible to the majority and enhance their facilities.

Q2. Is there anything about the Plan that is missing?

Would like to see more than one tennis court at the Kinsmen Park site - or at least have the extra pickleball courts lined for tennis too.

Q3. Do you have any final thoughts for the Project Team (or Council)?

Great work by the planning committee. Will be watching for public input times and places.

**Q4. Enter your email to be entered to win a copy of
Forgotten Creston**

**Respondent No:** 13**Login:** Anonymous**Responded At:** Apr 05, 2025 20:25:35 pm**Last Seen:** Apr 05, 2025 20:25:35 pm**Q1. Is there anything about the Plan that you would change?**

More specific actions that commit funding and provide timelines for implementing developments. There are also no infrastructure grants or funding sources specifically identified.

Q2. Is there anything about the Plan that is missing?

Priority actions that result in more/better fields, no connection with the Downtown highway realignment plan that possibly affects the north east corner of the high school field.

Q3. Do you have any final thoughts for the Project Team (or Council)?

Prioritize recreation (fields) this is limiting in Creston also prioritize water access and ecological integrity.

**Q4. Enter your email to be entered to win a copy of
Forgotten Creston**

**Respondent No:** 14**Login:** Anonymous**Responded At:** Apr 06, 2025 08:09:31 am**Last Seen:** Apr 06, 2025 08:09:31 am

Q1. Is there anything about the Plan that you would change?

EXTENSIVE and probably costly brochure. Well don but overboard

Q2. Is there anything about the Plan that is missing?

Walking, biking, wheelchair path connecting all of the parks.

Q3. Do you have any final thoughts for the Project Team (or Council)?

Connect and take care of what we already have with a path.

Q4. Enter your email to be entered to win a copy of not answered

Forgotten Creston

**Respondent No:** 15**Login:** Anonymous**Responded At:** Apr 07, 2025 15:24:25 pm**Last Seen:** Apr 07, 2025 15:24:25 pm

Q1. Is there anything about the Plan that you would change?

No

Q2. Is there anything about the Plan that is missing?

No

Q3. Do you have any final thoughts for the Project Team (or Council)?

More connectivity between parks and paths. Longer path for cycling/walking. Maybe along side the railway and up to the wineries/good company. It would be absolutely amazing to have a long cycle path out towards Kitchener/Goat river or out towards Wynndel or along the flats.

**Q4. Enter your email to be entered to win a copy of
Forgotten Creston**



**Respondent No:** 16**Login:** Anonymous**Responded At:** Apr 07, 2025 17:31:17 pm**Last Seen:** Apr 07, 2025 17:31:17 pm**Q1. Is there anything about the Plan that you would change?**

More planting everywhere, especially native planting for rewilding and pollinators! The market garden park needs way more large trees for shade!

Q2. Is there anything about the Plan that is missing?

More community garden space? More bike and trail connectivity!

Q3. Do you have any final thoughts for the Project Team (or Council)?

Looks like a very well thought out plan with lots of great ideas and detail! Excited to see the future!

**Q4. Enter your email to be entered to win a copy of
Forgotten Creston**

[REDACTED]

**Respondent No:** 17**Login:** Anonymous**Responded At:** Apr 07, 2025 17:40:05 pm**Last Seen:** Apr 07, 2025 17:40:05 pm**Q1. Is there anything about the Plan that you would change?**

The park at the old reservoir site needs to stay wild, don't make it all fancy...we need some places that are not so structured and managed. It needs way more plant material to support pollinators and rewilding!

Q2. Is there anything about the Plan that is missing?

not answered

Q3. Do you have any final thoughts for the Project Team (or Council)?

not answered

**Q4. Enter your email to be entered to win a copy of
Forgotten Creston**

[REDACTED]

**Respondent No:** 18**Login:** Anonymous**Responded At:** Apr 08, 2025 10:34:29 am**Last Seen:** Apr 08, 2025 10:34:29 am**Q1. Is there anything about the Plan that you would change?**

Things that were presented looked really nice. If there was one thing that I would love to have seen, it would be more discussion/plans around including disc golf. It is such an easy sport to incorporate, even on a small scale. It is also really nice to see the plan for a couple more Pickleball courts but it would be a great opportunity to partner up with the local club and create something covered or indoor. I have it on good authority that the club is very motivated to have an indoor space.

Q2. Is there anything about the Plan that is missing?

Disc Golf obviously not completely missing because it was briefly mentioned regarding the Ken Huscroft Park. I was hoping for it to part of a solid plan.

Q3. Do you have any final thoughts for the Project Team (or Council)?

Love the plans!

**Q4. Enter your email to be entered to win a copy of
Forgotten Creston**

**Respondent No:** 19**Login:** Anonymous**Responded At:** Apr 09, 2025 13:33:56 pm**Last Seen:** Apr 09, 2025 13:33:56 pm**Q1. Is there anything about the Plan that you would change?**

The parks in Creston are sufficient at this time. The Market Park has turned out to not be a useable park like once thought. It was understood the Farmer's Market would set up in the Market Park but it is unusable. Trees shouldn't be waiting to be planted until more money is found for this park. It was an expensive project and trees should have been included in that budget.

Q2. Is there anything about the Plan that is missing?

not answered

Q3. Do you have any final thoughts for the Project Team (or Council)?

Planting native plants shouldn't cost a lot of money. The rec centre landscaping already has native plants on the slopes and walkway. It is sufficient. Taxpayers cannot keep funding Project Teams. Please lower our taxes rather than hiring committees for consultations and project teams. The existing walk-through park downtown has the basic landscaping in place. For a minimal cost, adding some more vegetation would enhance it considerably.

**Q4. Enter your email to be entered to win a copy of
Forgotten Creston**

not answered

**Respondent No:** 20**Login:** Anonymous**Responded At:** Apr 09, 2025 13:37:16 pm**Last Seen:** Apr 09, 2025 13:37:16 pm

Q1. Is there anything about the Plan that you would change?

It is a very comprehensive plan.

Q2. Is there anything about the Plan that is missing?

Ongoing talks with the diking authority to gain access to the dikes for walking, and public use.

Q3. Do you have any final thoughts for the Project Team (or Council)?

It would be wonderful to look at the roads leading up to kootenay river and have access to kootenay river through them such as Indian road. Also as a thought that name should be changed.

Q4. Enter your email to be entered to win a copy of

Forgotten Creston



**Respondent No:** 21**Login:** Anonymous**Responded At:** Apr 09, 2025 14:17:19 pm**Last Seen:** Apr 09, 2025 14:17:19 pm**Q1. Is there anything about the Plan that you would change?**

Ard disc golfing to the play space category.

Q2. Is there anything about the Plan that is missing?

In the play space category I did not see reference to disc golf.

Q3. Do you have any final thoughts for the Project Team (or Council)?

The only parks that myself and my household actively use are the two disc golf courses in lister and wynndel. They make good use of the space provided, however, we feel Creston needs a proper 18-hole course. After too many injuries at the Creston skateboard park, I had to change activities, And disc golf became my new passion. It's a great outdoor activity for all ages, And a proper 18-hole course would showcase Creston and bring tournaments to the town. There are many other amenities throughout town like basketball, soccer, baseball, But not many things catering to a group of three or four people. Please consider disc golf in future directions and decisions. Thank you

**Q4. Enter your email to be entered to win a copy of
Forgotten Creston**

**Respondent No:** 22**Login:** Anonymous**Responded At:** Apr 11, 2025 13:01:49 pm**Last Seen:** Apr 11, 2025 13:01:49 pm**Q1. Is there anything about the Plan that you would change?**

not answered

Q2. Is there anything about the Plan that is missing?

Paved bike paths that extend from the Market Park-library path. Upgrades/field maintenance needed at all baseball diamonds. Centennial park diamond is in terrible condition. Sliding to plates is dangerous due to the amount of rocks in the dirt infield.

Q3. Do you have any final thoughts for the Project Team (or Council)?

not answered

**Q4. Enter your email to be entered to win a copy of
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not answered

**Respondent No:** 23**Login:** Anonymous**Responded At:** Apr 12, 2025 22:10:07 pm**Last Seen:** Apr 12, 2025 22:10:07 pm**Q1. Is there anything about the Plan that you would change?**

Kinsmen Park: In a park it's nice to have at least two pickleball courts together and I think that two courts would fit within the space here. While it's nice to have disc golf included in the local park, the sport requires much more space to play properly. I don't recommend that a disc golf play area is included in this small park. This space only allows for putting practice and this small space would put people on the surrounding (close by) walking paths in possible danger of being hit by a disc. Disc golf baskets would make more sense in the fields at the Creston Education Center where there is much more open space.

Millenium Park: I have an XL dog and frequent the dog park nearly daily. I agree with the comment about the entire 4' high fence being too low and my dog has jumped over the fence twice. My dog more frequently jumps out of the park using the bench (placed at the fence) and every day I have to stand at the bench blocking him from doing so. I have seen other dogs jump out via jumping off the bench. It would be good to move the bench away from the fence or raising the fence height behind the bench to prevent jumpers. I agree that small dogs would benefit from their own separate area if they have issues with any large dogs who are there. Personally my large dog loves small dogs and regularly plays with them but I have noticed that there are some small dogs who don't like large dogs and it would be nice if they had their own separated area. I am concerned that the dog park is shown split in half, if I am reading that correctly. Half for small dogs and half for others. When the park has half of it closed off for winter/grass seeding the regular dogs suffer from the smaller space and everyone eagerly waits for the other half to open up so the dogs can run more openly. If the park is split in half the entire park would suffer and not be as enjoyable. Small dogs don't require much space, a 15'x20' area would be enough from my observations, and that size area could be fenced off at the top right tip of the existing dog park, or there are many options for a small fenced area in a different part of the overall park.

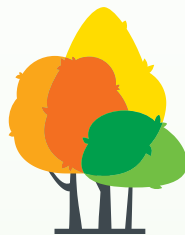
Q2. Is there anything about the Plan that is missing?

More pickleball courts. This sport is exploding and there are so many new players in this town this year. The four courts at the rec center are overflowing already.

Q3. Do you have any final thoughts for the Project Team (or Council)?

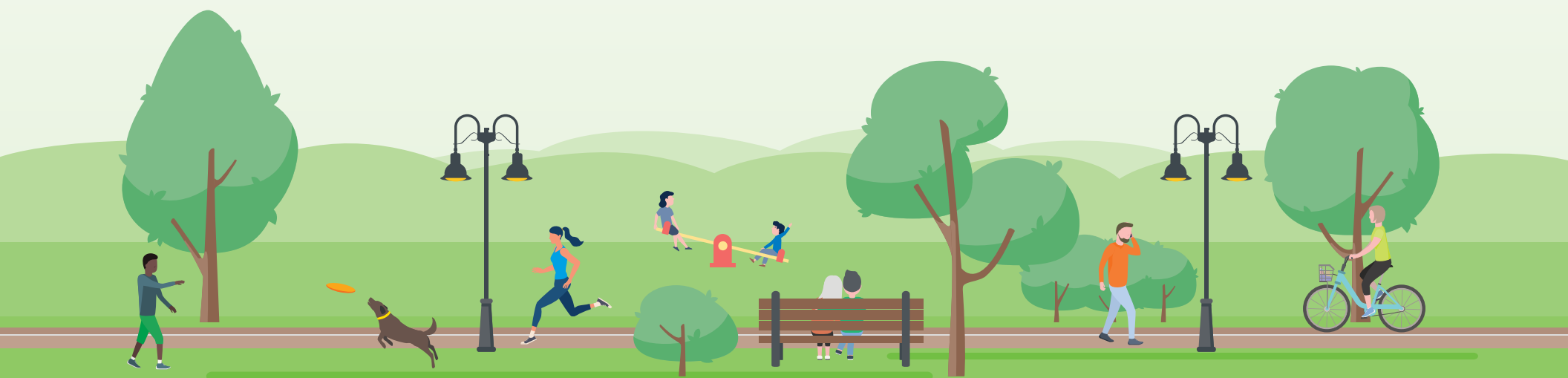
These are exciting plans and improvements with the park spaces and the coloured renderings are nice and easy to read. But please don't cut the dog park in half it would ruin my dog's ability to run around with other dogs. He runs from one end to the other as fast as he can and the half park doesn't allow him to get into an open run. It affects how all the dogs play and is very limiting.

**Q4. Enter your email to be entered to win a copy of
Forgotten Creston**



TOWN OF CRESTON
PARKS
MASTER PLAN

APRIL 2025



CRESTON PARKS MASTER PLAN

APRIL 2025

Prepared for



TOWN of CRESTON

Prepared by



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CRESTON PARKS MASTER PLAN BIG MOVES

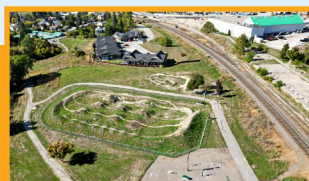
1



Improve funding and maintenance to ensure a high quality of Town parks

Identify operational needs, allocate resources, and establish an enhanced maintenance plan to ensure high-quality Town parks.

2



Improve existing Town parks and create additional passive and active recreational opportunities

Incrementally redevelop existing parks and create additional passive (e.g., trails, natural areas) and active (e.g., soccer, tennis) opportunities to better serve the community.

3



Identify and add new park space in North Creston

Seek opportunities to add new park space in North Creston to ensure equitable distribution of parks in the community.

4



Improve accessibility in parks

Ensure the park system meets the needs of all ages and abilities through accessible pathways, signage and information, restrooms and facilities, seating, safety, and lighting.

5



Develop clear communication for Town parks and programming

Ensure residents and visitors are informed about available amenities, events, activities, and park space booking through updated information, maps, signage, wayfinding, and processes.

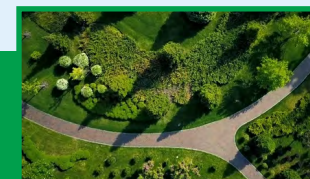
6



Work with the local partners (e.g., RDCK, SD8, Province of BC, local interest groups) to improve parks and recreation

Improve communication and collaboration between local partners to foster collaborative partnerships, enhance facilities.

7



Create better connections between Town parks, adjacent open spaces, and natural areas

Identify and create better connections between the Town and adjacent areas such as Goat Mountain, and nearby rivers.

1.0 OVERVIEW



1. OVERVIEW

1.1. INTRODUCTION

The Town of Creston Parks Master Plan (TCPMP) is designed to shape the future of Creston's parks and open spaces by establishing clear priorities, policies, and actions to support community needs and sustainability goals.

The TCPMP stems from a growing need to address maintenance and accessibility challenges, improve recreational access and assets, and balance recreational and ecological functions. Guided by key planning documents, including the Official Community Plan and the Trails Master Plan, the TCPMP integrates technical analysis with input from residents, stakeholders, and Town staff to create a plan that aligns with community needs and values.

Through this plan, the Town aims to inventory existing park assets, assess current and future needs, and provide recommendations for new amenities, park acquisition, and enhanced park maintenance. Additionally, the TCPMP addresses important themes like climate resilience, accessibility, and community inclusion, ensuring that Creston's parks can serve as spaces for recreation, ecological conservation, and community connection.

With input from the community and staff and guidance from existing planning documents, the TCPMP will help Creston maximize the long-term community benefit of its park system.

*The Town of Creston recognizes, acknowledges, and respects that the lands in this plan are located on the unceded traditional territory of the **yaqan nukiy** within the **Ktunaxa Nations**. Since time immemorial the yaqan nukiy stewarded these lands. It is with gratitude that the Town of Creston plans on them.*



1.2. PROJECT CONTEXT

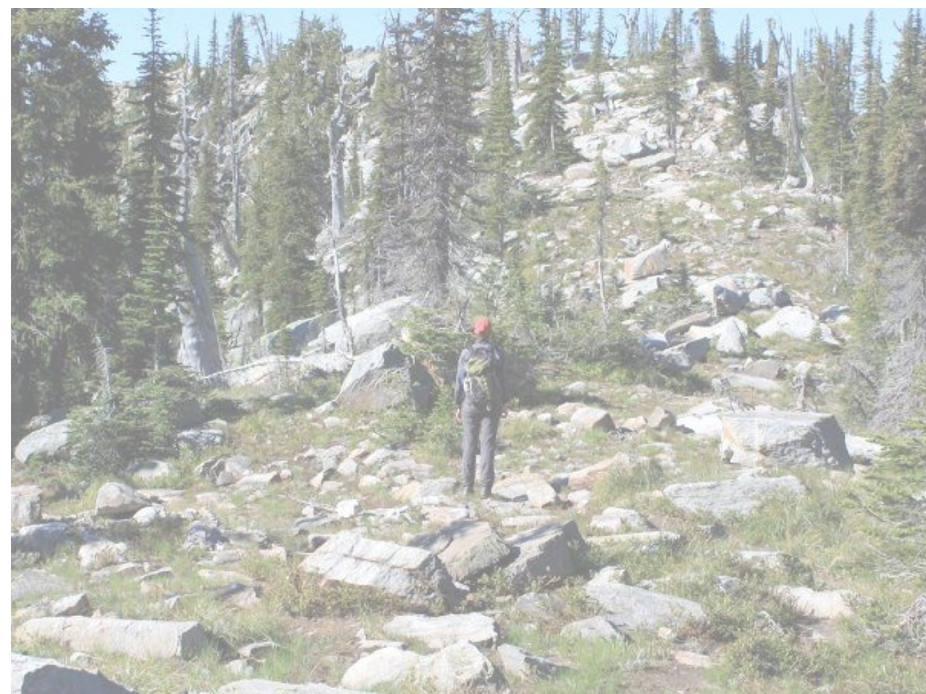
The TCPMP is driven by a community desire to improve the quality, distribution, and usability of parks within the Town of Creston. The TCPMP addresses key issues and opportunities identified through previous Town processes, as well as background analyses and community consultations, including:

KEY ISSUES:

- Cost, management, and jurisdiction complexities with the Regional District of Central Kootenay (RDCK).
- Park maintenance and asset management (e.g., replacement of playgrounds nearing the end of life).
- Lack of park space in north Creston.
- Limited ecological areas in some parks; low urban habitat/forest value.

KEY OPPORTUNITIES:

- Improve recreational and management relationships/roles with RDCK.
- Invest in and enhance existing parks and amenities.
- Diversify large parks to support a wide range of user groups.
- Use parks to foster community connection and restore habitat.
- Improve accessibility.
- Identify and create new amenities to serve community needs.
- Leverage parks for habitat restoration and urban forestry.



1.3. PARKS NETWORK OVERVIEW

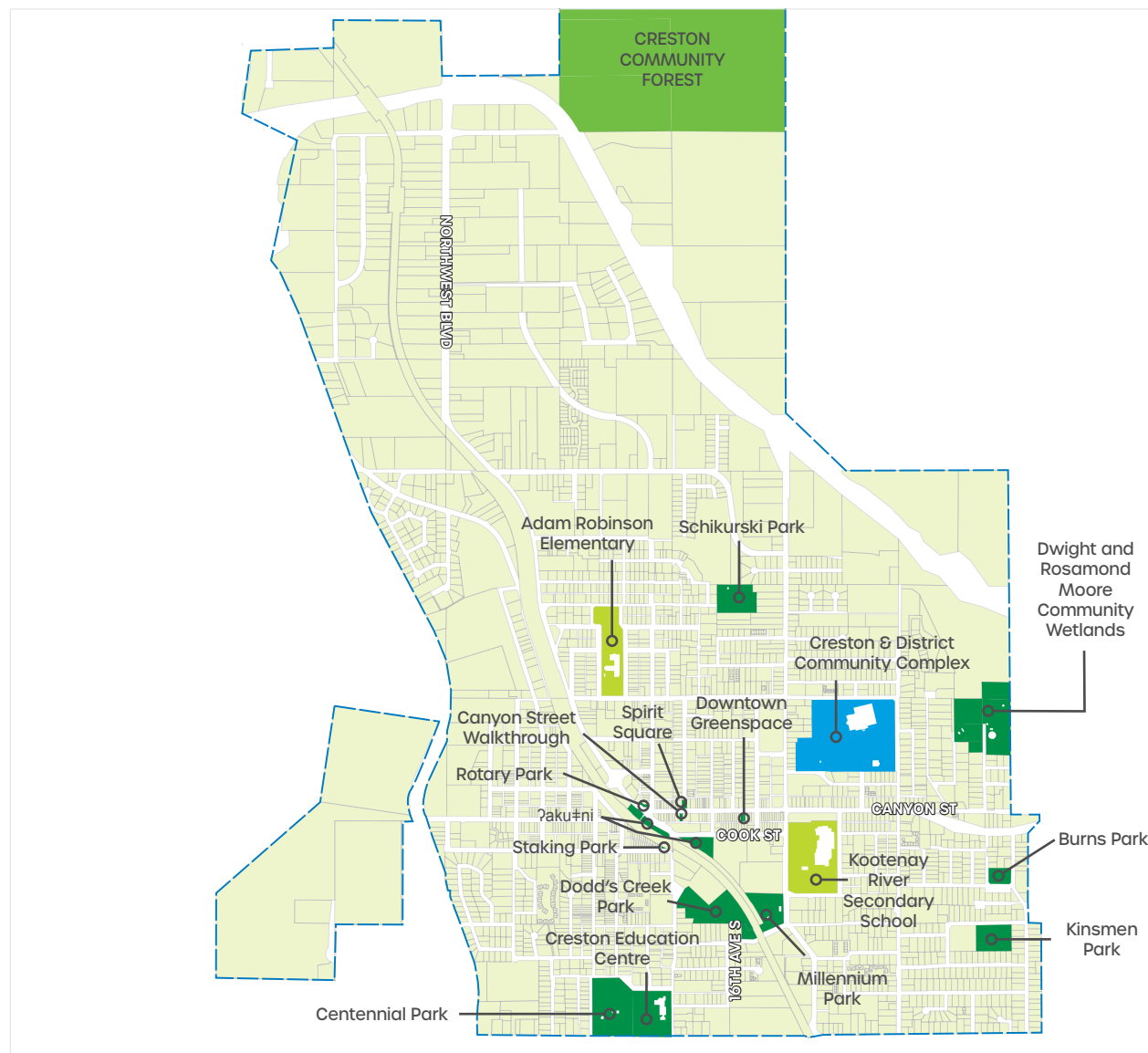
1.3.1 CRESTON PARKS

Within the Town of Creston municipal boundaries, parks and open spaces are owned and operated by the Town, the Regional District of Central Kootenay (RDCK), and School District 8 (SD8).

The Town of Creston operates 13 municipal parks, including Spirit Square, which provides a temporary area for celebrations and festivals in the heart of downtown Creston, in addition to two cemeteries (not shown). RDCK operates the Creston & District Community Complex building and various sub-parks (e.g., skate park) on the grounds. SD8 operates both Adam Robinson Elementary and Kootenay River Secondary School.

The Parks Master Plan will only provide policy direction for Town-owned parks and open spaces (dark green areas on the adjacent map).

- Town of Creston Parks
- Creston Community Forest
- RDCK Parks
- School District 8 Grounds
- Town of Creston Boundary



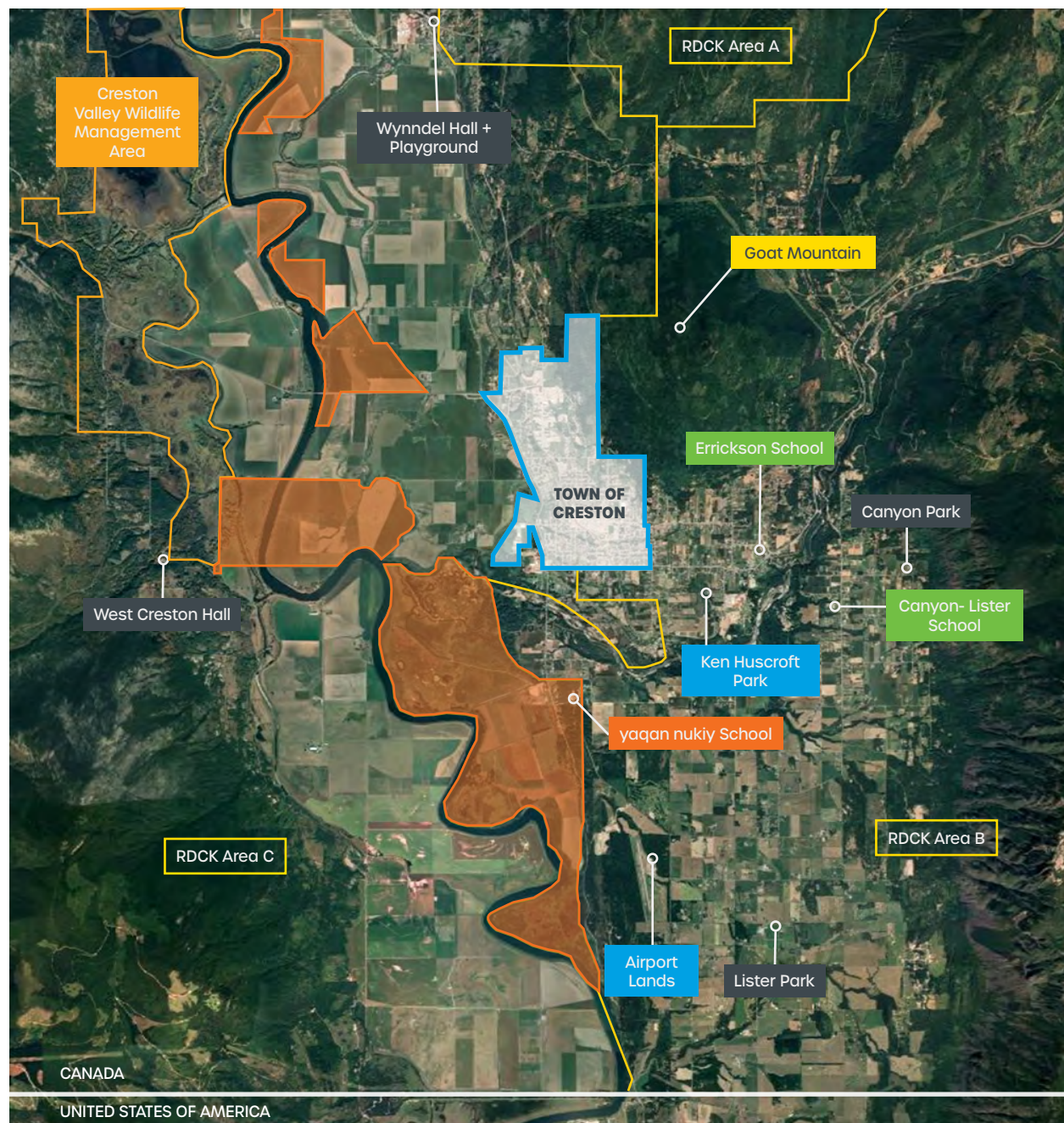
CRESTON PARKS OVERVIEW MAP

1.3.2 REGIONAL PARKS

Outside of the Town of Creston, there are numerous parks, schools, and open spaces operated by various community groups, formal and informal organizations and governments.

These parks and open spaces are outside the scope of the TCPMP. However, a separate process is currently underway for regional parks and open spaces – the development of an RDCK Parks, Trails, and Water Access Strategy (PTWAS). The two plans are intended to work together to provide recreational opportunities throughout the Creston Valley.

- School District 8
- yaqan nukiy
- Creston Valley Wildlife Mgmt Area
- Creston Community Forest
- Town of Creston Lands
- Various Organizations



REGIONAL PARKS OVERVIEW MAP

1.3.3 CRESTON PARKS + OPEN SPACE GALLERY



Schikurski Park



Dwight and Rosamond Moore Community Wetlands



Creston & District Community Complex (RDCK)



Downtown Greenspace



Spirit of Creston Square



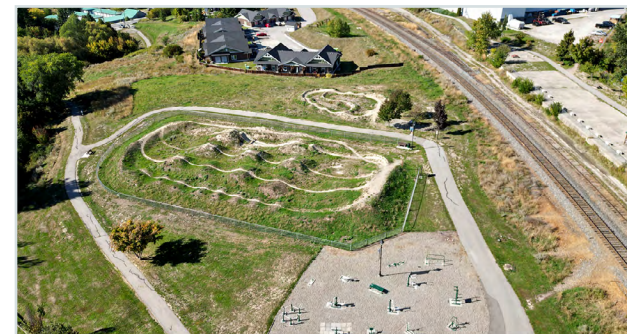
Takutni



Millennium Park



Centennial Park



Dodd's Creek Park

1.4. PROJECT PROCESS & COMMUNITY CONSULTATION

1.3.1 CRESTON PARKS

The TCPMP process involves three primary phases:

1. Startup and Background Analysis
2. Community Consultation
3. Plan Development

The diagram to the right illustrates key project and consultation milestones.



BACKGROUND ANALYSIS

FEBRUARY / MAY >>> PROJECT TEAM

Technical analysis of existing conditions to identify challenges and opportunities and outline a policy framework to inform the project. Outcomes will inform the content of the Ideas Fair, Pop Ups, and online discussions.



IDEAS FAIR + SURVEY

MAY / JUNE >>> PUBLIC

An interactive consultation event to harvest public feedback and generate high-level directions and early directions for the future of Creston Parks.



WORKSHOP + INTERVIEWS

MAY / JUNE >>> STAKEHOLDERS

An intensive workshop will be used to refine values, issues, and opportunities. Targeted interviews will then be used to fill any information gaps. From there, a set of key elements and scenarios will be developed for use at the Public Gallery.



ONLINE DISCUSSION

JULY >>> PUBLIC

Online discussions will extend the reach of the Ideas Fair to the wider community.



ONLINE PUBLIC GALLERY + POP-UPS + SURVEY

AUGUST / SEPTEMBER >>> PUBLIC

A second public event and corresponding online survey will allow residents to share feedback and comment on the directions generated from the workshop and Ideas Fair. The Project Team will then synthesize the public input and begin to develop a draft Plan.



OPEN HOUSE (DRAFT PLAN)

WINTER 2025 >>> PUBLIC

The draft Parks Master Plan will be presented to the public and Council with a corresponding comment period. A final draft will then be iteratively refined with staff.



COUNCIL PRESENTATION

SPRING 2025 >>> PUBLIC

The final Parks Master Plan will be presented to Council at a public meeting.

Community and stakeholder engagement was a key part of the TCPMP process. Round 1 Engagement was used to [a] build on the Project Team's background analyses by further identifying key issues and opportunities; and [b] generate high-level ideas and a vision for Creston Parks.

Round 2 Engagement events were used to [a] check in with the community on what we've heard; [b] gauge levels of support for different ideas; and [c] help us "course correct" in any given direction, before developing the full TCPMP.

ROUND 1 ENGAGEMENT INCLUDED:

Public Idea Fair | June 6, 2024

A large-scale, widely advertised interactive public event at the Creston and District Community Complex.

Online Engagement | June 6 - 20, 2024

The Town's online "Let's Talk" platform was utilized throughout Round 1 to advertise events, share documents (e.g., Background Summary Report), and host the Issues and Opportunities Survey.

Stakeholder Workshop | June 6, 2024

A focused issues and opportunities workshop was held with key stakeholders (e.g., sports and recreation groups, Regional District of the Central Kootenay representatives, interest groups, and Town staff).

ROUND 2 ENGAGEMENT INCLUDED:

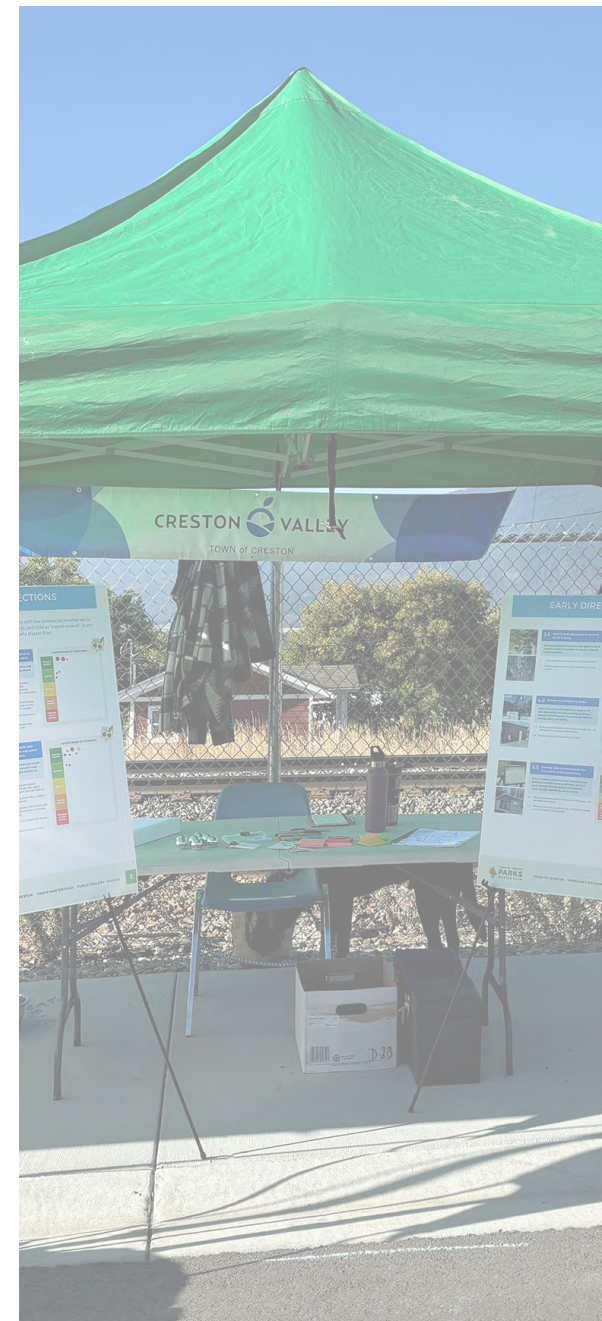
Early Directions Survey | Aug 22 - Sep 13, 2024

The Town's online "Let's Talk" platform was utilized throughout Round 2 to advertise events, share documents, and host the Early Directions Survey.

Pop-up events | Aug / Sept 2024

In August and September, Town Staff facilitated pop-up engagements at the 8th Ave Walkthrough and the Creston Valley Farmers Market.

Please see the What We Heard Report in Appendix D.



2.0

PARK INVENTORY + ASSESSMENT



2. PARK INVENTORY + ASSESSMENT

2.1. INTRODUCTION

This section provides a detailed inventory and assessment of existing parks and park amenities in the Town of Creston. The work helps to inform the TCPMP's policies, recommendations, and action plan.

2.2. PARKS TYPE OVERVIEW

The Town of Creston contains the following types of parks. Classifying and defining these park types helps to determine the distribution of parks and park functions within the Town.



Field

Open area or space, often grass-covered, designed for recreational activities, sports, or general leisure.



Greenspace

Open space with a mix of manicured and natural spaces that supports a variety of uses and functions.



Natural

Areas that preserve natural environments and landscapes, often featuring ecosystems that are relatively undisturbed by human activity, along with low-intervention trails.



Play

Parks specifically designed for people to play and engage in physical activities.



Seasonal Open Space

Open space designed to be versatile and adaptable, featuring elements that can be modified or enhanced to suit seasonal events, weather conditions, and community needs.



Urban Pocket

Small parks designed for use in the public realm around urban areas (e.g., seating, community gardens).

2.3. PARKS INVENTORY

Town of Creston Park	Size (approx.)	Park Type	Recreational Activities / Amenities	Seating	Drinking Water	On-site Bicycle Parking	Wash-room	Waste Receptacles	Lighting	Shade	Drainage Area
ʔakuᑎi	6,930 m ²	Greenspace 	<ul style="list-style-type: none"> » Multi-use Path » Cultural Garden » Information kiosks » yaqan nukiy Amakis » Seasonal Farmers Market 	✓	✗	✓	✗	✓	✓	✗	✗
Burn's Park	4,438 m ²	Greenspace / Play  	<ul style="list-style-type: none"> » Basketball Hoop » Children Climbing Wall » Playground 	✓	✓	✓	✓	✓	✓	✓	✗
Canyon Street Walkthrough	267 m ²	Urban Pocket 	<ul style="list-style-type: none"> » Public Art » Stage area 	✓	✗	✓	✗	✓	✓	✗	✗
Centennial Park <i>Includes the Green Gym and Rotary Splash Park</i>	33,265 m ²	Field / Play  	<ul style="list-style-type: none"> » Baseball Diamond » Change Rooms » Splash Park » Green Gym 	✓	✓ (seasonal)	✓	✓ (seasonal)	✓	✗	✓	✗
Creston & District Community Complex Grounds <i>Includes the Skate Park</i> <i>Note: Complex operated by RDCK</i>	83,033 m ²	Field / Play  	<ul style="list-style-type: none"> » Baseball Diamond » Pickleball Courts » Volleyball Courts » Basketball Courts » Skate park » Playground » Soccer Field » Horseshoe Pit 	✓	✓ (indoors)	✓	✓ (indoors)	✓	✓	✗	✓
Creston Education Centre	22,258 m ²	Field / Play  	<ul style="list-style-type: none"> » Baseball Diamond » Playground » Soccer Field 	✓	✗	✗	✗	✓	✗	✗	✗

Town of Creston Park	Size (approx.)	Park Type	Recreational Activities / Amenities	Seating	Drinking Water	On-site Bicycle Parking	Wash-room	Waste Receptacles	Lighting	Shade	Drainage Area
Dodd's Creek Park <i>Includes the Dog Park and Bike Park</i>	24,362 m ²	Natural / Play 	» Public Art » Bike Park » Dog Park » Trail	✓	✓	✓	✗	✓	✓	✓	✗
Downtown Greenspace	929 m ²	Greenspace 	» Public Art	✓	✗	✓	✗	✗	✓	✗	✗
Dwight and Rosamond Moore Community Wetlands	38,608 m ²	Natural 	» Information/Map kiosks » Pavilion	✓	✗	✓	✗	✓	✗	✓	✗
Ken Huscroft Park	60,784 m ²	Natural 	» N/A	✗	✗	✗	✗	✗	✗	✗	✗
Kinsmen Park <i>(Town of Creston portion)</i>	10,198 m ²	Field 	» Sports Field	✗	✗	✗	✗	✓	✗	✗	✓
Millennium Park <i>Includes the Japanese Garden</i>	14,209 m ²	Garden 	» Covered Band Stand » Cultural Garden » Water Feature	✓	✓ (seasonal)	✓	✓ (seasonal)	✓	✓	✓	✗
Rotary Park	250 m ²	Urban Pocket 	» Public Art	✓	✗	✗	✗	✓	✓	✗	✗
Schikuski Park	13,508 m ²	Natural 	» Walking Trails	✓	✗	✓	✓	✓	✗	✓	✓
Staking Park	295 m ²	Greenspace 	» N/A	✗	✗	✗	✗	✗	✗	✗	✗
Spirit of Creston Square	490 m ²	Seasonal Open Space 	» Public Art	✓	✗	✓	✓	✓	✗	✗	✗
Total Parks Area	313,824 m²										

2.4. PARKS ASSESSMENT

ʔakuᑎi



Community Concerns / Ideas

Note: This park was currently under development at the time of community engagement.

Burns Park



Community Concerns / Ideas

- » The bathrooms are often closed, even when they are supposed to be open.
- » The basketball court is unusable or impractical, offering little value to visitors.
- » The playground equipment feels outdated and in need of upgrades. Additionally, the picnic tables are placed far from the playground, making it inconvenient for families.
- » The park lacks native plants and flowers, which could enhance its natural beauty and support local biodiversity.

Canyon Street Walkthrough



Community Concerns / Ideas

- » The area is not well maintained and requires regular upkeep.
- » There are issues with religious soliciting in the space.
- » This is sometimes used by unhoused individuals.
- » It is situated too close to the highway, which can be a concern.
- » There is a lack of native plants and trees in the vicinity.
- » More seating, shade, and activities are needed to enhance the space.

Centennial Park

Includes the Green Gym and Rotary Splash Park



Community Concerns / Ideas

- » The splash park is left on even when it rains or at night.
- » The playground lacks variety and could be improved to accommodate different age groups.
- » There is a need for more accessibility features, such as accessible trails.
- » The ground rubber, which may be toxic, should be removed.
- » *Note: the ground rubber is not toxic*

Creston & District Community Complex Grounds - Includes the Skate Park

Includes the Skate Park



Community Concerns / Ideas

- » Shaded areas are needed for resting and comfort.
- » More entry points for pedestrians should be created to improve accessibility.

Note: complex operated by RDCK

Creston Education Centre



Community Concerns / Ideas

- » The area could benefit from a proper soccer field.
- » There is a lack of shade, which could make the space more comfortable for visitors.

Dodd's Creek Park

Includes the Dog Park and Bike Park



Community Concerns / Ideas

- » There are general concerns about safety and the presence of unhoused individuals.
- » The bike park is not frequently used.
- » The natural area has great potential and could benefit from rewilding efforts.
- » The dog park is too small, and the fence surrounding it is too low.
- » The area needs more shade and seating for comfort and convenience.

Downtown Greenspace



Community Concerns / Ideas

- » There are safety concerns, as the area is frequently used by unhoused individuals.
- » The laneway feels unsafe and is intimidating for some visitors.

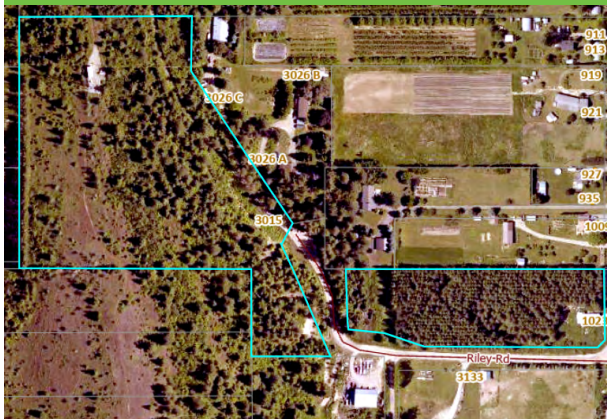
Dwight and Rosamond Moore Community Wetlands



Community Concerns / Ideas

- » The area is underdeveloped; it has potential but lacks infrastructure.
- » It needs to be connected to a wider trail network to improve accessibility.
- » Additional seating is needed throughout the area.

Ken Huscroft Park



Community Concerns / Ideas

Note: This park was currently under development at the time of community engagement.

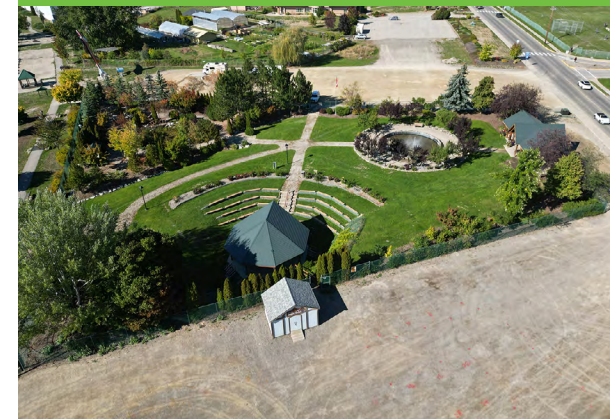
Kinsmen Park (Town of Creston portion)



Community Concerns / Ideas

- » The area could benefit from a proper soccer field or a multi-use sports field or court(e.g., tennis).
- » A nature playground would be a valuable addition.
- » Additional amenities are needed, including washrooms, shaded areas, picnic tables, and an ice rink.

Millennium Park *Includes the Japanese Garden*



Community Concerns / Ideas

- » More events and regular upkeep are needed to keep the area engaging and well-maintained.
- » Adding a proper fountain would enhance the space.

Schikuski Park



Community Concerns / Ideas

- » A paved path should be considered to improve accessibility.
- » Covered shelters and picnic tables would make the space more usable.
- » There is concern that the north end of the area might be developed.

Staking Park



Community Concerns / Ideas

- » There is an opportunity to create more naturalized space in the area.

Spirit of Creston Square



Community Concerns / Ideas

- » The new mural and trees are well-loved and appreciated by the community.
- » More car-free days would be beneficial for the area.
- » The space lacks a distinct identity unless there is an event taking place.

3.0

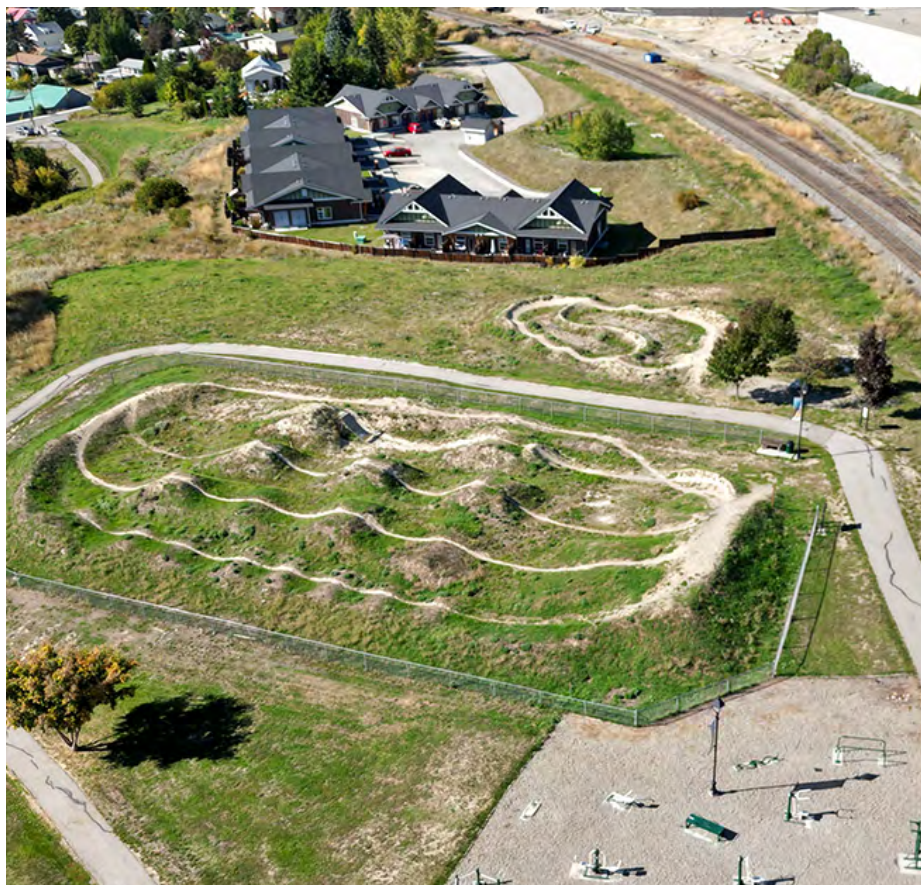
PARKS PLANNING FRAMEWORK



3. PLANNING + DESIGN ANALYSIS

3.1. OVERVIEW

This section provides a framework for future park planning, improvements, and maintenance in Creston Parks. Based on the first background analysis and community consultation phases of the project, this framework was created to build the resulting recommendations and actions. The project goals and principles inform all the subsequent plan content.



3.2. GOALS

Project goals are specific objectives that a project aims to achieve. They serve as a roadmap for project planning and execution, helping to ensure that the plan stays focused and aligned with its intended outcomes. The following goals were developed to represent the key objectives that the project seeks to achieve.

Enhance Park Quality and Maintenance

Establish a comprehensive maintenance plan and funding strategies to ensure high-quality upkeep and improvements for Town parks.

Increase Accessibility and Inclusivity

Improve the accessibility of parks and recreational facilities, ensuring they meet the needs of all community members.

Expand Recreational Opportunities

Develop and acquire new parks and recreational amenities, including passive and active options, to better serve the community.

Promote Environmental Sustainability

Implement sustainable landscaping practices and ecological considerations in park design and maintenance.

3.3. PRINCIPLES

Project principles are fundamental guidelines or values that inform the approach, decision-making, and execution of a project. They serve as guiding ‘rules’ that the recommendations and priority actions should speak to achieve the project goals.



Sustainable Resource Management

Prioritize the identification of operational needs, allocation of resources, and establishment of a dedicated Parks Reserve Fund (see section 5.2) to ensure the long-term maintenance and enhancement of Town parks.

Community Collaboration

Leverage internal, external, and community funding opportunities, fostering partnerships to improve park maintenance, development, and recreational offerings.

Accessibility and Inclusivity

Commit to improving the accessibility of parks and recreational facilities, ensuring that enhancements align with community needs and incorporate best practices for inclusive design.

Cultural Integration and Celebration in Public Spaces

Ensure meaningful collaboration with Indigenous peoples, specifically yaqan nukiy, to honour cultural heritage, traditional knowledge, and practices in the design and management of public spaces.

Environmental Stewardship

Integrate sustainable landscaping practices and ecological considerations into park planning and maintenance, emphasizing the use of native species and Fire Smart principles.

3.4. OBJECTIVES, POLICIES, & ACTIONS

The policies and actions of the TCPMP are organized under each objective.

1. Identify operational needs, allocate resources, increase budgets, and establish an enhanced maintenance plan to ensure high-quality Town parks.

- a. Explore internal (e.g., amenity contributions, Town budgeting), external (e.g., grant funding), and community funding (e.g., partnership, community groups) opportunities to support improved park maintenance, improvements, and acquisition.
- b. Develop a planting/landscaping strategy that includes the use of native and adaptive non-native species (i.e., low-maintenance, drought tolerant).
- c. Conduct an interdepartmental review of Town Parks budgeting, resourcing, and service levels on an ongoing basis.
- d. Establish a Parks Reserve Fund, in which amenity contributions can be allocated, to support the maintenance, improvement, and acquisition of Town parks.
- e. Create a Parks-specific Development Cost Charge (DCC).
- f. Consider an Amenity Cost Charge (ACC) for Town parks.

2. Incrementally redevelop existing parks and acquire new parks to better service the community.

- a. Establish additional passive (e.g., trails and natural areas) and active (e.g., soccer, tennis) recreational amenities within Town parks.
- b. Conduct additional community consultation to inform detailed park designs and improvements.
- c. Offer interconnected activities and storytelling opportunities that create a cohesive and engaging experience across multiple locations (e.g., introducing elements that link parks—whether through recreational features, cultural narratives, or shared themes)
- d. Integrate amenities such as drinking fountains and washrooms in the revitalization of Town parks.

- e. Identify opportunities for park acquisition (see Proposed Park Network in Section 3.5):

- i. In North Creston (see opportunities in Section 3.5).
- ii. New parks and open spaces as identified in the Creston Downtown Revitalization Plan (CDRP).
- iii. Other town-owned properties.

- f. Incorporate Fire Smart best practices in the landscape design and maintenance of new and existing parks.

3. Improve the accessibility of town parks and trails.

- a. Ensure recommendations from the Accessibility Plan are reflected in future park improvements, such as through accessible pathways, signage and information, restrooms and facilities, seating, safety and lighting.
- i. See Appendix B for Accessibility Design Guidelines for Parks.

4. Improve communication about available amenities, events, activities, and park space booking through updated information, maps, signage, wayfinding, and processes.

- a. Improve online resources for Town (and RDCK) parks and recreation information.
- b. Develop a user-friendly online Parks and Facility booking system.

5. Provide a diverse range of recreational opportunities that reflect the interests, cultures, and needs of all populations.

- a. Regularly seek input from diverse populations to understand their recreational needs and preferences.
- b. Collaborate with cultural and community groups to identify activities and features that reflect the interests and traditions of different populations.
- c. Introduce multipurpose spaces and amenities that can support a variety of activities and sports.

- d. Incorporate unique and nontraditional recreational opportunities to inspire new forms of engagement and play.
- e. Ensure park features are designed to be welcoming and inclusive for all cultural and social groups.
- f. Use public art, design features, and programming to reflect the cultural and historical identity of the local community.
- g. Stay informed about emerging recreational trends and consider their integration into future park developments.

6. Leverage partnerships (e.g., with RDCK, SD8, Province of BC, and local interest groups) to improve parks and recreation opportunities for the community.

- a. Explore the development of a year-round indoor sports facility with local partners (e.g., School District, sports groups).
- b. Improve the condition, maintenance, and availability of key active recreation amenities (e.g., baseball fields, tennis courts, disc golf, soccer fields).
- c. Work with the Province and other partners to explore the development of the Highway Bypass corridor as a recreational amenity (e.g., multi-use trail with other amenities). See the Creston Trails Master Plan.
- d. As part of large-scale projects (e.g., infrastructure, land development), work with partners to pursue opportunities to incorporate parks and recreational amenities.
- e. Work with the RDCK to review recreation fees to support maintenance of parks.

7. Identify and create connections between the Town and adjacent areas such as Goat Mountain, and nearby rivers.

- a. Secure a public trail connection to Goat Mountain with clear wayfinding and signage (e.g., from 20th Avenue).
- b. Work with the RDCK, yaqan nukiy, and local diiking districts to establish better water access while maintaining ecological integrity.
- c. Facilitate the development of the trail network identified in the Creston Trails Master Plan and Multi-modal Transportation Plan.

8. Work with yaqan nukiy and community members to incorporate Indigenous stories, welcomes, and cultural significance into place names, public art, and interpretive elements.

- a. Research and reintroduce traditional games and play into park designs, creating interactive spaces that reflect and celebrate cultural practices.
- b. Consult on native plant species and incorporate traditional maintenance practices that align with ecological and cultural values.
- c. Design safe and welcoming gathering spaces, inspired by structures such as the tipi in ?aku#ni, to provide areas for connection, reflection, and community events.
- d. Use subtle yet meaningful artistic and design elements to foster a sense of place and belonging for all while showcasing Indigenous perspectives.

9. Make specific park improvements consistent with identified community needs.

a. Burns Park

- i. Ensure park restrooms are open, clean, and well-maintained.
- ii. Consider redevelopment of the basketball hoop area for something more usable by the community.
- iii. Place some picnic tables closer to the playground for greater convenience.

b. Canyon Street Walkthrough

- i. Consider additional park elements to increase use (e.g., covered structures, seating, drinking fountain).
- ii. Ensure no soliciting (e.g., religious groups) through education and enforcement.

c. Creston Education Centre

- i. Consider the development of a proper soccer field.
- ii. Consider additional park elements to increase use (e.g., disc golf course, covered structures, seating, drinking fountain).

d. Creston and District Community Complex Grounds

- i. Work with the RDCK to provide more shade and seating on the CDCC grounds.
- ii. Consider additional entry points for pedestrians to increase connectivity.

e. Centennial Park

- i. Revitalize the Centennial Park playground (e.g., replace rubber surfacing with natural material).
- ii. Consider additional play elements to accommodate different age groups.

f. Downtown Greenspace

- i. Consider additional safety elements (e.g., lighting) to ensure community safety and comfort.
- ii. Pursue public art opportunities in the alley to revitalize the space, enhancing safety and comfort.

g. Dodd's Creek Park

- i. Consider the redevelopment of the Bike Park.
- ii. Consider rewilding larger grass areas.
- iii. Provide additional shade elements (e.g., trees, covered structures).

h. Dwight and Rosamond Moore Community Wetlands

- i. Consider additional park elements to increase use (e.g., covered structures, seating, drinking fountain).

i. Ken Huscroft Park

- i. Develop in accordance with covenant.
- ii. Explore opportunities for passive recreation (e.g., disc golf, trails).

j. Kinsmen Park

- i. Redevelop Kinsmen Park with active and passive recreational amenities, informed by the directions of this plan.
 - » See Appendix A for a conceptual design of Kinsmen Park.

k. Millennium Park

- i. Revitalize Millennium Park to encourage more diverse and active use, informed by the directions of this plan.
 - » See Appendix A for a conceptual design of Millennium Park.

l. Northern End Park - proposed

- i. Develop a new park in North Creston, informed by the directions of this plan.
 - » See Appendix A for a conceptual design of Northern End Park.

m. Schikurski Park

- i. Through private redevelopment, seek to acquire additional parkland north of Schikurski Park.
- ii. Consider redevelopment of park paths to ensure firm, stable, and slip-resistant surfaces to increase accessibility and mitigate stormwater impacts (e.g., a raised, compacted gravel path).
- iii. Consider additional park elements to increase use (e.g., covered structures, seating, drinking fountain).

n. Staking Park

- i. Redevelop the park to create a more naturalized space including native and drought-tolerant plantings that require little maintenance.

o. Spirit of Creston Square

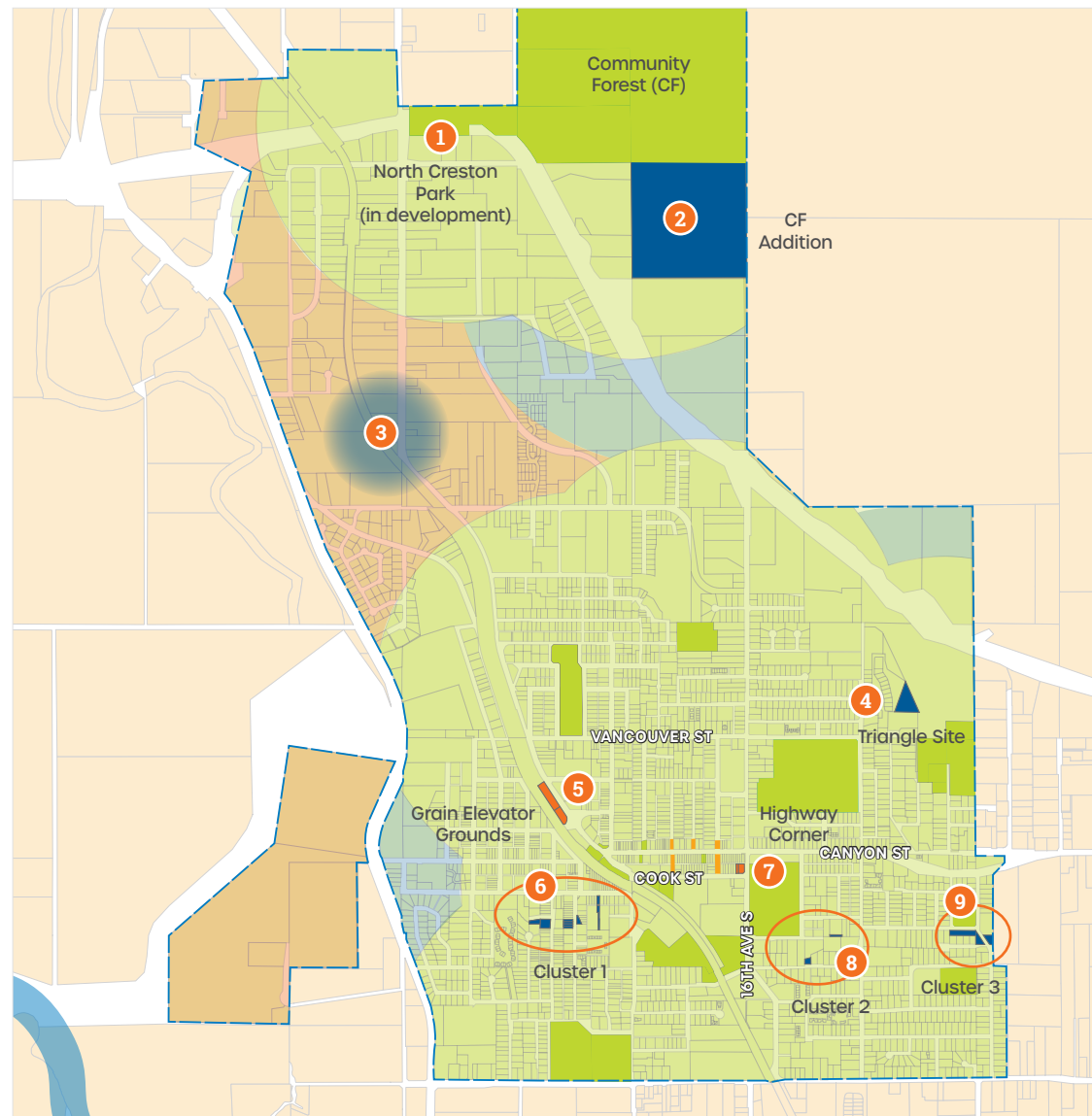
- i. Consider additional opportunities for the park including:
 1. Closing the square more often to vehicle traffic;
 2. Creating a temporary or permanent public plaza; and,
 3. Adding additional elements (e.g., seating, tables).
 4. Adding signage and cohesive designs park amenities (e.g., seating, landscaping)

3.5. PARKS AND OPEN SPACE OPPORTUNITIES

There are numerous opportunities for future parks and open space in Creston and the surrounding area, including both permanent and temporary options.

In Creston, sites show on the map to the right were identified through planning efforts like the Creston Downtown Revitalization Plan (CDRP), the draft Analysis of Key Sites for Redevelopment (an appendix to the CDRP), and staff identification of town-owned land.

Future park and open space opportunities in Creston will focus on identifying and supporting spaces that align with the evolving needs of the community, ensuring these areas contribute to recreation, environmental sustainability, and the goals and principles of this plan.



TOWN OF CRESTON OPPORTUNITIES

While the Town does not directly manage or oversee regional parks and open spaces, understanding there are no RDCK regional parks in the Creston Valley, it acknowledges their significance in supporting recreation, environmental stewardship, and community well-being. By collaborating with regional partners, community groups, and other stakeholders, the Town can explore opportunities to advocate for, support, and complement efforts to expand and enhance regional spaces. Through strategic actions such as promoting connectivity, identifying gaps, and encouraging sustainable practices, the Town can contribute to the broader vision of creating accessible and vibrant outdoor spaces in the region.

Shown below, some of these sites include:

- Goat Mountain (securing public access)
- Old Ferry Landing (securing public access)
- Creston Valley Regional Airport Lands (improvement to existing opportunities)
- Riley Road (improvement to existing opportunities)
- Various points of the Goat River (securing public access)



3.5.1. PARKS AND OPEN SPACE OPPORTUNITIES TABLE

Park and Open Space Opportunity		Ownership	Park Type Opportunity					
			Field	Greenspace	Natural	Play	Seasonal Open Space	Urban Pocket
1	North Creston Park (in development)	Province	✓	✓	✓	✓	✗	✗
2	Community Forest Addition	Town	✗	✗	✓	✗	✗	✗
3	Additional Park Space In North Creston <i>In the area identified in the map above and OCP Map #9</i>	TBD	—	—	—	—	—	—
4	Triangle Site	Town	✗	✓	✓	✓	✗	✗
5	Grain Elevator Grounds	Columbian Basin Trust	✗	✓	✓	✗	✓	✓
6	Cluster 1	Town	✗	✓	✓	✓	✗	✓
7	Highway Corner	Private	✗	✗	✗	✓	✓	✓
8	Cluster 2	Town	✗	✓	✓	✓	✗	✓
9	Cluster 3	Town	✗	✓	✓	✓	✗	✓
10	Creston Valley Regional Airport	Town / Province	✗	✓	✓	✓	✗	✗
11	Ken Huscroft Park	Town	✗	✗	✓	✗	✗	✗

4.0

PARK MANAGEMENT



4. PARK MANAGEMENT

A thriving parks network encompasses the physical and natural assets and the ongoing management of programmed and naturalized spaces by Creston staff and community volunteers. The Town of Creston is recognized for its abundant public areas, particularly large parks in South Creston, which the community takes great pride in. However, maintaining the Town's high standards for park management is increasingly challenging due to growing demands, such as a growing population, increased park usage, and climate change (e.g., drought). Additionally, the community has heightened aspirations which are reflected in this plan.

This section, along with the entire plan, seeks to tackle these challenges by providing a high-level overview of the management of the parks network and exploring strategies to enhance the stewardship of natural areas, including the Town's urban forest.

4.1. OPERATIONS AND MAINTENANCE POLICIES

1. Conduct regular evaluations of Parks staff and equipment resources to ensure that current standards for parks and open spaces are consistently met, even as the scope of work expands.
2. Ensure that adequate staff capacity and equipment resources are available to uphold high landscaping and beautification standards, fostering an attractive and welcoming environment for residents and visitors alike.
3. Ensure Town budgeting and strategic planning adequately account for Parks staffing, capital improvement, and operational needs.
4. Periodically analyze the distribution of staff resources across different areas to ensure that the needs of both growing and underserved areas and demographics are effectively addressed.
5. Explore opportunities to expand park amenities – such as restrooms and drinking fountains – and improve accessibility following established guidelines (refer to Appendix B for Accessibility Guidelines) to better serve community needs.
6. Establish a Park Asset Management Framework as outlined in Section 4.1.1.



4.1.1 PARK ASSET MANAGEMENT

A strategic approach to park asset management ensures that Creston's parks remain safe, functional, and accessible while optimizing long-term costs and service levels. Below are key recommendations based on industry best practices.

1. Establish a Park Asset Management Framework

A structured asset management framework helps ensure systematic tracking and decision-making. The framework should include:

- **Inventory & Condition Assessment:** Regularly update the asset inventory, classifying assets by type, age, material, and condition.
- **Lifecycle Costing:** Estimate the total cost of ownership for each asset, including maintenance, renewal, and replacement.
- **Risk-Based Prioritization:** Assess asset risk levels based on safety, likelihood of failure, and consequences of failure.

2. Utilize a Multi-Dimensional Approach to Asset Management

Instead of relying solely on time as an indicator, incorporate other key factors:

a. Safety-Centric Asset Management

- Establish a proactive inspection schedule for high-risk assets (e.g., playgrounds, bridges, trails).
- Adopt a risk-based maintenance program that prioritizes repairs based on hazard levels.
- Implement a public reporting system for safety concerns via a mobile app or website.
- Align with CSA standards for playgrounds and recreational assets to minimize liability.

b. Time-Based Management

- Continue tracking asset age and manufacturer-recommended replacement cycles.
- Use predictive analytics to estimate deterioration rates.
- Incorporate historical maintenance data to refine replacement schedules.

c. Integrity-Based Asset Management (Structural & Aesthetic)

- Establish maintenance cycles for aesthetic assets (e.g., benches, landscaping).
- Monitor infrastructure components like pathways, lighting, and drainage systems.
- Implement a proactive sealcoating and resurfacing program for trails and paved areas.



3. Optimize Preventive and Predictive Maintenance

- **Condition-Based Monitoring:** Utilize sensors or inspections to track real-time performance of key assets.
- **Digital Work Order System:** Adopt a software system for tracking maintenance requests and work orders.
- **Preventive Maintenance Guidelines:** Establish annual maintenance targets per asset type (e.g., playgrounds inspected quarterly, irrigation systems checked monthly).

4. Data-Driven Decision-Making

- Integrate GIS and asset management software for tracking and mapping park infrastructure.
- Establish key performance indicators (KPIs), such as:
 - » Percent of assets meeting service level targets
 - » Number of unplanned repairs vs. planned maintenance
 - » Safety-related incidents per year

5. Sustainable and Cost-Effective Renewal Strategies

- Prioritize adaptive reuse of park elements instead of full replacements.
- Explore low-maintenance materials to reduce lifecycle costs (e.g., composite wood for benches).
- Implement stormwater-friendly designs (e.g., permeable pathways) to reduce erosion and maintenance.

6. Funding and Long-Term Financial Planning

- Develop a 10–20-year capital renewal plan based on lifecycle analysis.
- Implement a Reserve Fund Strategy to address long-term capital needs.
- Identify opportunities for grants, partnerships, and sponsorships to offset costs.

7. Community Engagement and Public Feedback

- Establish a system for community feedback on park conditions (e.g., public surveys, QR codes for asset reports).

4.1.2 IMPLEMENTATION TIMELINE

Action Item	Short-term (0-2 years)	Medium-term (3-5 years)	Long-term (5+ years)
Asset Inventory & GIS Mapping	✓	↻	↻
Condition Assessments	✓	↻	↻
Predictive Maintenance System	✓	✓	↻
Capital/Parks Reserve Fund	✓	✓	↻
Community Reporting System	✓	↻	↻

✓ = Initiate

↻ = Ongoing Review

4.2. ENVIRONMENTAL MANAGEMENT POLICIES

1. Explore the use of natural and integrated stormwater management amenities, such as rain gardens and swales, to create multifunctional landscaping features that effectively address drainage issues (while capturing and filtering stormwater) as well as offering other functions where appropriate (e.g., beautification, seasonal recreation).
2. Identify regulatory requirements and promote the expanded use of composting as a waste management strategy and a natural fertilizer to support sustainable practices.
3. Investigate opportunities to enhance pest and weed management practices by adopting an integrated, environmentally friendly approach that minimizes chemical use.
4. Explore grant opportunities to facilitate the restoration of native ecosystems within local parks, promoting biodiversity and ecological health.
5. Prioritize the development of an inventory of environmentally sensitive and significant lands, or conduct an environmental overview of each park, to identify areas that require restoration or protection.
6. Emphasize sustainability and ecological integrity in landscaping and vegetation management by prioritizing the use of native and adaptive non-native plants wherever possible.
7. Collaborate with partners to create environmental interpretive programs that encourage volunteerism and provide educational resources, including signage, brochures, and online content, to raise awareness about local ecosystems.
8. Implement and promote FireSmart principles through public education, vegetation management, fire-resistant infrastructure, emergency preparedness, community engagement, and strategic partnerships to reduce wildfire risk and enhance community resilience.

URBAN FOREST

9. Strengthen the Town's commitment to enhancing the urban forest through targeted tree plantings in local parks. Ensure that adequate operational funding and staff resources are allocated to support these initiatives.
10. Create a strategic plan for the urban forest that encompasses the following components:
 - a. Conduct a thorough assessment of current parks to identify priority areas for additional tree plantings, focusing on both visitor needs (such as shade trees) and ecological requirements (such as native species).
 - b. Define short-term planting priorities funded by the park operational budget, alongside long-term planting goals supported by replacement trees from development processes or larger natural area restoration projects.
 - c. Consider conducting an inventory of existing trees and tree cover to establish ambitious planting targets aimed at achieving significant increases over a 5 to 10-year timeframe. This could be integrated into a Town-wide Urban Forest Strategy.



4.3. USE OF PARKS POLICIES

1. Enhance community access to public spaces, streamline the park booking process, and promote local entrepreneurship by enabling small vendors to operate within parks with fewer administrative barriers.
 - a. Broaden the scope of the park booking system to include all public spaces, ensuring equitable access for community members and organizations.
 - b. Simplify the booking process with user-friendly online and in-person options to improve accessibility and reduce administrative burden.
2. Conduct a review of existing park policies and consider adjusting fees for events and park usage. These changes should align with sustainable park operations, ensuring that financial practices support the ongoing maintenance and improvement of park facilities (e.g., waste removal, power, noise, traffic, staff overtime)
3. Use a combination of signage, education, and appropriate barriers (e.g., split rail fencing) to limit public access to protect sensitive areas, with trail systems provided for recreational use.
4. Consider the development of a Town-wide signage and wayfinding strategy
 - a. Ensure signage clearly demonstrates park uses and permitted activity.
5. Work with local groups to ensure desired community park uses are met, including special interest groups associated with activities such as:
 - a. Disc Golf
 - b. Tennis
 - c. Mountain Biking
 - d. Pickleball
 - e. Baseball
 - f. Soccer
6. Review and update relevant bylaws (e.g., Parks, Trails, and Public Spaces) to be consistent with the policies and objectives of this plan



5.0

IMPLEMENTATION STRATEGY



5. IMPLEMENTATION STRATEGY

The Action Plan translates the key policies of the plan into tangible actions for implementation. The Action Plan is meant to inform Council strategic planning, staff project priorities, and Town budgeting.

5.1. ACTION PLAN

ON-GOING ACTIONS			
Actions	First Steps	Policy	Roles
Assess Funding Opportunities to support Park Acquisition and Improvements Explore internal (e.g., amenity contributions, Town budgeting), external (e.g., grant funding), and community funding (e.g., partnership, community groups) opportunities to support enhanced park maintenance, improvements, and acquisition.	<ul style="list-style-type: none"> » Begin by cataloging current internal budgets, exploring external grants available for parks, and identifying potential community partners or groups interested in supporting park initiatives. » Establish a Parks Reserve Fund to support the maintenance, improvement, and acquisition of Town parks. When developed, ensure amenity funds are allocated to support plan objectives. 	3.4 - 1 (a) 3.4 - 1 (d) 3.4 - 2 (e)	<ul style="list-style-type: none"> » Town of Creston » Legal and planning consultants
Acquire and Develop New Town Parks Acquire new lands for Town Parks based on identified community needs.	<ul style="list-style-type: none"> » Establish a clear framework for prioritizing maintenance, improvements, and acquisitions based on available resources. » Conduct a thorough assessment of potential sites (outlined below) including analyzing suitability based on community needs, opportunity/availability, feasibility, environmental considerations, and alignment with municipal plans, for areas/sites including: <ul style="list-style-type: none"> • Additional park space in North Creston (e.g., through private acquisition) • New parks and open spaces as identified in the Creston Downtown Revitalization Plan (CDRP). • Town-owned properties. • Strategic privately/crown-owned parcels identified in the OCP <p><i>See Parks and Open Space Opportunities in Section 3.5</i></p>	3.4 - 2 (e)	<ul style="list-style-type: none"> » Town of Creston » Province of BC » RDCK

SHORT-TERM ACTIONS

Actions	First Steps	Policy	Roles
Implement Park Improvements Based on Community Needs Make specific park improvements consistent with identified community needs.	<ul style="list-style-type: none"> » Undertake specific park improvements that align with the needs and desires of residents. » Prioritize projects that enhance accessibility, amenities, and overall user experience, ensuring improvements are responsive to evolving community priorities. <i>See section 2.5 for community feedback on existing parks</i>	3.4 - 9	» Town of Creston
Ongoing Parks Budget and Service Review Review Town Parks budgeting, resourcing, and service levels on an ongoing basis.	<ul style="list-style-type: none"> » Establish a regular review process to evaluate Town Parks' budgeting, staffing, service levels, and booking fees.. This includes analyzing expenditure trends, resource allocation, and community feedback to ensure services align with evolving needs and financial sustainability. » Engage with the RDCK on additional booking fees to support park maintenance. <i>See section 4 for policies and actions for Park Management</i>	3.4 - 1 (c) 3.4 - 1 (e)	» Town of Creston
Engage the Community on Park Redevelopment Conduct additional community consultation to inform detailed park designs and improvements.	<ul style="list-style-type: none"> » Develop a simple online feedback process through letstalk.creston for the conceptual designs of Kinsmen, Millennium, and North Creston Park. » Update concepts as needed before moving forward with detailed designs. <i>See Appendix A for conceptual park designs.</i>	3.4 - 2 (b)	» Town of Creston
Collaborate on Highway Bypass Development Work with the Province and other partners to explore the development of the Highway Bypass corridor as a recreational amenity (e.g., multi-use trail with other amenities).	<ul style="list-style-type: none"> » Initiate discussions with the Province to clarify jurisdictional responsibilities and explore shared objectives for the Highway Bypass corridor. » Identify funding opportunities, conduct preliminary feasibility studies, and establish a working group with key stakeholders to guide the development of a multi-use trail and related amenities. <i>See the Creston Trails Master Plan for further details.</i>	3.4 - 6 (c)	» Town of Creston » Province of BC » RDCK
Incorporate Indigenous Perspectives and Cultural Practices in Park Designs Design safe and welcoming gathering spaces for connection, reflection, and community events.	<ul style="list-style-type: none"> » Identify and establish a regular communication and consultation channel with yaqan nukiy to: <ul style="list-style-type: none"> • Explore opportunities to design safe, welcoming gathering spaces that foster connection, reflection, and celebration. • Integrate meaningful artistic and design elements to promote a sense of place and belonging, while respectfully showcasing Indigenous perspectives. • Explore opportunities to reintroduce traditional games and play into park designs, creating interactive spaces that reflect and celebrate cultural practices. 	3.4 - 8 (a) 3.4 - 8 (c) 3.4 - 8 (d)	» Town of Creston » yaqan nukiy

SHORT-TERM ACTIONS

Actions	First Steps	Policy	Roles
Assess Park-Specific DCC and ACC Create a Parks-specific Development Cost Charge (DCC). Consider an Amenity Cost Charge (ACC) for Town parks.	<ul style="list-style-type: none"> » Conduct a feasibility study for introducing Parks-specific Development Cost Charges (DCCs) and Amenity Cost Charges (ACCs). » As needed, consult legal and planning experts, review case studies from other municipalities, and engage stakeholders to ensure alignment with community needs and development plans. 	3.4 - 1 (e) 3.4 - 1 (f)	<ul style="list-style-type: none"> » Town of Creston » Legal and planning consultants
Create a Planting Strategy Develop a planting/landscaping strategy that includes the use of native and adaptive non-native species (i.e., low-maintenance, drought tolerant).	<ul style="list-style-type: none"> » Work with subject matter experts (e.g., Landscape Architect / Creston Parks Staff) and yaqan nukiy to assess local ecological conditions and develop a Landscaping Plan for Creston Parks 	3.4 - 1 (b) 3.4 - 8 (b)	<ul style="list-style-type: none"> » Town of Creston » Subject matter experts (e.g., Landscape Architect, Consultant) » yaqan nukiy
Explore Partnerships Explore the development of a year-round indoor sports facility with local partners.	<ul style="list-style-type: none"> » Convene a working group with stakeholders (e.g., RDCK, School District, sports groups) to discuss and assess the feasibility of developing a year-round indoor sports facility, including potential funding and shared-use agreements. 	3.4 - 6 (a)	<ul style="list-style-type: none"> » Town of Creston » Local Partners (e.g., RDCK, School District, sports groups)
Enhance Online Resources and Booking Improve online resources for Town (and RDCK) parks and recreation information and develop a user-friendly online park and facility booking system.	<ul style="list-style-type: none"> » Collaborate with the RDCK, Information Technology (IT), and communications teams to improve online accessibility to park and recreation information by creating an intuitive, centralized platform including an online booking system for parks and facilities. 	3.4 - 4 (a) 3.4 - 4 (b)	<ul style="list-style-type: none"> » Town of Creston » RDCK » Communications / IT Consultant
Establish a Park Asset Management Framework	<ul style="list-style-type: none"> » Work with various departments including Engineering and Planning to establish a park asset management framework as detailed in section 4.1.1. 	4.1 - 6	<ul style="list-style-type: none"> » Town of Creston
Review and Update Relevant Bylaws Review and update relevant bylaws (e.g., Parks, Trails, and Public Spaces) to be consistent with the policies and objectives of this plan	<ul style="list-style-type: none"> » Review and update relevant bylaws (e.g., Parks, Trails, and Public Spaces Bylaw) by conducting research on existing regulations, identifying gaps and inconsistencies with current plans, consulting stakeholders (staff, council, public, and partners), and reviewing best practices. 	4.3 - 6	<ul style="list-style-type: none"> » Town of Creston

MEDIUM-TERM ACTIONS

Actions	First Steps	Policy	Roles
Establish a Trail Connection to Goat Mountain Secure a public trail connection to Goat Mountain with clear wayfinding and signage	<ul style="list-style-type: none"> » Identify the preferred route(s), engage with landowners and relevant stakeholders, and allocate funding to secure access to a public trail linking Goat Mountain to key entry points, such as 20th Avenue. » Develop clear wayfinding and signage to enhance accessibility and guide users, ensuring alignment with local trail planning initiatives. 	3.4 - 7 (a)	<ul style="list-style-type: none"> » Town of Creston » Local Landowners
Enhance Water Access with Ecological Integrity Work with local stakeholders to establish better water access while maintaining ecological integrity.	<ul style="list-style-type: none"> » Establish a working group to engage with the RDCK, Province of BC, local diking districts, private landowners, and yaqan nukiy to identify opportunities and initiatives for improving water access points. 	3.4 - 7 (b)	<ul style="list-style-type: none"> » Town of Creston » RDCK » Province of BC » Diking districts » Private landowners » yaqan nukiy

5.2. PARK FUNDING MECHANISMS

The TCPMP outlines an ambitious vision to enhance parks, open spaces, recreational facilities, and green infrastructure. To realize this vision, a strategic approach to funding is essential. This section outlines diverse funding mechanisms available to the Town of Creston, balancing traditional methods with innovative solutions that align with the community's priorities and long-term planning goals.



5.2.1. PARK FUNDING RESOURCES AND STRATEGIES

5.2.1.1. Municipal Funding & Strategies

General Tax Revenue

General tax revenue remains a primary source of funding for park development and maintenance. A portion of annual property taxes can be allocated to support parks, ensuring consistent investment in these vital community assets.

Development Cost Charges (DCCs)

DCCs may be levied on new developments to fund infrastructure needs, including parks and recreational facilities. Reviewing and adjusting DCC rates to reflect the actual costs of planned enhancements can provide a reliable funding stream.

Parks Reserve Fund

The creation of a dedicated parks reserve fund, financed through annual budget allocations or surplus funds, can provide a flexible resource for capital projects and maintenance during budget shortfalls.

Strategic Asset Management

Proactive asset management ensures efficient use of resources, minimizing costs while extending the lifespan of park infrastructure. Investing in energy-efficient lighting, drought-resistant landscaping, and durable materials can reduce long-term expenses.

Rental and Usage Fees

Introducing or revising user fees for park facilities, such as sports fields or community centers, can generate revenue while maintaining affordability. Fee structures should be equitable and reflect operational costs.

Events and Programs

Hosting community events, workshops, and recreational programs can provide supplementary income while fostering community engagement.

5.2.1.2. Partnerships and Collaboration

Public-Private Partnerships

Engaging private sector partners can leverage additional resources for large-scale projects. Examples include sponsorships, naming rights, or shared investments in multi-use facilities.

Community and Non-Profit Partnerships

Collaborations with local non-profits, service clubs, or community groups can unlock volunteer resources, donations, and access to specific funding pools targeted at community development.

Regional Collaboration

Working with neighbouring governments (e.g., Province of BC, RDCK, yaqan nukiy) on shared recreational opportunities (e.g., highway bypass lands, water access points) can reduce costs and improve service delivery.

5.2.1.3. Other Funding Mechanisms

Community Fundraising

Working with partners to harness the power of social media and digital platforms for crowdfunding campaigns can engage residents and foster a sense of ownership in park projects.

Environmental Offsets

Collaborating with businesses to develop environmental offset programs can fund conservation and restoration projects within Creston's parks.

Donations and Legacy Giving

Encouraging philanthropic contributions through individual donations, corporate sponsorships, or legacy giving programs can create a sustainable funding base. Initiatives such as commemorative benches or tree-planting programs can also enhance community involvement.

Government Grants and Programs

Various government grants and programs are available to support diverse projects, including outdoor recreation, urban forestry, active transportation, and community infrastructure. See Appendix C for more information

See Appendix C for a curated list of grant programs and funding initiatives available to local governments (and others).

APPENDIX A

PARK CONCEPT DESIGNS



KINSMEN PARK



- 1 Additional parking
- 2 Bicycle parking
- 3 Washroom
- 4 Sport courts
- 5 Loop path with distance markings
- 6 Lawn / play field (soccer, cricket)
- 7 Seating & gathering space
- 8 Seasonal stormwater retention pond / disc golf area
- 9 Feature playground
- 10 Landscape buffer

MILLENNIUM PARK



- 1 Improved gathering space with shade and seating
- 2 Pickleball court(s) & petanque/bocce
- 3 Playground
- 4 Multi-purpose water feature and gathering space
- 5 Enhanced entries and paths
- 6 Additional parking / bicycle parking
- 7 Controlled vehicular access (e.g., maintenance, food trucks)
- 8 Improved dog park (small and large dog area, shade, water, grass)
- 9 Sport court & relocated fitness area
- 10 New paved pump track
- 11 Climbing / bouldering Area

NORTH END PARK



- | | |
|--|--|
| 1 Access and day-use parking (with RV and truck stalls) | 6 Campground amenities (playground, washrooms, picnic area) |
| 2 Day use amenities (washroom, seating, playground, shade) | 7 Camp sites |
| 3 Golden Centennaires Tutor Jet Display | 8 Additional parking / amenities (washrooms) |
| 4 Wetland / stormwater management | 9 Nature trail and play area |
| 5 Campground and day use trail | 10 Trail connection (e.g., to Glaser Trail and Billy Goat Bluff) |

i Note: This intersection will require a traffic impact study and has not been approved by the Ministry of Transportation

APPENDIX B

ACCESSIBLE PARK GUIDELINES



ACCESSIBILITY GUIDELINES

The following accessibility guidelines were developed based on several accessible best practice documents, including some developed directly for park spaces. These best practice resources included:

- Americans with Disabilities Act (ADA) Standards for Accessible Design
- Creating Parks and Public Space for People of All Ages Guide, AARP
- Guidelines for Designing for Persons with Low Vision, National Institute of Building Sciences, June 2011



GENERAL PRINCIPLES FOR ACCESSIBILITY IN PARKS



1. UNIVERSAL ACCESS

Ensure that all areas of the park, including paths, facilities, and recreational spaces, are accessible to people with disabilities.



2. INCLUSIVE DESIGN

Consider the needs of people with a variety of disabilities, including mobility, sensory, and cognitive impairments, from the outset of design.



3. MAINTAINABILITY

Accessibility features must be durable and easy to maintain over time to ensure continued access.

GUIDELINES

1. Develop accessible paths, trails, and routes to facilities including:

- a. Providing firm, stable, and slip-resistant surfaces for all paths and trails.
- b. Ensuring pathways are at least 1.5 meters wide to accommodate wheelchairs and mobility devices.
- c. Cutting curbs at intersections with ramps that do not exceed 8.33% slope (1:12 slope ratio) to allow easy access for people using wheelchairs or scooters.

2. Provide accessible parking and drop-off zones including considerations for:

- a. Providing designated accessible parking spaces close to park entrances, including van-accessible spaces that are at least 2.4 metres wide.
- b. Ensuring clear signage that identifies accessible spaces.
- c. Positioning accessible parking spots with at least a 1.5-metre aisle for users to get in and out of vehicles, accommodating wheelchairs or mobility devices.
- d. Designating specific drop-off zones near key park amenities to support visitors with mobility impairments who may require assistance.
- e. Ensuring drop-off zones are close to paths that connect to key features of the park.

3. Provide accessible restroom facilities including considerations for:

- a. Marking washrooms with appropriate signage.
- b. Located restroom near popular amenities, such as playgrounds or sports courts.
- c. Ensuring restrooms include at least one accessible stall with adequate space (at least 1.5 meters wide and deep).
- d. Ensure grab bars around toilets and in other accessible areas (e.g., sinks)
- e. Provide accessible sinks, soap dispensers, and paper towel dispensers at accessible heights.

4. Ensure playgrounds are designed to be inclusive and include sensory and cognitive considerations:

- a. Ensuring playgrounds feature a mix of accessible play equipment that accommodates people with a range of disabilities (e.g., ramps, swings designed for wheelchairs, tactile or sensory play elements).
- b. Using soft, wheelchair-accessible surfacing like rubber or synthetic turf around play equipment to ensure safety and ease of movement.
- c. Ensuring that playgrounds are within reach for people in wheelchairs or those with limited mobility, ensuring access to at least a portion of the equipment.
- d. Including sensory play equipment that engages different senses, such as tactile panels, auditory devices, and visual elements.
- e. Ensuring clear signage with large, easy-to-read fonts and pictograms to help people with cognitive disabilities navigate the playground.

5. Provide accessible picnic and recreation areas with considerations for:

- a. Installing picnic tables that are accessible for people in wheelchairs, with clear space under the table (at least 69 cm high, 76 cm wide, and 48 cm deep).
- b. Providing moveable chairs or seating in addition to fixed tables so that visitors with disabilities can enjoy flexible seating arrangements.
- c. Ensuring that accessible seating areas are available in places such as amphitheaters, sports courts, or event spaces.
 - i. For sports fields and courts, accessible seating should be available on elevated platforms or near the playing area.

6. Provide accessible signage and wayfinding with considerations for:

- a. Installing clear, readable signs that use large fonts, contrasting colours, and pictograms to help guide all park users.
- b. Providing braille signage at key locations, such as restroom entrances, trailheads, and park entrances.
- c. Placing signs at a height that is accessible to people in wheelchairs (approximately 1.2 meters to 1.5 meters from the ground).
- d. Providing tactile maps or digital solutions for people with visual impairments.
- e. Providing audible signals or announcements for key areas or events within the park.

7. Provide drinking fountains and other amenities including considerations for:

- a. Installing at least one accessible drinking fountain in areas where people gather (e.g., playgrounds, picnic areas).
- b. Ensuring drinking fountains have a lower spout and clear space beneath it for wheelchair users to approach.
- c. Ensuring benches and seating areas are accessible, with backrests and armrests.
- d. Providing shaded areas or weather-protected spaces for those who may require shelter from extreme temperatures.

8. Ensure safety and emergency access in park spaces including considerations for:

- a. Ensuring that all areas of the park are easily accessible to emergency vehicles in the event of an emergency including wide, smooth paths that can accommodate wheelchairs and emergency vehicles.
- b. Including emergency call stations in parks that are equipped with clear instructions and accessible buttons for those with disabilities.
- c. Ensure adequate lighting – particularly on paths, in and around washrooms and other high-use areas.

9. Provide education and training for Town staff including:

- a. Providing regular training for park staff on accessibility guidelines and how to assist park visitors with disabilities.
- b. Ensuring staff are trained in emergency procedures and in how to use assistive devices such as all-terrain wheelchairs is available in the park.

10. Performing regular evaluation and feedback on park accessibility including consideration for:

- a. Performing regular audits to ensure that accessibility features are maintained and functional.
- b. Including feedback mechanisms for park visitors to report accessibility issues or make suggestions for improvement.



Maffeo Sutton Playground in Nanaimo designed with accessibility features.

APPENDIX C

GOVERNMENT GRANTS AND PROGRAMS



GRANT PROGRAMS AND FUNDING INITIATIVES

Below is a curated list of grant programs and funding initiatives available to local governments (and others). These programs support diverse projects, including outdoor recreation, urban forestry, active transportation, and community infrastructure. Each entry provides an overview of, where information is available, the grant, eligible projects and applicants, and links for more detailed information.

Grant	Funding	Description	Link
Outdoor Recreation Fund of BC	<ul style="list-style-type: none"> » Matching contribution of up to \$10,000 » \$25,000 applications may be considered 	<ul style="list-style-type: none"> » The Outdoor Rec Fund provides funding for community-based projects that aim to enhance outdoor recreation and contribute to the protection and restoration of natural spaces. » Eligible applicants include local governments. » Projects must focus on natural outdoor settings (e.g., parks, trails) and have all necessary authorizations in place. 	Outdoor Recreation Fund of BC – Outdoor Recreation Council of BC
TD Friends of the Environment Foundation Grant	<ul style="list-style-type: none"> » Under \$100 000 » The majority of TD FEF grants are between \$2,000 and \$8,000 	<ul style="list-style-type: none"> » TD FEF funding supports various environmental initiatives, focusing on environmental education and green space programs. » Eligible projects include: <ul style="list-style-type: none"> • Park revitalization • Community gardens • Park programming » There are several ineligible costs including: <ul style="list-style-type: none"> • Infrastructure and capital costs (sheds, solar panels, low flush toilets, water refill stations, etc.) • Playground equipment (traditional plastic play structures) • Ornamental landscaping or beautification • Land acquisition » Eligible applicants include local governments. 	FEF Grant

Active Transportation Fund	» For capital projects contributions up to \$50 million with a maximum contribution rate between 40-100% depending on recipient and project location	» The ATF supports the development of infrastructure that encourages active transportation, such as cycling paths, pedestrian trails, and other recreational park amenities. » Municipalities and regional districts can apply to improve park connectivity and access through active transportation initiatives.	Housing, Infrastructure and Communities Canada Active Transportation Fund
Tree Canada's Treemendous Communities Program	» Up to \$10,000	» Treemendous Communities provides funding to cover the cost of purchasing and planting trees and shrubs, site preparation, tree maintenance, planting materials and developing education materials » Eligible projects can receive funding up to \$10,000 for: <ul style="list-style-type: none"> • Purchasing and planting trees and shrubs • Site preparation and tree maintenance • Planting materials and developing educational materials » Project types include: <ul style="list-style-type: none"> • Heat island mitigation • Biodiversity corridors • Invasive species control • Riparian planting • Park and street tree plantings » Eligible applicants include local governments.	Treemendous Communities Tree Canada
Green Municipal Fund's Growing Canada's Community Canopies (GCCC)	» Funding for up to 50% of eligible costs with a maximum of \$1 million in infrastructure activity funding	» GCCC funds planting trees in communities across Canada with the purpose of carbon sequestration, enhancing biodiversity and better climate resilience. » Eligible projects include: <ul style="list-style-type: none"> • Community-wide urban planting • Forest restoration in naturalized areas • Localized planting projects » Eligible applicants include local governments.	Tree planting Green Municipal Fund

Columbia Basin Trust's Community Development Program	» N/A	<ul style="list-style-type: none"> » The Community Development Program supports initiatives that address community challenges and opportunities in the Columbia Basin region » Eligible projects include: <ul style="list-style-type: none"> ▪ Strategic community projects, capital projects (e.g., facility renovations or construction), ▪ Community-based research and planning. » Eligible applicants include: <ul style="list-style-type: none"> ▪ Non-profits ▪ Local governments ▪ Indigenous communities, public organizations ▪ Businesses (depending on project impact). 	Community Development Program Columbia Basin Trust
Columbia Basin Trust's Land Acquisition Grants	» Funding for up to 60% of any individual acquisition up to a maximum contribution of \$750,000 per project	<ul style="list-style-type: none"> » The Land Acquisition Grants support local governments, First Nations communities and non-profit organizations to acquire property for public purposes. » Examples of eligible acquisitions include: <ul style="list-style-type: none"> ▪ Providing public access to and enabling the pursuit of recreational opportunities; ▪ Creating a space to facilitate program delivery; ▪ Addressing other identified community priorities; and/or ▪ Addressing one or more of the Trust's Focus Areas. 	Land Acquisition Grants Columbia Basin Trust
Columbia Basin Trust's Resident Directed Grants	» The Town of Creston has an anticipated funding amount of \$75,689	» Funding supports local projects that provide additional value to Columbia Basin communities and that benefit the broad community and public good. The ReDi Grants are intended to be flexible and incorporate community-based funding decisions.	Columbia Basin Trust Resident Directed Grants Regional District of Central Kootenay

APPENDIX D

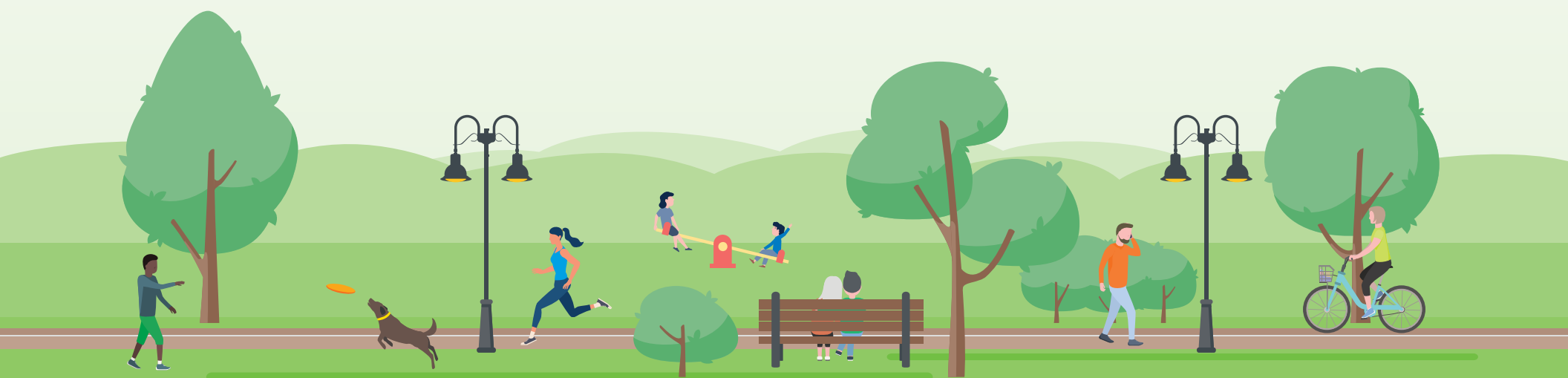
WHAT WE HEARD REPORT





WHAT WE HEARD REPORT

ROUND 1 & 2 ENGAGEMENT



OCTOBER 2024

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1. PUBLIC ENGAGEMENT OVERVIEW

Community and stakeholder engagement is a key part of the Town of Creston Parks Master Plan (TCPMP) process.

Round 1 Engagement was used to [a] build on the Project Team’s background analyses by further identifying key issues and opportunities; and [b] generate high-level ideas and a vision for Creston Parks.

Round 2 Engagement events were used to [a] check in with the community on what we’ve heard; [b] gauge levels of support for different ideas; and [c] help us “course correct” in any given direction, before developing the draft TCPMP.

ROUND 1 ENGAGEMENT INCLUDED:

Public Idea Fair | June 6, 2024

A large-scale, widely advertised interactive public event at the Creston and District Community Complex.

Online Engagement | June 6 - 20, 2024

The Town’s online “Let’s Talk” platform was utilized throughout Round 1 to advertise events, share documents (e.g., Background Summary Report), and host the Issues and Opportunities Survey.

Stakeholder Workshop | June 6, 2024

A focused issues and opportunities workshop was held with key stakeholders (e.g., sports and recreation groups, Regional District of the Central Kootenay representatives, interest groups, and Town staff).

ROUND 2 ENGAGEMENT INCLUDED:

Early Directions Survey | Aug 22 - Sep 13, 2024

The Town’s online “Let’s Talk” platform was utilized throughout Round 2 to advertise events, share documents, and host the Early Directions Survey.

Pop-up events | Aug / Sept 2024

In August and September, Town Staff facilitated a pop-up engagement at the 8th Ave Walkthrough and the Creston Valley Farmers Market.



1.1. CONSULTATION AT A GLANCE



623

TOTAL VISITS TO PROJECT
WEBPAGE



118

ENGAGED VISITORS



30

CONTRIBUTORS TO THE
ISSUES + OPPORTUNITIES
SURVEY



6

STAKEHOLDERS AT
THE WORKSHOP



25

PARTICIPANTS AT
THE IDEAS FAIR



85

CONTRIBUTORS TO THE
EARLY DIRECTIONS SURVEY



2. ENGAGEMENT SUMMARY

2.1. ROUND 1 - ISSUES AND OPPORTUNITIES

From June 6th -20th, 2024, the community was invited to participate in the Issues and Opportunities Survey hosted on the Town's engagement platform (letstalk.creston). An Ideas fair and Stakeholder workshop was also held on June 6th to kick off this first round of engagement. The following provides a representative sample of the feedback and themes heard.

2.1.1. ISSUES AND OPPORTUNITIES SURVEY & IDEAS FAIR

Issues and Opportunities for Creston Parks

The following issues and opportunities were identified for each park in Creston by survey respondents.

Park	Issue and Opportunity Themes from Respondents (counts)
Burns Park	<ul style="list-style-type: none"> » Bathrooms are not open when they say they are » The basketball court is useless » Dated playground features » Picnic Table and playground disconnected » Lack of native plants and flowers
Canyon Street Walkthrough	<ul style="list-style-type: none"> » Not well maintained - needs regular maintenance » Issues with religious soliciting (3) » Issues with use by homeless (4) » Too close to the highway » Lack of native plants and trees » Needs more seating, shade, and activity
Centennial Park	<ul style="list-style-type: none"> » Splash park on when it rains and/or in the evening » Playground is lacking - could use variable age » Needs more accessibility (e.g., accessible trails) » Remove toxic ground rubber (2) » Great park just needs improvement (3)
Creston Education Centre	<ul style="list-style-type: none"> » Desire for proper soccer field » Lack of shade
Downtown Greenspace	<ul style="list-style-type: none"> » Issues with use by homeless » Safety issues with laneway

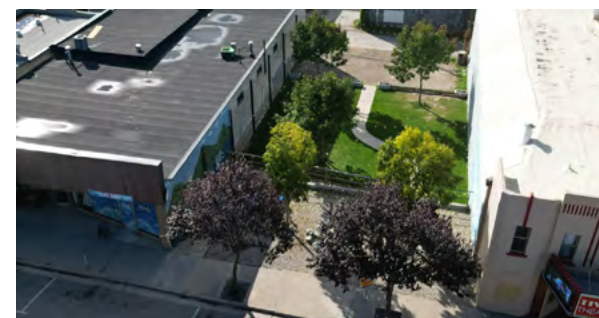
Park	Issue and Opportunity Themes from Respondents (counts)
Dodd's Creek Park	<ul style="list-style-type: none"> » Concerned about safety and encampments (3) » The bike park is not used often » Great natural area opportunity - consider rewilding » The dog park is too small and the fence is too low » Some big kid playground features - netted structure » Needs shade and seating
Dwight and Rosamond Moore Community Wetland	<ul style="list-style-type: none"> » Underdeveloped - interesting area but no infrastructure » Needs to connect to wider space - trail network to/from » Covered shelter areas - cant bring kids in bad weather » Needs more seating
Kinsmen Park	<ul style="list-style-type: none"> » Could use proper soccer field / multi-use sports field » Nature Playground » Washrooms and shade, picnic tables, ice rink
Millennium Park	<ul style="list-style-type: none"> » Need more events and upkeep » Consider a proper fountain
Schikurski Park	<ul style="list-style-type: none"> » Consider a paved path (2) » Covered shelter and picnic tables » Fear that north end would be developed » Great wild nature park
Spirit of Creston Square	<ul style="list-style-type: none"> » Love the new mural and trees » More car-free days » Doesn't have an identity unless there is an event
Staking Park	<ul style="list-style-type: none"> » Opportunity for more naturalized space
Rotary Park	<ul style="list-style-type: none"> » How is this even a park? (5)
Creston & District Community Centre	<ul style="list-style-type: none"> » Shaded areas to rest (4) » Uninviting to community meetings » More entry points for pedestrians



Survey Summary

In addition to perceived issues and opportunities for each Creston Park, the survey asked respondents various questions about the quality and quantity of parks, preferred park types and amenities, and whether the current level of risk and accessibility is appropriate for Creston Parks. This section provides a summary of the survey results.

1. **Respondents were split on whether there are currently enough parks and whether they are well-maintained.** When asked where new parks should be located, respondents indicated that North Creston is missing parks and amenities, especially along Northwest Boulevard.
2. **Natural Areas** (e.g., natural areas with trails), **Urban Parks** (e.g., parks and plazas in the downtown), and **Play Areas** (e.g., playgrounds for children or adults, splash pads) were the most desired by survey respondents.
3. **Respondents wanted to see or see more activities in parks** including free play, playgrounds, soccer fields, hiking, biking, walking trails, pickleball, and arts and community spaces.
4. **Trails, covered picnic areas, drinking fountains, and washrooms** were the most cited park features and amenities that respondents wanted to see more of in parks.
5. **Respondents want to see a variety of new uses and activities in Kinsmen Park** including a playground, sports field, natural areas, splash pad, shade trees, and a walking track.
6. **The majority of respondents indicated that there is currently the right amount of risk in the right areas** (e.g., mountain biking in designated areas).
7. **Most respondents indicated that Creston parks are moderately accessible to various users and activities but improvements are needed.** Respondents cited a desire for additional accessible trails, connections, and washrooms.
8. **Respondents had various concerns and input regarding how recreation in Creston is managed.** Input included a desire for the Town to:
 - a. Lead parks and recreation programming, not the RDCK
 - b. Play a more passive role in programming by supporting more initiatives from other organizations
 - c. Provide better communications around parks and programming
 - d. Provide more children's programming



2.1.2. STAKEHOLDER WORKSHOP

On June 6th, 2024, a focused issues and opportunities workshop was held with key stakeholders (e.g., sports and recreation groups, RDCK representatives, interest groups, and Town staff). This workshop presented an opportunity to hear directly from key stakeholders for parks in Creston. The workshop was facilitated in person and via an online collaborative program called Miro. The following feedback was heard.

How can the Town do better to meet the needs of your group? What are the key needs or challenges in Creston's parks?

- Provide more tennis courts and disc golf opportunities in the Town
- Undertake proper maintenance of Baseball fields and new amenities such as an indoor facility, storage sheds, and lighting
- Consider investment in sports and recreation facilities and take advantage of Creston's location in the valley to attract tournaments and out-of-town groups
- Provide better online information and communication around Creston Park's recreation programming and opportunities
- Leverage large infrastructure projects (e.g., highway realignment) to provide additional parks and amenities.

What opportunities exist in Creston Parks and how can the town better facilitate collaboration among groups and organizations?

- Lack of indoor recreation spaces for local groups
- Opportunity for indoor multi-use facility in Kinsmen Park or as part of highway realignment
- Opportunity to secure park space north of Schikurski Park for community use.
- Provide better connections between the Town and nearby recreational spaces - issues include barriers from private property to crown land and other open spaces.

One small change tomorrow, one big change for the future.

- Provide better connections to/from parks in the Town
- Better access to the community forest and mountain biking
- Better information on parks in Creston including user feed, manuals, and directories
- Create a multi-use indoor facility
- Proper maintenance of sports fields (e.g., baseball infields)
- Simplify the Town park's booking system
- Provide disc golf in the community forest
- More year-round washrooms in parks



2.2. ROUND 2 - EARLY DIRECTIONS

From August 22 to September 13, 2024, the community was invited to participate in an Early Directions Survey hosted on the Town's engagement platform (letstalk.creston). Town staff also provided in-person pop-up engagement opportunities in the Canyon Street Walkthrough and at the Creston Valley Farmer's Markets. The following provides a representative sample of the feedback heard.

2.2.1. EARLY DIRECTIONS

All 7 Early Directions for Creston Parks were highly supported through the Early Directions Survey and in-person pop-up engagement. Each Early Direction receives the following level of support through the Early Directions survey.



EARLY DIRECTION #1

Improve funding and maintenance to ensure a high quality of Town parks

Identify operational needs, allocate resources, and establish an enhanced maintenance plan to ensure high-quality Town parks.

Level
of Support
84%

Specific Actions

- 1.1. Explore internal (e.g., amenity contributions, Town budgeting), external (e.g., grant funding), and community funding (e.g., partnership, community groups) opportunities to support improved maintenance and park improvements and acquisition.
- 1.2. Develop a planting/landscaping strategy that includes the use of native and adaptive non-native species (i.e., low-maintenance, drought tolerant, and FireSmart).
- 1.3. Review Town Parks budgeting, resourcing, and service levels on an ongoing basis.
- 1.4. Establish a Parks fund to support the maintenance, improvement, and acquisition of Town parks.

Qualitative Comment Themes from Participants (e.g., what is missing from the Early Direction?)

- Strong desire for better maintenance of existing parks
- Seek grants/funding and or contributions from service clubs
- Clarity around how money would be spent or level of tax increase

EARLY DIRECTION #2

Improve existing Town parks and create additional passive and active recreational opportunities

Incrementally redevelop existing parks and create additional passive (e.g., trails and natural areas) and active (e.g., soccer, tennis) opportunities to better serve the community.

**Specific Actions**

- 2.1. Redevelop Kinsmen Park with active and passive recreational amenities, such as walking trails, sports amenities, seating areas, playgrounds, and natural areas.
- 2.2. Revitalize the Centennial Park playground (e.g., replace rubber surfacing with natural material).
- 2.3. Revitalize Millennium Park to encourage more diverse and active use (e.g., remove the fence, increase access, provide more recreational opportunities).
- 2.4. Work with the RDCK to provide more shade and seating on the CDCC grounds.

Qualitative Comment Themes from Participants
(e.g., what is missing from the Early Direction?)

- A desire for more active transportation and trails

EARLY DIRECTION #3

Identify and add new park space in North Creston

Seek opportunities to add new park space in North Creston to ensure equitable distribution of parks in the community.

**Specific Actions**

- 3.1. Secure additional parkland north of Schikurski Park.
- 3.2. Identify opportunities for park acquisition in North Creston.

Qualitative Comment Themes from Participants
(e.g., what is missing from the Early Direction?)

- Need to take better care of what we already have
- Support for securing park space north of Schikurski

EARLY DIRECTION #4**Improve accessibility
in parks**

Ensure the park system meets the needs of all ages and abilities through accessible pathways, signage and information, restrooms and facilities, seating, safety and lighting.

**Specific Actions**

- 4.1. Ensure recommendations from the Accessibility Plan are reflected in future park improvements.
- 4.2. Develop accessibility guidelines for parks.

**Qualitative Comment
Themes from Participants**
(e.g., what is missing from the Early Direction?)

- General support for accessibility in parks
- Strong desire for more washrooms

EARLY DIRECTION #5**Develop clear
communication for
Town parks and
programming**

Ensure residents and visitors are informed about available amenities, events, activities, and park space booking through updated information, maps, signage, wayfinding, and processes.

**Specific Actions**

- 5.1. Improve online resources for Town (and RDCK) parks and recreation information.
- 5.2. Develop a user-friendly online Parks and Facility booking system and update park signage.

**Qualitative Comment
Themes from Participants**
(e.g., what is missing from the Early Direction?)

- Support for strong communication in parks and online tools

EARLY DIRECTION #6

Work with the local partners (e.g., RDCK, SD8, Province of BC, local interest groups) to improve parks and recreation

Improve communication and collaboration between local partners to foster collaborative partnerships, enhance facilities, expand programming, and create meaningful experiences that benefit the entire community.

**Specific Actions**

- 6.1. Explore a year-round indoor sports facility with local partners.
- 6.2. Improve the condition, maintenance, and availability of key active recreation amenities (e.g., baseball fields, tennis courts, frisbee golf, soccer fields).
- 6.3. Work with the Province and other partners to explore the development of the Highway Bypass corridor as a recreational amenity (e.g., multi-use trail).
- 6.4. As part of large-scale projects (e.g., infrastructure, development), work with partners to pursue opportunities to incorporate parks and recreation improvements.

Qualitative Comment Themes from Participants
(e.g., what is missing from the Early Direction?)

- Support for working closer with RDCK
- Desire to secure funding for improvements (e.g., no tax increase)

EARLY DIRECTION #7

Create better connections between Town parks and adjacent open spaces and natural areas

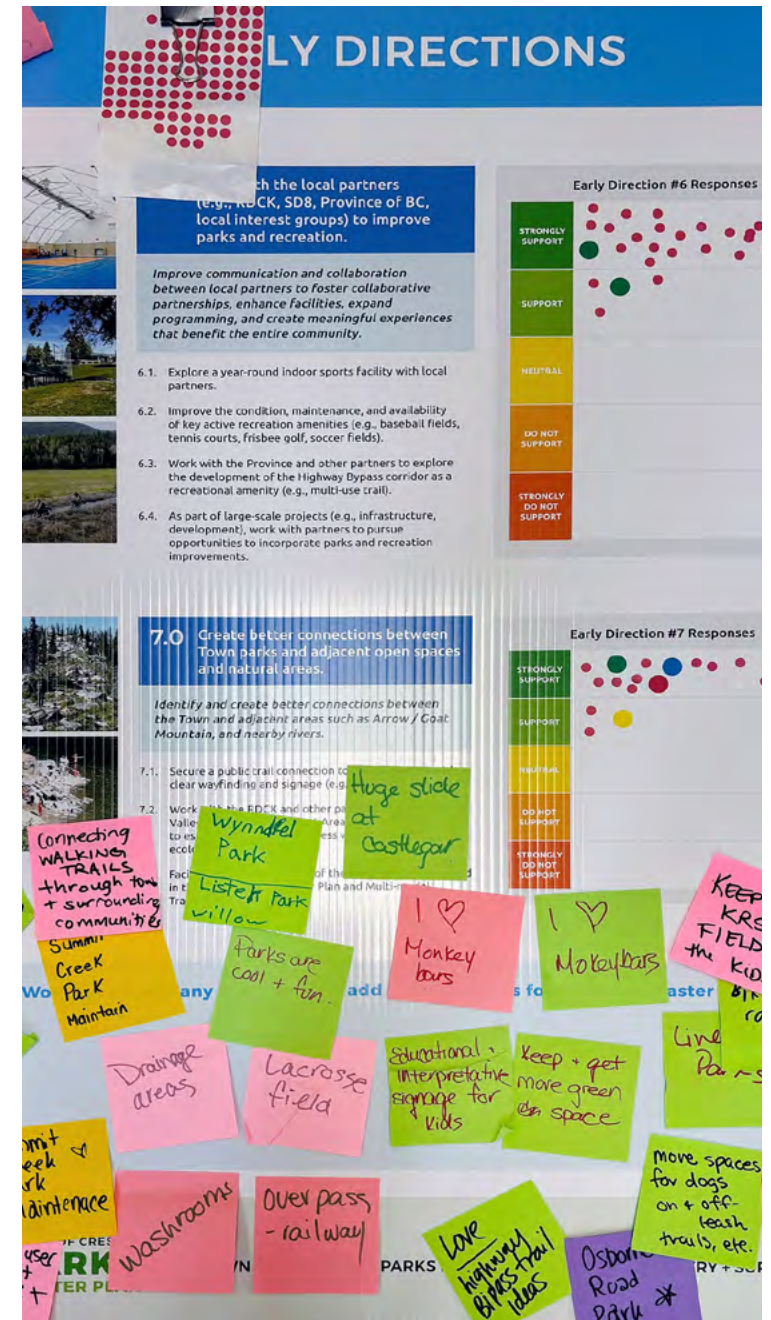
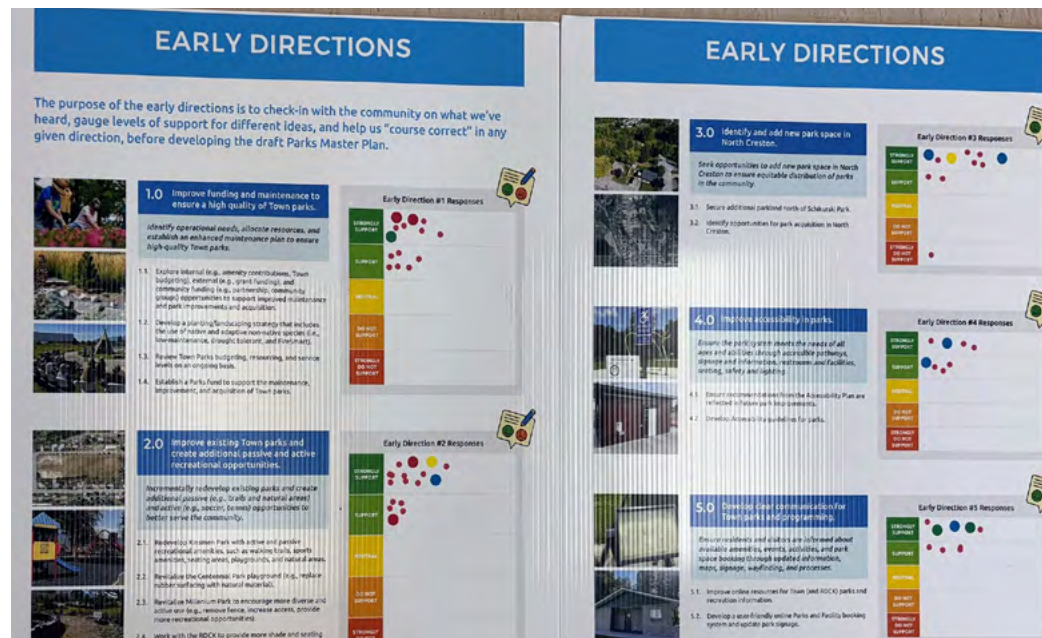
Identify and create better connections between the Town and adjacent areas such as Arrow / Goat Mountain, and nearby rivers.

**Specific Actions**

- 7.1. Secure a public trail connection to Goat Mountain with clear wayfinding and signage (e.g., from 20th Avenue).
- 7.2. Work with the RDCK and other partners (e.g., Creston Valley Wildlife Management Area, Diking Districts) to establish better water access while maintaining ecological integrity.
- 7.3. Facilitate the development of the trail network identified in the Creston Trails Master Plan and Multi-modal Transportation Plan.

Qualitative Comment Themes from Participants
(e.g., what is missing from the Early Direction?)

- Strong support for increased connections, including to Goat Mountain, dykes, and rivers.





3. NEXT STEPS

The next step in the process is for the Project Team to draft the Creston Parks Master Plan.

After that, the community will be invited to comment on the Plan, and from that, final changes will be made before the draft Master Plan is presented to Council, which is scheduled for late 2024 or early 2025.





Town of Creston Parks Master Plan
April 2025



REQUEST FOR DECISION

DATE: April 22, 2025

TOPIC: Development Variance Permit Application

PROPOSAL: DVP 25-01 908 Northwest Boulevard – Sign Variance

PROPOSED BY: Joel Comer, Director of Community Services

DIVISION: Community Services

SECTION 1: SUMMARY

Phuong Phan (the Applicant), on behalf of Ruth Huscroft and Ian Ferguson (the Owners), requests Council consideration of allowing a total of two fascia signs on the building located at 908 Northwest Boulevard, legally described as: LOT 2 DISTRICT LOT 524 KOOTENAY DISTRICT PLAN 4452.

The maximum number of fascia signs permitted under Sign Bylaw No. 1797, 2014, is one. At the time of writing this report, no public feedback was received.

Staff Recommendation:

THAT Council RECEIVES the Request for Decision from the Director of Community Services regarding Development Variance Permit 25-01 to vary Sign Bylaw No. 1797, 2014;

AND FURTHER THAT Council DIRECTS Staff to issue Development Variance Permit 25-01 to vary Sign Bylaw No. 1797, 2014, Section 7.3 Maximum # / Type of Permanent Signs Allowed from “One (1) fascia sign” to “Two (2) fascia signs” per business frontage, totalling two fascia signs on the building located at 908 Northwest Boulevard.

SECTION 2: BACKGROUND

The Council Direction Request, considered by Council on March 25, 2025, includes additional background information and the submitted application.

Notice of Application (Appendix B) was provided to tenants and owners within 60m of the subject property on April 3, 2025 (mailed to owners) and April 9, 2025, (hand-delivered to tenants). The draft Development Variance Permit is attached as Appendix A.

SECTION 3: ISSUE ANALYSIS / DISCUSSION

Without variance, the building is limited to one fascia sign. Due to the orientation of the building and road curvature, the visibility of the business is limited when travelling south. The addition of a sign on the north building face increases the business' visibility to southbound traffic.

Environmental Considerations

None identified.

Social Considerations

None identified.

Economic Considerations

None identified.

SECTION 4: ORGANIZATION IMPLICATIONS

Legislative Considerations (Policies and/or Bylaws)

Sign Bylaw No. 1797, 2014

- Specifies the maximum of one fascia sign per business frontage. The business has one business frontage.

Development Application Procedures Bylaw No. 1984, 2024

- Outlines the Development Variance Permit process, including public notice.

Local Government Act – Division 9

- Outlines local government powers and requirements regarding the consideration, issuance, and public notice for Development Variance Permits.
- Council must consider all applications for Development Variance Permits.

Strategic Focus

Economic Health – Business Friendly.

Reconciliation Considerations

None identified.

Communication Considerations

Public notice was given in accordance with the Development Application Procedures Bylaw and the *Local Government Act*. No public feedback was received at the time of writing this report.

SECTION 5: FINANCIAL IMPLICATIONS

Included in Financial Plan:	Financial Plan Amendment Required:
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☐ Yes ☐ No ☒ N/A

☐ Yes ☒ No ☐ Next Budget Cycle

None identified.

SECTION 6: OPTIONS AND ALTERNATIVES

Option 1:

Council approves the Development Variance Permit.

- Subject property will be permitted two fascia signs, improving business visibility.

Option 2:

Council denies the Development Variance Application.

- Subject property will be permitted one fascia sign.

SECTION 7: RECOMMENDATIONS

That Council passes the following resolution(s):

THAT Council RECEIVES the Request for Decision from the Director of Community Services regarding Development Variance Permit 25-01 to vary Sign Bylaw No. 1797, 2014;

AND FURTHER THAT Council DIRECTS Staff to issue Development Variance Permit 25-01 to vary Sign Bylaw No. 1797, 2014, Section 7.3 Maximum # / Type of Permanent Signs Allowed from "One (1) fascia sign" to "Two (2) fascia signs" per business frontage, totalling two fascia signs on the building located at 908 Northwest Boulevard.

SECTION 8: SUBMITTED AND REVIEW

This report is respectfully submitted by:


Joel Comer, Director of Community Services

I concur with the staff recommendation.


Michael Moore, Chief Administrative Officer

PowerPoint: ☐ Yes ☒ No

Attachments

Appendix A – Draft Development Variance Permit.

Appendix B – Public Notice Package.

References

No references for this report.

Development Variance Permit No. 25-01

DEVELOPMENT VARIANCE PERMIT

Town File No: DVP No. (2025-01)

Registered Owners: Ian Charles Lockerbie Ferguson and Elizabeth Ruth Huscroft

Subject Property: 908 Northwest Blvd.

Description of Land: **Official Community Plan Land Use Designation:** Commercial – General

Zoning: Commercial General Zone

Actual Use: Commercial General

Number of Business frontages: 1

Parcel Identifier: 012-002-313

Legal Description: Lot 2, District Lot 524, Kootenay District, Plan 4452

Proposal: To allow for a total of two (2) fascia signs on the primary building were one (1) is currently permitted.

Details of Variance:

1. Only the following variances are approved by this permit:

Bylaw: Sign Bylaw No. 1797, 2014

Section of Bylaw: 7.3, Maximum # / Type of Permanent Signs Allowed, permitting one (1) fascia sign per business frontage

Variance: Increase from “One (1) fascia sign” to “Two (2) fascia signs” allowed per business frontage
2. The bylaw variance allowed pursuant to this Permit has been authorized in the context of and only for the development of the Land as depicted in the Plans and Documents. All amendments, variations or revisions to the Plans and Documents must be approved by resolution of the Municipal Council.

Conditions of Development Variance Permit:

1. Development of the site must be completed in accordance with the attached drawings and documents:

Schedule “A”
2. As provided for under section 491 of the *Local Government Act*, the following conditions must be adhered to:

3. ~~In addition, pursuant to section 502 of the *Local Government Act*, unless security has been provided as a pre-condition of this permit, it is a condition of this permit that the Owner shall provide the following security the earlier of before undertaking any activity authorized by the permit, and before receiving a building permit (failure to do so being cause to revoke such permit):~~

~~\$XXXXX.~~

4. Pursuant to section 504 of the *Local Government Act*, this permit will lapse two years from the date of the Permit approval unless construction, in accordance with the terms and conditions of this permit, has substantially started.
5. The plans and specifications attached to this Permit are an integral part of this Permit.
6. Nothing in this Permit confers any approval, permission or authority to carry out work on public property, including but not limited to the boulevard and the portion of any driveway lying outside the boundaries of the Land.
7. This permit is issued subject to compliance with all relevant Town of Creston bylaws and given that the proposed development is supplemented by this Permit.

Despite issuance of this Permit, construction may not start without a Building Permit, or other necessary permits. It is the owner's responsibility to determine whether such permits are required.

Registration:

Notice of this Permit shall be filed by the Town in the Land Titles Office at Kamloops, B.C. under s. 503 of the *Local Government Act*, and upon such filing, the terms of this Permit (DVP No. 25-01) or any amendments hereto shall be binding upon all persons who acquire an interest in the affected Lands affected by this Permit.

Approved by Council Resolution No. _____

Date: _____

Mayor Arnold DeBoon

Kirsten Dunbar, Corporate Officer

Schedule "A"



Business frontage, abutting Northwest Blvd.



North building elevation, from Cavell and Northwest Boulevard intersection



TOWN OF CRESTON

PO Box 1339, 238-10th Avenue North, Creston, BC V0B 1G0
 Phone: 250-428-2214 * Fax: 250-428-9164
 email: info@creston.ca



April 3, 2025

File: 3090.20.25.01

NOTICE OF COUNCIL CONSIDERATION OF DEVELOPMENT VARIANCE PERMIT APPLICATION

NOTICE IS HEREBY GIVEN that the following application will be considered by Council:

Meeting Date:	April 22, 2025, at 4:00 p.m., at Town Hall Council Chambers, 238 – 10th Avenue N
Application #:	DVP 25-01
Subject Property:	908 Northwest Blvd. , legally described as: PID: 012-002-313 Lot 2, District Lot 524, Kootenay District, Plan 4452
Proposed Variance:	Subject to all legal requirements, the proposed variance would allow for a total of two (2) fascia signs on the primary building located at 908 Northwest Blvd., where one (1) is currently permitted.

Existing and Proposed Signage:

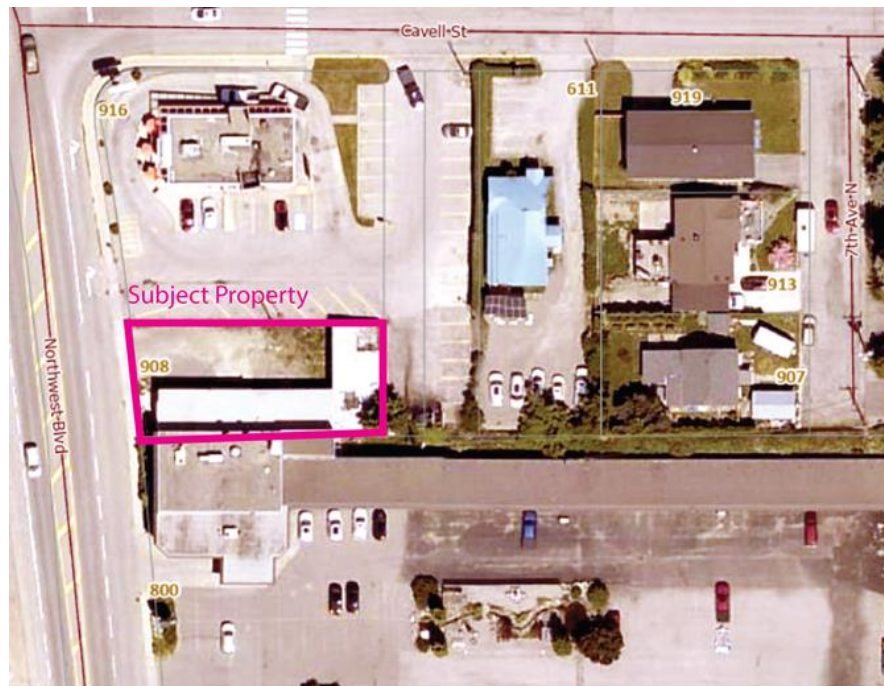




Application
Information:

Application information may be inspected at Town Hall, 238 - 10th Avenue N, from 8:30 a.m. to 4:30 p.m., Monday to Friday, from April 3 to 22, 2025.

Subject
Property Map:



This notice has been mailed or delivered to owners and occupants within 60 metres of the subject property.

Any person who believes their interests may be affected by this proposed permit may provide written comments mailed or delivered to Town Hall and addressed to "Manager of Community Planning & Development, Town of Creston, PO Box 1339, 238-10th Avenue N, Creston, BC, V0B 1G0" or emailed to communityservices@creston.ca.

Written comments must be received by 12:00 p.m., April 18, 2025, to ensure inclusion in the Council agenda.

Joel Comer
Manager of Community Planning & Development, Town of Creston

REQUEST FOR DECISION

DATE: April 22, 2025

TOPIC: Zoning Amendment Bylaw No. 2027, 2025

PROPOSAL: Zoning Amendment Bylaw – Principal Residence – Short Term Rentals

PROPOSED BY: Joel Comer, Director of Community Services

DIVISION: Community Services

SECTION 1: SUMMARY

On February 25, 2025, Council directed Staff to prepare a zoning amendment bylaw to change the definition of “Principal Residence” when referring to Short Term Rentals, to align with provincial legislation.

Staff Recommendation:

THAT Council RECEIVE the April 22, 2025, Council Direction Request titled “Zoning Amendment Bylaw No. 2027, 2025”.

THAT Zoning Amendment Bylaw No. 2027, 2025, be read a first time by title and a second time by content.

SECTION 2: BACKGROUND

Background information regarding the definition of Principal Residence, when referencing Short Term Rentals can be found in the February 25, 2025, Council Direction Request titled “Opting into the Provincial Principal Residence Requirement”.

SECTION 3: ISSUE ANALYSIS / DISCUSSION

This amendment is expected to improve clarity and alignment with provincial definitions and to reduce complexity for hosts and provincial/Town Staff enforcing the regulations. See Appendix A – Draft Zoning Amendment Bylaw No. 2027, 2025.

Provincial	Town of Creston Zoning Bylaw: Current	Town of Creston Zoning Bylaw: Proposed
A principal residence is the place where an individual resides for more calendar days in a year than any other location.	A Short term rental is to be conducted: i. only in the Principal residence where the operator of the Short term rental resides at least 8 months out of the year;	A Short term rental is to be conducted: i. only in the Principal residence where the operator of the Short term rental resides for a longer period of time in a calendar year than any other place;

Environmental Considerations

None identified.

Social Considerations

Alignment with provincial legislation provides consistency for Short Term Rental operators.

Economic Considerations

None identified.

SECTION 4: ORGANIZATION IMPLICATIONS

Legislative Considerations (Policies and/or Bylaws)

Zoning Bylaw No. 1958, 2022

- a) Outlines Short-Term Rental Principal Residence requirements

Local Government Act s. 464

- a) Outlines Public Notice Requirements
- b) Where the following conditions are met, a Public Hearing is not required, and Council must give notice of First Reading.
 - a. an official community plan is in effect for the area that is the subject of the zoning bylaw, and
 - b. the bylaw is consistent with the official community plan.

Notice of First Reading was published in the Creston Valley Advance on April 10, 2025, and April 17, 2025.

Strategic Focus

- Community Safety and Security.
- Service Excellence.

Reconciliation Considerations

None identified.

Communication Considerations

Notice of First Reading.

SECTION 5: FINANCIAL IMPLICATIONS

Included in Financial Plan:	Financial Plan Amendment Required:
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☐ Yes ☐ No ☒ N/A

☐ Yes ☒ No ☐ Next Budget Cycle

None identified.

SECTION 6: OPTIONS AND ALTERNATIVES

Option 1:

Council gives 1st and 2nd Readings of Zoning Amendment Bylaw No. 2027, 2025 as presented.

- Alignment with provincial legislation regarding short term rentals and principal residence.

Option 2:

Council refer to staff for additional information (to be specified).

Option 3:

Staff directed to take no further action on the matter. (Status quo)

SECTION 7: RECOMMENDATIONS

That Council passes the following resolution(s):

THAT Council RECEIVE the April 22, 2025, Council Direction Request titled "Zoning Amendment Bylaw No. 2027, 2025".

THAT Zoning Amendment Bylaw No. 2027, 2025, be read a first time by title and a second time by content.

SECTION 8: SUBMITTED AND REVIEW

This report is respectfully submitted by:



Joel Comer, Director of Community
Services

I concur with the staff recommendation.



Michael Moore, Chief Administrative Officer

PowerPoint: ☐ Yes ☒ No

Attachments

Appendix A – Draft Zoning Amendment Bylaw No. 2027, 2025.

References

No references.

TOWN OF CRESTON

BYLAW NO. 2027

A bylaw to amend Zoning Bylaw No. 1958, 2022.

WHEREAS, Council has enacted a Zoning Bylaw;

AND WHEREAS, Council deems it necessary and in the public interest to amend Zoning Bylaw No. 1958, 2022;

NOW THEREFORE, the Council of the Town of Creston, in open meeting assembled, acts as follows:

Part 1 Citation

1.1 This Bylaw may be cited as “Zoning Amendment Bylaw No. 2027, 2025”.

Part 2 Severability

2.1 If a portion of this Bylaw is held invalid by a Court of competent jurisdiction, then the invalid portion must be severed and the remainder of this Bylaw is deemed to have been adopted without the severed section, subsection, paragraph, subparagraph, clause or phrase.

Part 3 Amendments

3.1 Part 4.0: General Use Provisions and Regulations, is hereby amended by deleting section 4.9.2, subsection i., and replacing it with the following:

- i. only in the ***Principal residence*** where the operator of the ***Short term rental*** resides for a longer period of time in a calendar year than any other place; and,

Part 4 Effective Date

4.1 This Bylaw shall come into full force and effect upon adoption.

READ A FIRST TIME by content and SECOND TIME by title this day of , 2025.

READ A THIRD TIME by title this day of , 2025.

ADOPTED this day of , 2025.

Arnold DeBoon, Mayor

Kirsten Dunbar, Corporate Officer



Dear Mayor DeBoon,

Canada continues to face a devastating crisis of Intimate Partner Violence (IPV). Over 4 in 10 women in this country have experienced IPV in their lifetime — and Indigenous women are twice as likely to be affected. This national epidemic calls for courageous leadership and collective action.

The **Moose Hide Campaign** is an Indigenous-led grassroots movement of men and all Canadians standing up against violence towards women and children. By wearing the free gift of Indigenous medicine — **the moose hide pin** — individuals make a personal and public commitment to honouring and respecting the women and children in their lives.

Last year, mayors from coast-to-coast-to-coast, including Ottawa's Mark Sutcliffe, Toronto's Olivia Chow, Edmonton's Amarjeet Sohi, Halifax's Mike Savage, and Saskatoon's Charlie Clark participated by issuing proclamations, ordering pins, and sharing messages of support.

We invite you to join us this year for Moose Hide Campaign Day on Thursday, May 15, 2025.

How You Can Provide Leadership:

1. Proclaim May 15 as Moose Hide Campaign Day

Use the prepared [Proclamation Template](#) to declare May 15 a day of awareness and action in your municipality.

2. Invite staff to register for Moose Hide Campaign Day

Encourage participation in our national day of ceremony and learning, featuring Indigenous-led workshops and teachings from Knowledge Keepers across the country. Registration is free at moosehidecampaign.ca/campaignday

3. Order Moose Hide Pins

Request a supply of moose hide pins for yourself and your council or staff [here](#), and wear them in your community and in meetings throughout May (and beyond!).

4. Share Your Commitment

Whether on social media, in council meetings, or in your own way — share why this movement matters to you. Your leadership helps normalize conversations about violence prevention and reconciliation.

Now more than ever, Canadians need our leaders to stand together and declare that violence has no place in our communities. Your participation in Moose Hide Campaign Day is a powerful step toward collective healing, education, and meaningful change.

Please reply to this message to confirm your participation, request pins, or receive the proclamation file and digital assets.

Thank you for your continued support and leadership.

Mussi Cho,



Raven Lacerte
Co-Founder & Executive Director

[unsubscribe](#) from Moose Hide Campaign correspondence

From: Laura From <crestonmusicstudio@gmail.com>

Sent: April 17, 2025 7:29 AM

To: Marsha Neufeld <Marsha.Neufeld@creston.ca>; [REDACTED]

Subject: Focus on Youth Proclamation

Marsha,

Every year we have the first full week in May proclaimed, "Focus on Youth" week. Is it possible to do this again this year?

Here is the proclamation from last year.

This year the festival is May 5 to May 9th 2025.

Thanks for your help and support on this. Let me know what I need to do and who I should contact.

Best Regards,

Laura From

Focus on Youth Chairperson

[REDACTED]