



**CRESTON VALLEY**

TOWN of CRESTON


## **Council Action List Report**

# Council Action List Report

Council Action List

Report Created On: Sep 06, 2024

Report Legend  Priority

 No Update

 Overdue

YEAR 1

## **2021 - Council Directed Action List**

Identified Council Actions (by resolution) from Council Meetings.

Council Date	Resolution #	Plan Label And Number	Description	Last Update	Last Update Date
November 23, 2021	404-21	Council Action 1.2	<b>Installation of Bulletin Board (Community Forests)</b> THAT Council APPROVES Creston Valley Community Forests to <u>install a two-sided bulletin board on municipal property</u> , specifically the Creston Walk-Through Park on Canyon Street, in a <u>location to be determined with Staff and Creston Valley Community Forests</u> , as reported by the Chief Administrative Officer within the attached report.	<b><u>Reporting Period Update:</u></b> Board still in design phase with CVCF.	Aug 27, 2024

YEAR 2

**2022 - Council Directed Action List**

Identified Council Actions (by resolution) from Council and Committee of the Whole Meetings.

Council Date	Resolution #	Plan Label And Number	Description	Last Update	Last Update Date
April 26, 2022	162-22	Council Action 2.2	<b>Development Cost Charges</b> THAT Council DIRECTS <u>Staff to develop a new municipality-wide Development Cost Charges bylaw</u> for Council consideration at an upcoming Regular Council Meeting.	<b>Reporting Period Update:</b> Committee Directed staff to proceed with public consultation on Development Cost Charges.	Apr 05, 2024
July 26, 2022	302-22	Council Action 2.5	<b>Memorandum of Friendship</b> THAT <u>Council REVIEWED the Memorandum of Understanding and Friendship between the Lower Kootenay Band and the Town of Creston</u> originally presented and signed on January 26, 2010; THAT <u>Council RECOMMENDS no changes to the Memorandum of Understanding and Friendship</u> ; AND FURTHER, THAT <u>Council APPROVES signing of the Memorandum of Understanding and Friendship upon the approval by Lower Kootenay Band Council.</u>	No new update to provide	Apr 24, 2024

YEAR 3

**2023- Council Directed Action List**

Identified Council Actions (by resolution) from Council and Committee of the Whole Meetings.

Council Date	Resolution #	Plan Label And Number	Description	Last Update	Last Update Date
July 25, 2023	229-23	Council Action 3.19	<p><b>Traffic Safety Concerns</b></p> <p>THAT Council REFERS the correspondence from Dr. Johnny Chang regarding a traffic safety concerns on Crawford Hill to staff for further investigation.</p>	<p><b><u>Reporting Period Update:</u></b></p> <p>The speed boards have been successfully positioned and data regarding speeds and traffic counts on the road have been collected. The decision has been made to replace the yellow cautionary signs indicating 40 km/h with white mandatory 40 km/h signs. These signs are currently on order.</p> <p><b><u>Next Steps:</u></b></p> <p>The installation of the new signs have been installed.</p>	Sep 06, 2024
October 24, 2023	341-23	Council Action 3.21	<p><b>Childcare New Spaces Funding</b></p> <p>THAT Council DIRECT Staff to engage a building professional to provide a conceptual drawing of a facility to include housing and childcare and a project construction budget; THAT Council DIRECT Staff to engage a consultant to facilitate the completion of a grant application to the Childcare New Spaces Fund; THAT Council DIRECT Staff to prepare a grant application to BC Housing Community Fund for spring of 2024; THAT Council AUTHORIZES a consultant budget of \$80,000 to be included in the 2024 budget; AND FURTHER, THAT Council DIRECT Staff to begin facilitation of an operating agreement with a non-profit provider for the childcare space and the housing units.</p>	<p><b><u>Reporting Period Update:</u></b></p> <p>Childcare New Spaces Funding application submitted on August 2, 2024.</p>	Aug 09, 2024
November 28, 2023	383-23	Council Action 3.22	<p><b>Tree Planting Program</b></p> <p>THAT Council DIRECTS Staff to develop a Tree Planting Program and Tree Protection Bylaw for consideration at an upcoming Regular Committee of the Whole.</p>	<p><b><u>Reporting Period Update:</u></b></p> <p>Staff currently evaluating options for program and determining requirements for consideration Q3/Q4.</p>	Aug 27, 2024
November 28, 2023	384-23	Council Action 3.23	<p><b>Green Burials</b></p> <p>THAT Council DIRECT staff to review the Cemeteries Regulations and Operations Bylaw No. 1824, 2015 to consider the inclusion of green/greener burials at Forest Lawn Cemetery in accordance with the Town of Creston Cemeteries Master Plan.</p>	<p><b><u>Reporting Period Update:</u></b></p> <p>No progress to report, anticipating completion in 2024.</p>	Aug 27, 2024

YEAR 4

**2024-Council Directed Action List**

Identified Council Actions (by resolution) from Council and Committee of the Whole Meetings.

Council Date	Resolution #	Plan Label And Number	Description	Last Update	Last Update Date
January 16, 2024	29-24	Council Action 4.4	<p><b><u>Short Term Rental Fee Evaluation</u></b></p> <p>THAT Council DIRECTS Staff to bring forward an evaluation on Short Term Rental Business Licence Fees pending the receipt of of rental information from short-term rental providers from the Province.</p>	<p><b><u>Reporting Period Update:</u></b></p> <p>No update.</p>	Aug 27, 2024
February 13, 2024	57-24	Council Action 4.5	<p><b><u>Solar Panels</u></b></p> <p>THAT Council RECEIVE FOR INFORMATION the Council Direction Request outlining the grant application, feasibility study, roof capacity assessment, and reporting deadlines for the Creston Emergency Services Building (CESB) solar panel project, AND FURTHER, THAT Council DIRECT Staff to determine if another municipally-owned building has the roof capacity to install solar panels with the funds from Columbia Basin Trust.</p>	<p><b><u>Reporting Period Update:</u></b></p> <p>No update.</p>	Aug 27, 2024
February 20, 2024	92-24	Council Action 4.8	<p><b><u>Public Space Booking Program</u></b></p> <p>THAT Council DIRECT Staff to develop a new Public Space Booking program.</p>	<p><b><u>Reporting Period Update:</u></b></p> <p>Nothing new to report.</p>	Aug 27, 2024
February 20, 2024	92-24	Council Action 4.9	<p><b><u>Sign Bylaw Re-Write</u></b></p> <p>THAT Council DIRECTS Staff to proceed with public engagement regarding the Sign Bylaw Rewrite as outlined in the Staff Briefing Note.</p>	<p><b><u>Reporting Period Update:</u></b></p> <p>The survey is now open and has been distributed during downtown business walks. The bylaw is currently being drafted.</p>	Aug 27, 2024
February 20, 2024	92-24	Council Action 4.10	<p><b><u>Municipal Reclassification</u></b></p> <p>THAT Council DIRECTS Staff to proceed with developing a work plan for completing the Provincial requirements for a reclassification process.</p>	<p><b><u>Reporting Period Update:</u></b></p> <p>Final reminder for survey completion sent out to Economic Action Partnership and Chamber of Commerce.</p> <p><b><u>Next Steps:</u></b></p> <p>Results compiled and presented to Council.</p>	Sep 06, 2024

Council Date	Resolution #	Plan Label And Number	Description	Last Update	Last Update Date
May 14, 2024	248-24	Council Action 4.22	<p><b>Public Art Program</b></p> <p>THAT Council DIRECT Staff to develop a Public Art Program Policy; THAT Council DIRECT STAFF to amend Murals Policy SER-009-020 to reflect the Public Art Program Policy; AND FURTHER, THAT Council DIRECT Staff to draft Terms of Reference for a Public Art Select Committee.</p>	<p><b><u>Reporting Period Update:</u></b></p> <p>On August 27, 2024, Council appointed Karl Lansing, Reuben Burns, Maggie Leal Valais, Lisa Benschop and Beth Salwell to the Public Art Working Committee. Council amended the Public Art Working Committee Terms of Reference to revise the number of members from the Arts Community from three to four seats. Staff continue to recruit to fill vacant seats (KRSS, youth, yaqan nukiy)</p>	Sep 05, 2024
May 14, 2024	248-24	Council Action 4.23	<p><b><u>Livestreaming Meetings</u></b></p> <p>THAT Council DIRECT Staff to proceed with eSCRIBE “Webcasting Lite” to enable the livestreaming and recording of Council Meetings.</p>	<p><b><u>Reporting Period Update:</u></b></p> <p>Webcasting encoder has been installed and staff have received preliminary training.</p> <p><b><u>Next Steps:</u></b></p> <p>Staff to pilot the software through dry runs to ensure technology is working appropriately and resolve and bugs before go live.</p>	Aug 09, 2024
May 14, 2024	248-24	Council Action 4.24	<p><b><u>Disposition of 138 and 140 10th Avenue North</u></b></p> <p>THAT Council DIRECT Staff to proceed to issue a Request for Proposal for 138 and 140 10th Avenue North to solicit proposals on the re-development or alternative use of the municipal owned property, pursuant to Section 26 of the Community Charter, as recommended in the report provided by the Chief Administrative Officer.</p>	<p><b><u>Reporting Period Update:</u></b></p> <p>The Request for Proposal has been posted on BC Bid, the Creston Website and will be advertised in the Creston Valley Advance. Closing Date is August 16, 2024.</p> <p><b><u>Next Steps:</u></b></p> <p>Staff will present results to Council.</p>	Jul 05, 2024
July 9, 2024	335-24	Council Action 4.26	<p><b><u>Fence Height on Provincial Highways</u></b></p> <p>THAT Council DIRECTS Staff to present Committee of the Whole with a report evaluating impacts of allowing increased fence height on all properties adjacent to provincial highways.</p>	<p><b><u>Reporting Period Update:</u></b></p> <p>Staff in process of researching and drafting report for Council regarding increased fence height on properties adjacent to Provincial Highways.</p> <p><b><u>Next Steps:</u></b></p> <p>Report to go to Council for decision.</p>	Aug 09, 2024

Council Date	Resolution #	Plan Label And Number	Description	Last Update	Last Update Date
July 23, 2024	354-24	Council Action 4.28	<p><b><u>Active Transportation Amenities Grant</u></b></p> <p>That Council DIRECT staff to purchase 30 benches as part of the Active Transportation Amenities Grant, with 0-5 being in the style of Option 4 and 25-30 being in the style of Option 2, dependant upon cost, quality of design proposals, and timing; AND FURTHER THAT Council DIRECT staff to purchase inverted U-loop bike racks for 12 locations, with locally designed/fabricated options prioritized as cost, quality of design proposals, and timing permit.</p>	<p><b><u>Reporting Period Update:</u></b></p> <p>RFP prepared and will be posted this week. Bike racks and benches have been ordered. Benches have arrived and installation expected to commence in the next couple weeks.</p>	Aug 27, 2024
August 13, 2024	368-24	Council Action 4.30	<p><b><u>Baseball Field Maintenance</u></b></p> <p>THAT the Committee of the Whole receives the delegation from Creston Valley Minor Baseball Association regarding Baseball Field Maintenance and Safety; AND FURTHER, THAT Council REFERS the issue of baseball field maintenance to staff.</p>	<p><b><u>Reporting Period Update:</u></b></p> <p>Regional District of Central Kootenay and Town of Creston staff meet with Creston Valley Minor Baseball Association to discuss the maintenance of the baseball fields in Creston.</p> <p><b><u>Next Steps:</u></b></p> <p>Staff to work to ascertain the costs associated with upgrades and maintenance to baseball fields to bring forward to Council for consideration.</p>	Sep 06, 2024
August 13, 2024	369-24	Council Action 4.31	<p><b><u>Living Organ Donation</u></b></p> <p>THAT Council REFERS the correspondence from the Kidney Foundation BC &amp; Yukon Branch regarding Living Organ Donation by Municipal Employees to staff to evaluate options for an employee benefit to allow staff time to recover from living organ donation.</p>	<p><b><u>Reporting Period Update:</u></b></p> <p>No update. Project not yet initiated.</p>	Sep 06, 2024
August 27, 2024	390-24	Council Action 4.34	<p><b><u>Budget Amendment</u></b></p> <p>THAT the report titled "Purchase of 121 Northwest Boulevard" dated August 13, 2024, from the Chief Administrative Officer be received for information;</p> <p>THAT the purchase of 121 Northwest Boulevard, legally described as LOT 1 DISTRICT LOT 525 KOOTENAY DISTRICT PLAN NEP87969 EXCEPT PLAN EPP37611, for \$450,000 be approved;</p> <p>AND FURTHER, THAT Staff prepare an amendment for the 2024-2028 Financial Plan which includes the capital purchase of 121 Northwest Boulevard, operational revenue and expenses for the remainder of 2024 and if required, the capital expenditure for repair or replacing the roof and presented to Council for consideration.</p>		

Council Date	Resolution #	Plan Label And Number	Description	Last Update	Last Update Date
August 27, 2024	382-24	Council Action 4.35	<p><b><u>Development Variance Permit 24-05</u></b></p> <p>THAT Council DIRECT Staff to proceed with Public Notification for Development Variance Permit 24-05;</p> <p>AND FURTHER THAT, Council DIRECT Staff to present all public comments received and a draft Development Variance Permit allowing up to 4 fascia signs on the primary building located at 401 Helen Street, for Council consideration of approval at an upcoming Council Meeting.</p>		